

**CATALOG
OF
NORTHEAST MISSISSIPPI
COMMUNITY COLLEGE**

A Public Institution Supported By
Alcorn, Prentiss, Tippah, Tishomingo,
and Union Counties and the State of Mississippi

**FIFTY-EIGHTH
ANNUAL CATALOG
2005-2006**

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2005-2006 College Calendar

Fall Semester, 2005

August 15	Monday	College In-Service – (Offices Closed)
August 16-17	Tuesday-Wednesday	Registration Day/Evening/Weekend/Internet
August 18	Thursday	Day/Evening Classes Begin
August 20	Saturday	Weekend Classes Begin
August 24	Wednesday	Last Day to Register/Add Classes
August 31	Wednesday	Last Day to Drop Classes
September 5	Monday	Labor Day Holiday – (College Closed)
September 23	Friday	Last Day to Apply for December Graduation
October 17-21	Monday-Friday	Mid-Term Exams
November 15	Tuesday	<i>Advising Day</i> (No Day Classes) Evening Classes Meet
November 15-18	Tuesday-Friday	Pre-Registration for Spring 2005
November 18	Friday	Thanksgiving Holidays Begin 4PM (No Evening Classes)
November 21-25	Monday-Friday	Thanksgiving Holidays – (College Closed)
November 26	Saturday	No Weekend Classes
December 3	Saturday	Last Regular Class Meeting – Weekend Classes
December 8	Thursday	Last Regular Class Meeting – Evening Classes
December 9	Friday	Last Regular Class Meeting – Day Classes
December 10	Saturday	Final Exam Day – Weekend Classes
December 12-15	Monday-Thursday	Final Exams – Day/Evening Classes
December 16	Friday	Administrative Offices Open
December 19-30	Monday-Friday	Christmas Holidays – (College Closed)

Spring Semester, 2006

January 2	Monday	Administrative Offices Open
January 4	Wednesday	Faculty In-Service (Admin. Offices Open)
January 5-6	Thursday-Friday	Registration Day/Evening/Weekend/Internet
January 9	Monday	Day/Evening Classes Begin
January 13	Friday	Last Day to Register/Add Classes
January 14	Saturday	Weekend Classes Begin
January 16	Monday	Martin Luther King Holiday – (College Closed)
January 20	Friday	Last Day to Drop Classes
January 27	Friday	Last Day to Apply for May Graduation
March 6-10	Monday-Friday	Mid-Term Exams
March 13-17	Monday-Friday	Spring Holidays – (College Closed)
March 30	Thursday	<i>Advising Day</i> (No Day Classes) Evening Classes Meet
March 30-31- April 3-5	Thursday-Friday & Monday-Wednesday	Pre-Registration for Intersession, Summer I, and Fall 2006 Semesters
April 14	Friday	Easter Holiday
April 29	Saturday	Last Regular Class Meeting – Weekend Classes
May 3	Wednesday	Last Regular Class Meeting – Evening Classes
May 4	Thursday	Last Regular Class Meeting – Day Classes
May 4, 8, 9, 10	Thurs., Mon.-Wed.	Final Exams – Evening Classes
May 5-10	Friday-Wednesday	Final Exams – Day Classes
May 6	Saturday	Final Exam – Weekend Classes
May 12	Friday	Graduation

SUMMER SESSION 2006

Interession

May 15	Monday	Last Day to Register for Interession Classes
May 15	Monday	Interession Classes Begin
May 29	Monday	Memorial Day Holiday – (College Closed)
June 1	Thursday	Last Regular Class Meeting - Interession Classes
June 2	Friday	Final Exams – Interession

First Term Summer 2006

May 31- June 1	Wednesday-Thursday	Summer I Registration Day/Evening Classes
June 5	Monday	Day/Evening Classes Begin
June 7	Wednesday	Last Day to Register Day/Evening Classes
June 28	Wednesday	Last Regular Class Meeting – Day/Evening Classes
June 30	Friday	Final Exams – Day/Evening Classes

Second Term Summer 2006

July 4	Tuesday	Independence Day Holiday – (College Closed)
July 6	Thursday	Registration Day/Evening Classes
July 10	Monday	Day/Evening Classes Begin
July 12	Wednesday	Last Day to Register Day/Evening Classes
August 3	Thursday	Last Regular Class Meeting – Day/Evening Classes
August 4	Friday	Final Exams – Day/Evening Classes



LARRY W. McCOLLUM
Chairman
Appointed 1981
Alcorn County



T. JACK RAMSEY
Vice Chairman
Appointed 1983
Tishomingo County



TROY HOLLIDAY
Secretary
Appointed 1964
Tippah County



**WILLIAM W. "BILL"
BREEDLOVE**
Appointed 1999
Prentiss County



TRACIE LANGSTON
Appointed 2004
Prentiss County



JOHN O. CUNNINGHAM
Appointed 1995
Prentiss County



JOE DAVIS
Appointed 2003
Union County



DOUGLAS JACKSON
Appointed 1995
Tippah County



SAM McCOY
Appointed 1988
Prentiss County



JOHN B. MOORE
Appointed 2002
Tishomingo County



LUZENE TRIPLETT
Appointed 2002
Prentiss County



MIKE WAMSLEY
Appointed 1992
Alcorn County



JOHN WEEDEN
Appointed 2004
Union County



VANCE WITT
Appointed 2001
Union County

COUNTY OFFICIALS

ALCORN COUNTY BOARD OF SUPERVISORS

Lamar Fields.....First District
Danny Crotts.....Second District
Ely Mitchell.....Third District
Gary Ross.....Fourth District
Jimmy Travis Drewery.....Fifth District
Larry W. McCollumChancery Clerk
Wendell H. Trapp, Jr.Attorney for Board

PRENTISS COUNTY BOARD OF SUPERVISORS

William Clark.....First District
Glen Green.....Second District
Mike Kesler.....Third District
Mike HuddlestonFourth District
Larry Lambert.....Fifth District
Travis ChildersChancery Clerk
Joey LangstonAttorney for Board

UNION COUNTY BOARD OF SUPERVISORS

James Byers.....First District
Sammy Coffey.....Second District
Danny Jordan.....Third District
Norman TreadawayFourth District
Benny RakestrawFifth District
Tom Cooper.....Chancery Clerk
Lester Sumners.....Attorney for Board

TIPPAH COUNTY BOARD OF SUPERVISORS

Jimmy W. Gunn.....First District
Gerald Brock.....Second District
Ronnie Dunnam.....Third District
Dennis GrishamFourth District
F. L. Rowell.....Fifth District
Daniel ShackelfordChancery Clerk
Sean Akins.....Attorney for Board

TISHOMINGO COUNTY BOARD OF SUPERVISORS

Perry D. "Dale" PriceFirst District
Arlie South.....Second District
Danny Ryan.....Third District
David Sanders.....Fourth District
Leon Cook.....Fifth District
Hayden AblesChancery Clerk
Nicholas Phillips.....Attorney for Board

GENERAL INFORMATION

GROWTH AND DEVELOPMENT OF THE COLLEGE

Northeast Mississippi Junior College was incorporated in Prentiss County in 1941, but construction was delayed until the end of World War II. The college opened to students in September, 1948, as an agricultural high school and junior college serving Alcorn, Prentiss, Tippah, Tishomingo, and Union Counties. The following year the name was changed to reflect junior college status only. Since that time the institution has expanded its offerings in curriculum and physical facilities to meet the needs of a growing, diverse population.

In 1948 the college's Board of Trustees empowered the college to grant the Associate of Arts degree. During subsequent years, certificates were authorized for vocational education. In 1978 the college began awarding the Associate in Applied Science degree.

Northeast was selected as one of only 10 institutions in the nation to participate in a pilot program in 1957 to determine the feasibility of a two-year nursing curriculum. Thus, the first associate degree nursing program in Mississippi was established. Then in 1958 Northeast became affiliated with the Southern Association of Colleges and Schools as an accredited institution.

In keeping with the philosophy of the college, a Department of Vocational and Technical Education was established in 1965 to provide educational opportunities for individuals who desire training in vocational and technical fields.

In 1972, Northeast became the first junior college in the state to construct a facility designed to house only health occupations. A dental hygiene technology curriculum was added in 1977, one of only three in the state at that time.

Responding to the high-tech demands of a rapidly expanding industrial base and the needs of the community as a whole, the College established the Division of Community and Economic Development in 1995. This Division has as its goal the development, operation, and ongoing assessment of a system of education and training to meet the needs of the individual as well as business and industry.

On August 1, 1987, Northeast Mississippi Junior College became Northeast Mississippi Community College, by action of the State Board of Trustees for Community and Junior Colleges. The action is in accordance with section 37-29-69, Mississippi Code annotated as amended by H.B. 781, 1987 Regular Session and with State Board Policy No. 2.3.

Northeast is located in the northeastern part of Mississippi, approximately 190 miles north of Jackson, Mississippi, and 100 miles southeast of Memphis, Tennessee, and is easily accessible by U.S. Highway 45 and 145 and state highways 4 and 30.

PURPOSE STATEMENT

Northeast Mississippi Community College is a public, comprehensive community college that exists to meet the educational and career needs of individual students and the community within the district it serves – Alcorn, Prentiss, Tippah, Tishomingo and Union Counties by awarding the Associate in Arts Degree (AA), Associate in Applied Science Degree (AAS), and Certificates. Beyond this original scope, however, Northeast responds to the needs of all who seek a college education.

To accomplish the intended role and scope of the college, the following institutional goals were established:

1. To provide degree and certificate programs that prepare students for continued studies or immediate employment.
2. To provide a program of student services that will facilitate the educational, career, personal, and social growth of students.
3. To provide developmental studies within the curriculum to strengthen the basic skills of students.
4. To offer continuing education and community services for individuals striving for personal and professional growth and/or personal enrichment.
5. To provide employer-driven, industry-specific workforce education and training to business, industry, and individuals.
6. To provide human resources, financial resources, instructional resources, and physical facilities necessary to offer quality instruction.

ACCREDITATION

Northeast Mississippi Community College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award Associate in Arts degree, Associate in Applied Science degree, and Certificates. The institution is also accredited by the Mississippi State Accrediting Committee of Community and Junior Colleges.

The Associate Degree Nursing program is accredited by the National League for Nursing and by the Board of Trustees of Institutions of Higher Learning, State of Mississippi. Northeast Mississippi Community College is accredited by the Commission on Accreditation of Allied Health Education programs (CAAHEP), upon the recommendation of the Curriculum Review Board of the American Association of Medical Assistants Endowment (CRB-AAMAE). CAAHEP; 35 East Wacker Drive; Chicago, IL 60601; (312) 553-9355. The Dental Hygiene program is accredited by the Commission on Dental Accreditation of the American Dental Association, a specialized accrediting body recognized by the Council on Postsecondary Accreditation and by the United States Department of Education. The Medical Laboratory Technology program is accredited by the National Accreditation Agency for Lab Sciences.

Accreditation self study documents and visitation reports may be reviewed in the Office of the Vice President of Instruction and Student Services.

Radiologic Technology is accredited by the Joint Review Committee on Education in Radiologic Technology (JRCERT). JRCERT is the only organization recognized by the U.S. Department of Education (USDE) to evaluate and accredit education programs in radiography.

PRIVACY RIGHTS OF PARENTS AND STUDENTS

Northeast Mississippi Community College complies with all provisions of the federal law entitled, "Privacy Rights of Parents and Students." Copies of a policy statement indicating the records affected by this law, the student's rights and obligations, and the college's rights and obligations may be obtained in the Records Office.

Northeast Mississippi Community College will release directory information about any student unless he/she has notified the Records Office in writing that he/she does not want any such information released. This written request must be filed within two weeks after the student registers. It should be noted that such a request will be followed to the letter. Any future requests from non-college persons or organizations for such directory information will be refused.

Directory information includes the student's name, address, telephone number, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees received, honors and awards earned, the most recent educational agency attended by the student, and other similar information. (A complete copy of this policy is available in the Record's Office.)

CIVIL RIGHTS COMPLIANCE POLICY

In compliance with Title VI of the Civil Rights Act of 1964; Title IX, Educational Amendments of 1972 of the Higher Education Act; Americans with Disabilities Act; and, Section 504 of the Rehabilitation Act of 1973, as amended, the Age Discrimination Act of 1975, the Board of Trustees of Northeast Mississippi Community College hereby adopts a policy assuring that no one shall, on the grounds of race, sex, color, age, creed or national origin be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination in any program or activity of the college. The NORTHEAST MISSISSIPPI COMMUNITY COLLEGE adheres to the principle of equal educational and employment opportunity without regard to race, sex, color, age, creed, or national origin. This policy includes the qualified handicapped and extends to all programs and activities supported by the college.

SMOKE-FREE ENVIRONMENT

Northeast Mississippi Community College is designated a "smoke-free" workplace. To this end, smoking will be prohibited within all College facilities except for areas specified by the President.

BUILDINGS

JUDGE WILLIAM H. ANDERSON HALL

This two-story facility houses the disciplines of English, Fine Arts, and Modern Languages and includes a lecture auditorium with approximately 125-150 seating capacity. The building is named in honor of a former member of the Board of Trustees.

BONNER ARNOLD COLISEUM

The Bonner Arnold Coliseum contains three basketball courts, six dressing rooms, faculty offices, and equipment rooms. It has a seating capacity for 3,000 spectators. The building is named in honor of a former athletic director of the college.

BUILDINGS AND GROUNDS FACILITY

This facility houses the office of the Director of Facilities and Maintenance.

BRATTON C. BURGESS STUDENT ACTIVITY CENTER

The Burgess Activity Center serves as a full service fitness facility available to Northeast Students and the general public. Operated by Baptist Memorial Hospital, the facility includes cardiovascular and weight training equipment, basketball, volleyball, aerobics and fitness classes, health screening, saunas, and locker rooms.

GAYE RODEN CARR AQUATIC CENTER

Constructed in 1983, this 7,600 square foot facility contains offices and dressing rooms for the olympic-sized swimming pool. The eight lane pool is computer maintained to serve institutional purposes as well as for recreational use. The facility is named in memory of a former Northeast student whose family donated funds for the center.

JOE M. CHILDERS HALL

The modern three and a half story structure, constructed in 2000, is the nucleus for health related instruction. The building contains classrooms, laboratories, conference rooms, student lounge, computer laboratory, offices, an auditorium, and a dental hygiene clinic. The Divisions of AD Nursing and Allied Health are housed in the facility.

H. H. DAWS HALL

This facility adjoins McCoy Hall and houses laboratories and classrooms for chemistry, computer science, physical science, and mathematics. This facility is named in honor of a former faculty member and a former chairman of the Science Department.

JAMES P. DEAN HALL

B. T. (TICE) MOORE HALL

AND CAREER AND TECHNICAL-EDUCATION COMPLEX

The Career and Technical Education Complex consists of five masonry structures which make up approximately 90,000 square feet of classrooms, laboratories, and offices. Building Number 1 in this complex is named James P. Dean Hall in

honor of a former member of the Board of Trustees. Building Number 5 in this complex is named B. T. (Tice) Moore Hall in memory of a former member of the Board of Supervisors in Prentiss County. The facility accommodates some twenty career and technical programs.

THE EULA DEES MEMORIAL LIBRARY

The Eula Dees Memorial Library provides information and recreation materials that support the goals of Northeast Mississippi Community College. The holdings consist of more than 45,000 books, approximately 150 periodical titles, more than 85,000 microforms, over 4,300 audio-visual items, approximately 100 software programs, an extensive vertical file, and a computer network that includes more than 3,000 full-text periodicals. MAGNOLIA online databases, funded by the Mississippi Legislature, enhance Northeast holdings. Home computer access to many of the online databases, as well as a 24/7 Reference service, is available to students, staff, and faculty. In addition, the Library's 55-Internet connected computers give students access to all Microsoft Office products, providing opportunities for researching and typing on the same computer. Interlibrary Loan service, photocopy machine, laser printers, and an automated library management system are all available for student, staff, and faculty use.

Named in honor of a former member of the Board of Trustees, the Library was constructed in 1962, enlarged in 1970, and renovated in 1993 and 1998. It has a seating capacity of 275, and includes a Mississippi Collection, a Reading Room, and a Reference-Reserve Room.

LESLIE ESTES HALL

This facility houses offices for Financial Aid, Admissions and Records, Student Housing, Security, the College Post Office, and the Print Shop. This building is named in honor of a former member of the Board of Trustees.

CHARLES M. GORDON HALL

This two-story facility houses the Division of Business and Business Technology. The building is named in honor of a former Prentiss County supervisor. A sunlit court garden enhances the interior of the building.

FRANK AND AUDREY HANEY UNION

This building houses the college bookstore, Residential Student Services, Campus Security (Police), and provides a variety of food service, recreational and conference facilities. It is the center for conducting and promoting social, recreational, cultural, and educational activities for students, faculty, administration, alumni and guests. The building is named in honor of a former member of the Board of Trustees and his spouse.

EARL F. HARGETT HALL

This facility houses health occupation programs, administrative offices of Instruction, Tech-Prep, Continuing Education, and Distance Learning. The facility includes a lecture auditorium of approximately 150 seating capacity. The building is named in honor of a former president of the college.

G. W. “BUSTER” HINES HALL

This facility houses the Division of Fine Arts and contains a 299 seat recital hall-auditorium and specially designed rehearsal rooms for band, chorus, classrooms, practice rooms, and staff offices. The building is named in honor of a former member of the Board of Trustees.

TROY HOLLIDAY HALL

The modern structure houses the Division of Workforce Training and Economic Development. This building also houses Civil Engineering Technology, Computer-Aided Drafting and Design Technology, Remedial Education (Learning Laboratory), Start-Up Training, administrative offices, and an industrial training area. The facility contains a lecture auditorium with a seating capacity of 117. The building is named in honor of a member of the Board of Trustees.

THOMAS D. KEENUM STADIUM

The stadium, made of rust-free aluminum with galvanized under structure, features a closed deck grandstand. Seating capacity for the facility is 5,200. The stadium stretches 26 rows high giving a good viewing position for the Tiger fans. Atop the home side is a 72-foot long press box. The stadium was completed in 1981 and honors Thomas D. Keenum, current Chairman of the Board of Trustees. A modern food court and restroom facility was added in 1994.

ELMER E. MCCOY HALL

Completed in 1993, this three-story 57,000 square-foot complex contains a full botanic atrium specifically designed for air and water filtration. It is designed to be energy efficient and is state-of-the-art in design technology as well as technology for classroom use. It houses the disciplines of mathematics, biology, chemistry, physics, physical science, agriculture, and computer science. Classrooms, laboratories, faculty offices, and a conference room are provided.

HOLLEY PATTERSON HALL

This facility houses the disciplines of social science, psychology, and education. Also located in this building are lecture rooms for health and physical education and a lecture auditorium. The building is named in honor of a former member of the Board of Trustees.

THE SETH POUNDS AUDITORIUM

This facility was built in 1948 and has since been extensively remodeled. It seats 700 people and has a stage fully equipped for dramatic and musical productions. The building is named in honor of a former member of the Board of Trustees.

R. O. STRINGER HALL

This facility houses the main administrative offices. It is named in honor of the first president of the college.

WILLIAM L. WALLER TECHNICAL CENTER

This three-story facility houses Child Care Development Technology, Hotel-Restaurant Management Technology, the Counseling, Testing, and Career Placement Services, and the Student Success Center. The building is named in honor of former Governor William L. Waller.

B. ELLIS WRIGHT HALL

This facility houses Forestry Technology, Landscape Management Technology, Paralegal Technology, Criminal Justice, Practical Nursing Education and the Prentiss County Law Library. The building is named in honor of a former member of the Board of Trustees.

OTHER BUILDINGS

Other buildings on campus include the president's home, residences for administrative personnel, faculty apartments, transportation maintenance terminal, storage-building, and field houses.

NORTHEAST AT CORINTH

This education facility, located in Corinth, Mississippi, is a 20,000 square foot building housing administrative offices, lecture rooms, laboratories, and auxiliary facilities.

NORTHEAST AT NEW ALBANY

This instructional facility is used to provide evening college classes and workforce training.

DORMITORIES**MISSISSIPPI HALL**

This three-story facility was completed in 1990. Expansion and renovation in 2003 brings total capacity to 222 women students.

NELWYN M. MURPHY HALL

This three-story facility provides accommodations for 168 women students. It is named in honor of a former member of the Board of Trustees.

HAROLD T. WHITE HALL

This three-story facility provides accommodations for 202 men students and is named in honor of the late Harold T. White, President of the College from 1965-1987.

HOYT B. WOOD HALL

This three-story facility provides 58 units designed to house 116 women students. The residence hall is named in honor of a former member of the Board of Trustees.

BOB YARBER HALL

This three-story facility provides 58 units designed to house 116 men students. The dormitory is a walk-up style structure and is constructed with exterior balconies. The residence hall is named in honor of a former member of the Board of Trustees.

**NORTHEAST MISSISSIPPI COMMUNITY COLLEGE
DEVELOPMENT FOUNDATION, INC**

A Quality Investment for Excellence.

The Northeast Mississippi Community College Development Foundation, Inc., aspires to strengthen the college through its private fund raising efforts. The Northeast Development Foundation works to solicit and receive gifts to support students, faculty and administration at Northeast Mississippi Community College.

The Northeast Development Foundation, a non-profit corporation, offers a comprehensive program of giving opportunities through its office on the campus at Northeast.

The Northeast Development Foundation is specifically responsible for gift programs involving estate planning, real estate, insurance, endowments, annuities, trusts, pooled income funds or other special gifts that require ongoing management or binding agreements.

Equally important, the Northeast Development Foundation manages and invests all private gifts to the college.

Governing Body

The Northeast Development Foundation is governed by a Board of Directors which establishes policy for all its functions – fund raising, public relations, administration, accounting and investments.

The Board of Directors of the Northeast Development Foundation is composed of membership from the five county area the college serves. The Northeast Development Foundation's charter also gives the Board of Directors authority to allow other persons, firms and corporations to become members subject to approval by the entire board.

Northeast Mississippi Community College Development Foundation, Inc., a nonprofit corporation, was established in 1969 to promote and support the educational performance at the college. The Development Foundation has qualified under United States Internal Revenue Department regulations for tax-exempt status, thus making gifts deductible for income tax purposes.

If interested in becoming a Northeast Development Foundation member and/or making a contribution or bequest for the advancement of Northeast Mississippi Community College, please contact D. Patrick Eaton at (662) 720-7165.

ADMISSIONS

ADMISSIONS

Persons interested in applying for admission to NEMCC should request information from the Office of Enrollment Services. Applications for Admission, transcripts, and ACT/SAT scores are processed by the Office of Enrollment Services prior to issuing certificates of admission to qualified applicants. All required documents should be submitted at least twenty (20) days prior to the semester in which the student plans to enroll. After all required documents are processed, the student will be notified of his/her admission status.

Admission to the college does not guarantee admission to a specific program. It is necessary to check the prerequisites for a program in order to determine ones' eligibility for entry into that particular major. Some programs require a separate application and completion of pre-requisites before entry.

In an effort to serve the diverse needs of its student body, the college will admit students in one of the following categories:

- Regular
- Transfer
- Visiting
- Dual
- Early
- International

REGULAR ADMISSION

Regular admission is granted to academic, technical, and career students who seek the Associate in Arts Degree, the Associate in Applied Science Degree, or the Vocational Certificate.

For regular admission to the college, the applicant must submit:

1. A completed Northeast Mississippi Community College application for admission.
2. A transcript proving graduation from an approved and/or accredited high school or private academy, completion of an approved home school program, or documentation of a passing score on the General Education Development Test (GED).
3. Scores on the American College Test (ACT) or the Scholastic Aptitude Test (SAT).

NOTE: Vocational students who are 18 years of age or older may be admitted with a high school transcript. Some vocational programs may require ACT/SAT. Some vocational students may be given the ACCUPLACER test prior to the completion of the enrollment process.

NOTE: Adult students (over age 21) who have never attended college (or have earned less than 12 hours at another college) may enroll by submitting the following:

- 1 Official Transcripts/GED scores.
2. A driver's license or other official document proving age of 21 years or older.

ACT scores are not required for non-traditional students for acceptance into NEMCC, however, the test may be required for entry into specific programs. A placement test may also be required.

TRANSFER ADMISSION

Students who have attended other accredited institutions of higher learning may be admitted to the college by submitting:

1. A completed Northeast Mississippi Community College application for admission.
2. Official transcripts from all colleges and/or universities attended. Credits will be accepted from other regionally accredited colleges/universities. Students who are academically suspended from a former college or university must seek admission through the admissions appeal process.
3. A transcript proving graduation from an approved and/or accredited high school or private academy, completion of an approved home school program or documentation of a passing score on the General Educational Development (GED) test. Students who have completed a minimum of 12 semester hours or credit with a 2.0 or higher grade point average (measured on a 4.0 scale) from a single college or university are exempt from this requirement.
4. Scores on the American College Test (ACT) or the Scholastic Aptitude Test (SAT). (If the student has earned more than 12 semester hours of credit at a previous institution, this requirement may not apply.) The College may require scores on the Accuplacer exam for placement purposes.

A maximum of 45 semester hours of transfer credit may be applied toward a degree program.

VISITING STUDENT ADMISSION

Students who wish to attend a session at Northeast Mississippi Community College and then re-enter the college last attended the next regular session may do so by completing the following:

1. Application for admission.
2. File an official transcript or letter of good standing with the Office of Enrollment Services.

Students should also seek permission from the Dean of the college/university to which they will be returning to ensure acceptance of the credit earned at Northeast Mississippi Community College.

DUAL ADMISSION

High school students who desire to complete college classes while maintaining their status as high school students may gain Dual Admission status by submitting:

1. A completed Northeast Mississippi Community College application for admission.

2. A high school transcript which documents a minimum of fourteen (14) high school units with a grade point average of 3.0 or higher on a 4.0 scale. Students who have an ACT score of 30 or higher may be granted Dual Admissions status without completing 14 units provided all other criteria are met. A home-schooled student must submit a transcript prepared by a parent, guardian, or custodian with a signed, sworn affidavit to meet the requirement of this paragraph.
3. An unconditional letter of recommendation from the high school principal and/or guidance counselor. A home-schooled student must submit a written recommendation from the students' parent, legal guardian or custodian.

EARLY ADMISSION

Early admission may be granted to qualified high school students who desire to attend college instead of completing the high school requirements. The student must provide to the college the following:

1. A completed Northeast Mississippi Community College application for admission.
2. An official high school transcript with a minimum of fourteen (14) units completed and a minimum grade point average of 3.0 (measured on a 4.0 scale). A student must submit a transcript prepared by a parent, guardian, or home-schooled custodian with a signed, sworn affidavit to meet the requirement of this paragraph.
3. An unconditional written recommendation from the high school principal and/or guidance counselor. The letter must state: (1) that college enrollment is in the best educational interest of the student and, (2) that the student's age will not prevent the student from being a successful full-time college student. A home-schooled student must submit a written recommendation from his/her parent, legal guardian, or custodian.
4. A composite score on the American College Test (ACT) of twenty-six (26) or higher or equivalent SAT score.

INTERNATIONAL STUDENTS

International applicants must be degree seeking and in addition to the Regular Admission criteria, must submit the following:

- Documentation of a score of 525 or higher on the "Test of English as a Foreign Language" (TOEFL).
- Proof of comprehensive medical health insurance coverage.
- Verification of appropriate VISA status.
- A financial affidavit demonstrating evidence of sufficient funds to cover college and personal expenses while in attendance. Total tuition, fees, dormitory fees, and meal tickets must be paid at the time of registration.
- Attendance at an interview with the Admissions Committee of the college.

The college reserves the right to determine the number of international students to be admitted and to change policies stated herein when deemed necessary.

RESIDENCY

Resident Requirements

Northeast Mississippi Community College observes the following definitions with regard to residential status of applicants and students as interpreted from laws engaged by the Mississippi Legislature. **Students must have resolved all residency challenges with the Office of Enrollment Services prior to enrollment.** Proof of residency documents are available in the Office of Enrollment Services in Estes Hall.

Residence of a Minor (Under 21 years of age)

The residence of a person less than twenty-one (21) years of age is that of either parent. If both parents are dead, the residence of the minor is that of the last surviving parent at the time of that parent's death, unless the minor lives with his or her legal guardian, duly appointed by a proper court of Mississippi, in which case the residence becomes that of the guardian.

Residence of an Adult (Over 21 years of age)

The residence of an adult is that place where he is domiciled, that is the place where he actually, physically resides with the intention of remaining there indefinitely or of returning there permanently when temporarily absent.

Moving of Parents from District or State

If the parents of a minor who is enrolled as a student at a community/junior college move their legal residence from the State of Mississippi, the minor is immediately classified as an out-of-state student.

Residence Required

No student may be admitted to any community/junior college as a student or resident of Mississippi unless his residence, as defined herein above, has been in the district or State of Mississippi preceding his admission.

Resident Status of a Married Student

A married student may claim the residence status of the spouse, or may claim independent residence status under the same regulations set forth above as any other adult.

Children of Parents who are Employed by the College

Children of parents who are members of the faculty or staff of any institution under the jurisdiction of the board of trustees of any community/junior college may be classified as residents for the purpose of attendance at the institution where their parents are faculty or staff members.

Military Personnel Assigned to Active Duty Stationed in District or State

Members of armed forces on extended active duty stationed within the State of Mississippi may be classified as residents for the purpose of attendance of state supported institutions of higher learning and community/junior colleges of the State of Mississippi. Resident status of such military personnel, who are not legal residents of Mississippi as defined under "legal residence of an adult," shall terminate upon their reassignment for duty in the continental United States outside the State of Mississippi.

Children of Military Personnel

Resident status of children of members of the armed forces on extended active duty shall be that of the military parent for the purpose of attending state supported community/junior colleges of the State of Mississippi during the time that their military parents are stationed within the district or State of Mississippi and shall be continued through the time that military parents are stationed in an overseas area with last duty assignments within the district or State of Mississippi, excepting temporary training assignments en route from Mississippi. Resident status of minor children shall terminate upon reassignment under Permanent Change of Station Orders of their military parents for duty in the continental United States outside the district or State of Mississippi, excepting temporary training assignments en route from Mississippi.

Certification of Residence of Military Personnel

A military person on active duty stationed in Mississippi who wishes to avail him/herself or his/her dependents of these provisions must submit a certificate from his or her military organization of assignment and its address (may be in the letterhead) that the military member will be on active duty stationed in the district or in Mississippi on the date of registration at the state supported community/junior college of the State of Mississippi; that the military member is not on transfer orders; and the signature of the Commanding Officer, the Adjutant, or the Personnel Officer of the unit or assignment with signer's rank and title. A military certificate must be presented to the Registrar of the state supported community/junior college of the State of Mississippi each semester at or within ten days prior to registration each semester for the provisions hereof to be effective.

Register under proper Residence Status

The responsibility for registering under proper residence status is placed upon the student. In addition to any administrative action which may be taken by governing authorities of the state-supported institutions of higher learning or community/junior colleges concerned, any student who willfully presents false evidence as to his/her residence status shall be deemed guilty of a misdemeanor, and upon conviction thereof may be fined not to exceed one hundred dollars (\$100.00).

PLACEMENT TESTING**CORE REQUIREMENTS FOR NEMCC ENGLISH AND MATH COURSES**

When new students are admitted to the college, their ACT scores are reviewed to determine if specific academic skills need to be improved. Students with ACT English sub scores 14 and below are required to complete the WritePlacer test provided by Accuplacer. Students who score 6 or below on the WritePlacer will be registered for ENG 1103 Introduction to Composition. Completion of this course with a passing grade will qualify the student for entry in ENG 1113 English Composition I.

Students with ACT math sub scores of 18 and below may be in need of instruction to enhance their mathematical skills. The College uses the Accuplacer Elementary Algebra test to accurately place students in the correct level of mathematics. Students who score 57.9 or lower will be registered for MAT 1203 Beginning Algebra. Students who score 58 to 83.9 will be registered for MAT 1233 Intermediate Algebra. Students who score 84 or higher will be registered in MAT

1313 College Algebra. Also, students with an 84 or higher can be registered for MAT 1323 Trigonometry. Students who have an ACT sub score in math of 22 or higher and Advanced Math and Trigonometry in high school can register for one of the following: MAT 1815 Calculus I, MAT 1513 Business Calculus I, or MAT 1613 Calculus I-A.

During the 2004-2005 Term, entering freshmen with ACT Reading scores of 14 and below will be required to enroll in REA 1103, Improvement of Reading. This course is designed to improve reading comprehension and increase the probability of academic success.

Students who wish to challenge their mathematics placement according to the Accuplacer test should see Mrs. Melba Morgan in McCoy Hall. Students who wish to challenge their English placement according to the Accuplacer test should see Mrs. Ann White in Anderson Hall.

READMISSION REQUIREMENTS

A returning degree seeking student who has not attended Northeast for one academic semester or more must apply for readmission. If the student has attended other colleges, official transcripts of college work completed since last attending Northeast must be provided to the Office of Enrollment Services.

SUSPENDED/EXCLUDED STUDENTS

Students who have been suspended/excluded may request readmission to the college without the normal one semester of non-attendance. Students seeking early reinstatement may request an appointment with the Dean of Instruction, who will decide the status of readmission to the College.

The Dean of Instruction will consider extenuating circumstances offered by the student, his/her current GPA status, the potential for remediation and/or academic correction, and the recommendation of the student's adviser as the basis of a decision to readmit. Conditional readmission may be granted for one or two semesters at the discretion of the Dean of Instruction. During each semester of conditional reinstatement, the student is required to achieve a semester GPA of 2.0 or higher on all academic work attempted during the period.

The decision of the Dean of Instruction will be noted on the re-admit letter and added to the student's permanent record. The decision of the Dean of Instruction is final.

APPEALS

The Director of Enrollment Services/Registrar will review all materials submitted by an applicant to make an admission decision. Should a decision be made that is unacceptable to the applicant, an appeal of the decision may be made to the Admissions Committee of the college. The applicant must request an appeal hearing in writing to the Director of Enrollment Services/Registrar. The written request must specify the reason that the decision is unacceptable. In addition, the applicant must specify the facts that should be considered that would justify a different decision by the committee. A majority vote by the Admissions Committee will constitute a final decision. The decision of the committee will be rendered in writing within 48 hours after the committee reaches a decision.

ADMISSION TO CAREER PROGRAMS

Students enrolling in clock hour Career and Technical programs must meet the regular college admission requirements prior to enrollment, but are not required to submit ACT scores.

Persons entering a clock hour Career Program with less than a high school diploma or the equivalent must:

1. Write a standardized achievement test selected by the College prior to enrollment,
2. Be at least 18 years of age, and
3. Out of high school for at least one year or present a written endorsement from the high school principal indicating their inability to benefit from high-school.

All students enrolled in clock hour Career programs must write a standardized achievement test, which will be administered through the Student Success Center. Students scoring below grade level 9.0 in any one of the basic disciplines (communications, mathematics, or reading), will be required to enroll in fundamental related classes which are taught in conjunction with the program. The student will remain in such classes until a 9.0 grade level is achieved, or until the career program is successfully completed. A student may request to be tested at any time to determine if a deficiency has been removed provided the testing is recommended by the fundamental related class instructor.

ADMISSION TO ALLIED HEALTH PROGRAMS

Applicants for all Allied Health Programs must:

1. Meet requirements for regular admission to the college and make application to the specific program by May 1st for August admission and September 15 for January admission.
2. Provide a score of 17 on the ACT test.
3. Be interviewed by a faculty member of the program for which the student is applying.
4. Transfer students from another program or another institution must be in good standing and have an overall grade point average of 2.0.
5. An applicant whose ACT score is below the requirement may be considered provided he/she has completed 12 semester hours of prescribed academic courses with a grade point average of 2.0 or better.
6. All applicants admitted to the Allied Health Programs must present a complete physical examination form before attending class.
7. Applicants to all Allied Health Programs, except Medical Laboratory Technology must complete BIO 1514 and BIO 1524 with grades of "C" or above prior to admission.

In addition, the following requirements exist for the following programs.

Dental Hygiene

Applicants for the Dental Hygiene Technology program must have completed the Pre-Dental Hygiene curriculum with a grade of “C” or better before being admitted to the program. Completion of the Pre-Dental Hygiene curriculum does not guarantee admission to the Dental Hygiene program.

Practical Nursing

Applicants for the Practical Nursing Program must complete the Mental Ability Test with a score of 90. BIO 1514 and BIO 1524 must be completed with a grade of “C” or higher. EPY 2533 may be substituted for PNV 1323. HEC 1233 may be substituted for PNV 1212 for Practical Nursing student. All applicants must be currently certified in CPR for the healthcare provider.

Radiologic Technology

Applicants for the Radiologic Technology program must complete all college parallel courses before being admitted to the program.

Respiratory Care

Respiratory care technology applicants for the Respiratory Care Technology program must complete either MAT 1233 or MAT 1313 with a grade of “C” or higher before admittance to the program..

ADMISSION TO THE ASSOCIATE DEGREE NURSING PROGRAM

A person seeking admission to the Associate Degree Nursing program must meet requirements for regular admission and meet the standards below.

- High School graduate (or the equivalent) with ACT composite score of 19 or higher. (A person with less than a 19 on composite ACT should seek academic counseling prior to applying to the program.)
- Transfer student with ACT score of 19 or higher must have an overall grade point average of 2.0 or higher.

Admission Requirements:

1. Apply through the Office of Admissions for acceptance to the college.
2. Complete the A.D.N. application for admission available in the Associate Degree Nursing Office and return the application by April 1 for fall semester and November 1 for spring semester. Forward all transcripts of previous academic work to the Office of Admissions. Send one copy to the Nursing Office for your file.
3. Have ACT scores on file by April 1 for fall semester and November 1 for spring semester.
4. If the ACT composite is 19 or higher, the students must complete Anatomy and Physiology I and II with a “C” or higher grade before beginning the first nursing course.
5. If the ACT composite is less than 19, the student must complete Anatomy and Physiology I and II with a “C” or higher grade plus an additional 15 academic hours of the A.D.N. general education component maintaining a cumulative GPA of 2.0 or higher before beginning the first nursing course.

6. Have a cumulative GPA of 2.0 or higher upon admission to the A.D.N. program.
7. Transfer students must meet the same requirements as the college's native students. Students requesting to transfer nursing courses must be eligible for readmission to the previous school of nursing with written documentation.
8. Comply with requests for physical exam and immunizations; psychiatric evaluation, and/or drug/alcohol screens as indicated and exhibit an acceptable standard of health. The student must be able to exhibit performance requirements which include adequate cognition, sensory, affective, and psychomotor abilities in order to perform the duties of a practicing nurse, i.e., visual, hearing, speaking, and physical ability. *Essential Skills and Abilities for the Practicing Nurse* is available in the Nursing Office for review. This document is included with the physical exam form in the A.D.N. Handbook. Forms, dates, and instructions regarding the physical exam are given to students who are selected to the A.D.N. program.
9. Submit notarized affidavit and criminal background check/fingerprinting as required by Section 43.11.13 of the Mississippi Code of 1972, and House Bill 1077 regarding offenses listed in Section 45.33.23(f) of the Mississippi Code. Admission/ Denial status to program can not be determined until criminal background checks and fingerprinting results are obtained.

Application Procedure

Application for the Associate Degree Nursing program may be obtained from the Nursing Office in Childers Hall, a written or phone request, or via web site, www.necc.cc.ms.us. Mail written requests to Associate Degree Nursing Program, Childers Hall, Northeast MS Community College, Cunningham Blvd., Booneville, MS 38829, or call (662) 720-7215 or (662) 720-7396. Information sessions are conducted every 1st Wednesday of the month at 1:00 pm in the nursing office. Please call (662) 720-7396 to verify attendance. Applications must be on file in the nursing office by April 1 for fall semester and November 1 for spring semester. Spring semester is available only to students with equivalent nursing credit or Advanced Placement Credit. (L.P.N.s) Late applications will only be considered if space is available.

Admissions Procedure:

Eligibility does not guarantee admission to the program. Applicants will be admitted using a point system based upon objective data including composite ACT, overall GPA, general courses in the nursing curriculum completed at NEMCC, MS residency, and professional commitment indicators. Applications will be ranked from highest to lowest points according to the rating scale by May 15th for the fall semester or November 15th for the spring semester. In the event of a tie in the rating score, admission will be based on highest GPA. All applicants who are admitted to the nursing program will be notified by mail concerning their status in the program. It is the student's responsibility to update address changes in nursing office.

ACADEMIC REGULATIONS

CLASS ATTENDANCE

Students are encouraged to attend all classes possible. Absence from class should be the result of unavoidable circumstances such as sickness, family deaths, hazardous road conditions, and so forth. Excused absences will entitle the student to reasonable opportunities to complete make-up assignments or exams. (Excused absences will not protect the student from the consequences of excessive absences.)

Students who are absent from class more than 14% of the scheduled class meetings will be reported to the Records Office for excessive absences. The instructor of the class will inform the student of the existence of excessive absences upon the student's return to class. Students who are removed from class (cut-out) for non-attendance will have a status of *Wv* (withdrawal vanished) and a grade of *W* recorded for the course. The *W* grade does not count as attempted hours for the computation of grade point average. Classes for which a student is listed as *Wv* (withdrawal vanished) count as enrollment under federal financial aid regulations and are used by the Financial Aid Office in the computation of attempted hours for financial aid eligibility. The *Wv* status will create an Academic Hold on the student's record. The hold will be released only after the student pays a withdrawal fee of \$10.00 per course to the Business Office. The fee must be paid prior to the student's next registration. Fulltime students listed as *Wv* for all classes taken during a semester will be required to participate in the Student Success Support Program unless specifically exempted by the Dean of Instruction. In addition, the student's total academic load will be restricted to a range of 12 to 15 semester hours for one semester.

Faculty will report excessive absences for students on the withdrawal vanish form. This form will be turned in bi-weekly to the Admission and Records Office for the posting of the *Wv*.

WITHDRAWALS

General Information

Students who successfully complete the withdrawal process, either class or college, will receive a grade of "W" on their official college transcript. Withdrawals (*W*'s) are not used in the computation of a student's semester or cumulative grade point average. Withdrawals are used by the Financial Aid Office in the computation of attempted hours for financial aid eligibility.

Students who withdraw from 11 or more hours during their degree program (College Withdrawals are not included) will be referred to the Student Success Center for participation in the Student Success Support Program, a program that includes extra counseling/advising and tutoring. In addition, these students (Student Success Support) will be limited to a range of no more than 12 to 15 semester hours of total class load per fall or spring semester for one semester. Students who are participating in the Student Success Support Program may register for no more than 15 semester hours, provided the student's adviser appeals on the student's behalf to either the Dean of Instruction or the Director of the Student Success Center. The Dean/Director may consider the extenuating circumstances offered by the adviser to approve the request. The student's total class load will be based upon the student's past academic record. Summer enrollments will not satisfy the require-

ment for participation in the Student Success Support Program. Students who enroll in summer school classes will be limited to no more than 4 hours per summer term. Students who complete all credit taken during the next regular semester with a semester GPA of 2.5 or higher and without any additional withdrawals may be exempted from the Student Success Support Program upon the recommendation of his/her adviser. The student's progress will continue to be monitored for one semester after completion of the Student Success Support Program.

Withdrawal from Class

Northeast Mississippi Community College strongly supports activities that promote student success in classes and degree programs. With this goal in mind, the college provides a means for students to withdraw from individual classes. Students are encouraged to maintain their enrollment in all courses for the full semester. In cases where the academic load is too great to maintain, the student may reduce his/her load by withdrawing from one or more classes. Students are strongly encouraged to maintain full-time status (12 or more hours), if practical. The class withdrawal period begins with the third week of class (or equivalent period in summer and intersession) and continues up to one week prior to the beginning of final exams. The last day to withdraw from classes is December 2, 2005, for the fall semester and April 26, 2006, for the spring semester.

The student who desires to withdraw from class should contact the instructor of the individual course. The following process applies to all class withdrawals:

Procedure for Class Withdrawal

1. The student will contact his/her instructor(s) in each class that he/she desires a withdrawal. In the case of a virtual class, the student should contact the distance learning coordinator.
2. The instructor will assist the student to record the following information on the "Class Withdrawal Form":
 - a. The student's name
 - b. The date
 - c. The student's identification number
 - d. The appropriate reason for the withdrawal
 - e. All course information for the class from which the student will withdraw (including the last date of attendance and the instructor's signature.)

Note: If multiple withdrawals are requested on one form, the student must see the instructor of each class for which a withdrawal is requested.

3. The student will verify that the information is correct and sign the form.
4. The student's adviser will consider the impact of withdrawing upon the student's progress in a degree. The adviser will provide the student with information about any consequences that result from the withdrawals and sign the form.
5. The student will deliver the form to the appropriate offices for approval in the following order:

- a. Financial aid, if the student receives scholarship, Pell Grant, or Student Loans. Note: The Financial Aid office will verify the last date of attendance on class withdrawals only if the withdrawal could create a change in the student's financial aid status.
 - b. Director of Housing, if the student resides in campus housing.
 - c. The Business Office will collect a withdrawal fee of \$10.00 for each withdrawal form submitted. The form will be collected at the Business Office and delivered in bulk to the Records Office.
6. The Records Office will record in BANNER (college computer system) a "WC" for each class listed on the withdrawal form. A copy of the form will be placed on file in the student's permanent record.

Note: If an individual instructor has a concern about documenting the last date of attendance, the instructor should contact the Dean of Instruction prior to signing the form.

Withdrawal from College

College withdrawal is available for students who because of personal hardship can no longer attend any classes. A student may withdraw from college at any time up to one week prior to the beginning of final exams, December 2, 2005, for the fall semester and April 26, 2006, for the spring semester. Students who desire to withdraw from college should contact their adviser or the Counseling Center to begin the process. Students are responsible to complete the College Withdrawal process which includes:

Procedure for College Withdrawal

1. The student will contact his/her adviser or the Counseling Center to initiate the college withdrawal process. The adviser will assist the student to record the following information on the "College Withdrawal Form":
 - a. The student's name
 - b. The date
 - c. The student's identification number
 - d. The appropriate reason for the withdrawal
 - e. All course information for all classes on the student's schedule.
 - f. The adviser will contact each instructor to obtain the student's last date of attendance in class. Note: If the student has one or more virtual classes (indicated by a "V" in the section number), the adviser should contact the Distance Learning Coordinator for a last date of attendance in these classes.
2. The student will verify that the information is correct and sign the form.
3. The student's adviser/counselor will contact the library, the security office, and the bookstore to determine if the student is clear to withdraw. The adviser/counselor will sign the form to signify that the information is accurate and complete.

4. The student will deliver the form to the appropriate offices for approval in the following order:
 - a. Financial aid, if the student receives scholarship, Pell Grant, or Student Loans.
 - b. Director of Housing, if the student resides in campus housing.
 - c. The Business Office will collect a withdrawal fee of \$10.00 for each withdrawal form submitted. The form will be collected at the Business Office and delivered in bulk to the Records Office.
5. The Records Office will record in BANNER a "W1" for each class that the student is enrolled. A copy of the form will be placed on file in the student's permanent record.

COLLEGE CREDIT

SEMESTER HOUR DEFINED – The regular school session is divided into two semesters. Credit is calculated in semester hours. For example, a lecture course pursued one hour a week for a semester carries one semester hour of credit; one pursued three hours a week carries three hours of credit.

Students who have completed 28 hours or more in their current program are considered sophomores.

CREDIT HOUR LOADS

Fulltime - Enrollment in 12 or more semester hours.

Part-time- Enrollment in less than 12 hours.

Normal Load - Usually 15 or 16 hours per semester.

(Determined by dividing the total number of hours required for graduation by the number of terms required for a fulltime student to complete the program.)

CREDIT BY EXAMINATION

ADVANCED PLACEMENT (AP Credit)

Students enrolling at Northeast Mississippi Community College may be awarded advanced college credit if they present satisfactory scores on the advanced placement examination administered through the College Entrance Examination Board and if they participated in and received credit for an AP course(s) offered through their high schools. This policy applies to each AP course for which a student is requesting credit. Students may receive up to twelve (12) hours credit with no more than eight (8) hours or two courses in one subject area.

Grades of "Z" (satisfactory) will be recorded on the transcript for course(s) in which advanced placement credit is earned. These courses will not affect the grade point average.

The following table details the awarding of credit at Northeast. EACH COLLEGE OR UNIVERSITY HAS ITS OWN POLICY PERTAINING TO THE AWARDING OF CREDIT; THEREFORE, A STUDENT SHOULD CONSULT WITH THE SENIOR

INSTITUTION TO WHICH HE/SHE PLANS TO TRANSFER PRIOR TO APPLYING FOR AP CREDIT.

AP Examination	Score	Hours Credit	Northeast Course
Biology	4	4	BIO 1134 (General Biology I)
Biology	5	8	BIO 1134/1144 (General Biology I & II)
English Lit./Comp	3	3	ENG 2323
English Lit./Comp	4	6	ENG 2323/2333
Calculus AB	4	3	MAT 1513 or MAT 1613
Calculus AB	5	6	MAT 1513/1523
U.S. History	3	3	HIS 2213
U.S. History	4	6	HIS 2213/2223

CHALLENGE EXAMINATIONS

Through challenge examinations a qualified student in specified technical credit may receive credit for college work without the formal procedure of class attendance. Each academic head will determine the requirements for such credit, and requests for these examinations will be considered if the background of the applicant indicates substantial knowledge about the requested examination area. A grade of "Z" will be recorded for successful completion of a challenge examination.

A student who seeks advanced placement through challenge examination credit will follow the procedure listed below:

1. Apply for admission to the college.
2. Apply for acceptance into the program of study for which he/she plans to challenge.
3. Applicant for the Medical Laboratory Technology program must not have been a student in that program at this college within the past two years.
4. Applicant for the nursing program must be a current licensed practical nurse, or be a transfer from another nursing program with the equivalent credit.
5. Apply for the examination with the office of Dean of Instruction.
6. Pay fee of \$15 to take the examination for all courses below, except NUR 1118 and NUR 1229. The fee for NUR 1118 and NUR 1229 is \$60 each payable to the Northeast Mississippi Community College Business Office no later than September 1, May 1, February 1, or August 1. (See LPN to RN upgrade packet available in the Nursing office)

If the student makes a satisfactory grade on the examination, the instructor will submit the grade to the Dean of Instruction; and he will notify the student concerning the appropriate fee to be paid. After the fee has been paid, the Dean of Instruction will submit the grade sheet to the Records Office and authorize that credit be recorded.

The fee for challenge examination credit is the current fee per semester hour for academic and technical courses and current fee for each semester of vocational courses.

The following courses may be challenged:

BIO 1514	CHE 1313	DDT 1114	EET 1114	MLT 1111
BIO 1524		DDT 1413	EET 1123	NUR 1118
BIO 2924				NUR 1229

COLLEGE LEVEL EXAMINATION PROGRAM (CLEP)

The College Level Examination Program (CLEP) offers students an opportunity to earn college credit by examination for prior learning. Northeast Mississippi Community will award credit on the CLEP subject area examinations only to matriculated Northeast students.

1. IT IS THE RESPONSIBILITY OF THE STUDENT TO DETERMINE TRANSFERABILITY OF CLEP CREDIT TO THE SENIOR COLLEGE OF HIS/HER CHOICE. NEMCC DOES NOT CERTIFY THE APPLICABILITY OF CLEP CREDIT TO OTHER POST SECONDARY INSTITUTIONS.
(Contact the Counseling Center for a complete list of area exams.)
2. All courses excluding English 1113 and 1123, listed in the Northeast Catalog are eligible for credit if CLEP has an examination in that subject.
3. No credit is given for CLEP general examinations.
4. Credit on the CLEP subject examinations will be awarded to students who received a scaled score of 50 or more.
5. Credit earned by CLEP subject examination is limited to 18 hours. The student will be required to earn 12 semester hours of credit in a regular fall or spring semester at Northeast before CLEP credit earned at Northeast will be recorded or transfer CLEP credit recognized and recorded on the student's transcript.
6. No grade points will be awarded for CLEP credit and a grade of "Z" will be recorded on the student's transcript for all CLEP credit earned.
7. CLEP credit may not be used to satisfy the minimum residence requirements for graduation at Northeast.

A fee of \$15.00 will be charged to students who want their CLEP scores recorded on their transcript.

TRANSITIONAL CREDIT FOR VOCATIONAL/TECHNICAL COURSE WORK

The criteria for receiving transitional credit for students completing vocational high school course work are as follows:

1. A student must have completed a 2-year program of study at an approved high school.
2. The high school program must be a direct link to the related Northeast program.
3. The student must have a B or better on each high school course to be eligible.
4. The student must complete an application for credit consideration in an approved program.

5. The student must enroll in a direct-related program and complete 15 semester hours before credit is awarded.
6. A grade of Z will be awarded for approved high school courses. Students that receive a "Z" grade in courses will count toward graduation, however, courses will not count for grade point average.
7. A recommendation from the high school instructor and the administrator of the program stating that the competencies for the articulated course(s) have been met.

GRADES/GRADING

EXAMINATIONS

Examinations are given at the close of each semester and at such other times as instructors deem necessary. Absence from final examination, except in cases of extreme emergency, results in a grade of "F" being recorded for the course.

If, for reasons acceptable to the instructor, a student is unable to take any examination when regularly scheduled, he/she will be expected to make immediate arrangements to remove this deficiency.

GRADES

A	Superior
B	Good
C	Satisfactory
D	Poor
F	Failure
I	Incomplete
W	Official Withdrawal
N	Audit
Z	Pass without grade points

Within each division, the grading scale will be standardized for each course.

At the beginning of the semester, each student will be given a clear and detailed explanation of how grades are determined and what standards must be met for each course.

The temporary grade "I" may be submitted only in the following cases:

1. Whenever the student was absent from the final examination for an acceptable reason.
2. Whenever the student has failed, because of acceptable reason, to complete all assignments.

It is the responsibility of the student to initiate action to remove an "I" that he has received. If the "I" is not resolved by the end of the following semester, it automatically becomes "F"

Grades submitted at the end of each term are considered final.

Grade reports are prepared and mailed to the student at the end of each semester and summer term. Mid semester grades for regular semesters will be available for viewing on the college's website. Hard copies are available on request in the Records Office.

Grade Points:

Grade	Grade Points Per Hour
A	4
B	3
C	2
D	1
F	0
I	0
W	0
N	0
Z	0

Grade points are based on total hours attempted. A GPA of less than 2.0 is unsatisfactory for purposes of graduation and transfer of credit to four-year institutions.

Z-GRADE – The “Z” grade is assigned for Advanced Placement (AP) credit, for credit by examination as in the College Level Examination Program (CLEP), and for credit based on Armed Forces experiences. (The “Z” grade may also be awarded for specified and approved educational experiences and represents academic credit earned.) The “Z” grade is comparable to a grade of “C” or better and does indicate passing. “Z” grades do not affect the student's grade point average and are not used in computing academic honors. “Z” grades are awarded by the Registrar of the college and are not subject to change.

Repeat Courses. On any course that is repeated, the grade recorded last shall be considered the final grade. A student may not repeat any course on which he already had a grade of “C” or better without permission of his adviser and the Dean of Instruction.

Audit Courses:

1. Regularly enrolled students and others may audit a course with permission of the Dean of Instruction.
2. Any student who audits a course is expected to complete all work with the exception of the final examination.
3. No credit may be granted for audit courses.
4. No laboratory work may be audited.

GRADE APPEAL

Access to the records by students and parents of dependent students may be gained by written request, specifying the records to be released, the reason for their release, and to whom. The request must be signed and dated. After examination of the records, it is possible for the student to challenge entries and add factual, explanatory information to the records. This challenge does not give the student the right to question the appropriateness of a grade (grades earned by taking the final examination), but instead does allow for the examination of the correctness of the recording of the grade which has been given by an instructor. If the College does not amend a record as requested, the student will be notified and informed of the

right to a hearing. Results of hearings will be given in writing to eligible students according to procedures that shall include:

1. Hearings will be conducted within a reasonable time frame;
2. Parents and/or eligible students will be given notice of date, place, and time of hearing;
3. The hearing will be conducted by an official of the institution, named by the President of the College, who does not have a direct interest in the outcome of the hearing;
4. Parents and/or eligible students can present evidence relevant to the issue and may be represented by individuals including attorneys; and

Decisions will be given in writing in a reasonable period of time and will be based solely on evidence presented at the hearing.

The College must keep a log of all parties, other than College employees, who have requested or obtained access to a student's records. This log will contain the reason why access was requested. The log will not be made available to anyone other than the student and the College employees.

When information concerning a student is requested by a third party, they must be notified that the Family Educational Rights and Privacy Act of 1974 prohibits the college from sharing information with any outside party without written permission from the student.

A complete copy of the Family Educational Rights and Privacy Act of 1974 is available in the Records Office.

MAKE-UP WORK

The student must make appointments for required makeup work and other matters. However, instructors are not expected to give individual attention or makeup tests that have resulted from the student's being absent without justifiable reason. The student can normally expect an "F" for the test or quiz missed due to the absence under this condition. All approved makeup work must be completed within a two-week period.

SATISFACTORY PROGRESS

Students enrolled in the college are expected to demonstrate performance in their course-work sufficient to lead to the eventual completion of their program. The following is a summary of the progress requirements for the various program types:

Academic and Technical (Semester-hour Programs)

A student must maintain a minimum grade point average of 2.0 to remain in "Good Standing" with the college. Students who fail to maintain this status are considered "academically deficient". A student may be academically deficient (probation 1, probation 2, and probation 3) for three terms. If he/she does not meet the cumulative GPA of at least 2.0 by the end of his/her fourth consecutive semester in residence, he/she will be **suspended** for one semester. If a suspended student is readmitted, he/she must reach a cumulative GPA of at least 2.0 by the end of the second semester following his/her return or he/she will be **excluded**.

Career (Clock-hour programs)

A student making a grade below “C” (2.0) will be considered deficient for one semester. A student who does not pass the initial semester of a training program will be considered academically deficient and must receive vocational counseling prior to readmission to the college.

A student who is academically deficient must make a “C” (2.0) or better during his next semester in residence or be placed on suspension for one semester.

A student readmitted after suspension must make a grade of “C” (2.0) or better for the semester he/she returns to be excluded.

Veterans

A student receiving VA benefits under Chapters 30, 31, 32, 35 or 106 must maintain cumulative grade point average (GPA) of at least 2.0 or be placed on VA probation for one semester. If the required GPA is not met by the end of the third semester (Probation 3) in residence, he may not be certified to draw assistance from VA. If the student is suspended and allowed to re-enter per appeal through the Dean of Instruction’s Office, the student must reach a cumulative GPA of at least 2.0 by the end of the second semester following their return or they will be excluded. **The Veterans Affairs office is located inside the Records Office in Estes Hall.**

STUDENT HONORS**HALL OF FAME**

A minimum of five students is chosen annually to be placed in Northeast Mississippi Community College Hall of Fame. To be eligible for consideration, a student must be enrolled fulltime in his/her fourth semester of college and have completed a minimum of 45 prior semester hours from Northeast. A student must earn a minimum GPA of 3.0. The nominations are made by the faculty with the academic heads making the final selection.

HONOR GRADUATES

Northeast Mississippi Community College recognizes the accomplishment of its graduates on two levels: Dean’s Scholar and President’s Scholar. The President’s Scholar and the Dean’s Scholar are awarded to students who receive either the Associate in Arts Degree or the Associate in Applied Science Degree in one of the recognized curriculum offerings of the institution. To be eligible for the award, the student must have been enrolled in a minimum of 12 semester hours of academic credit during each of the regular semesters of enrollment that leads to the respective degree. The following courses are not included in the computation of grade points for the purpose of these awards: EDU 1151; EDU 1211; EDU 1223; EDU 1311; EDU 1321; EDU 1411; EDU 1711; band; jazz band; stage band; chorus; drama production; military science; all COE credit; and one hour physical education courses. Students who meet these criteria and who qualify for and participate in the commencement exercises will be awarded the appropriate recognition based on their cumulative grade point average (GPA). Dean’s Scholars may have a cumulative GPA ranging from 3.50 to 3.99. President’s Scholars will meet the same criteria with a cumulative GPA of 4.0.

Recipients of these honors will be recognized by receiving an appropriate seal to be attached to the diploma. In addition, the honoree's transcript will include a notation of the honor received.

HONOR ROLLS

Honor rolls are published at the end of each semester. A student who earns a grade point average of 4.00 on a minimum of 12 academic hours will be named to the President's List. A student who earns a grade point average of 3.50 to 3.99 on a minimum of 12 academic hours will be named to the Dean's List.

The following courses are not included in the computation for honors: Intro to Composition; developmental mathematics; cooperative education; supervised work experience; EDU 1151, EDU 1211, EDU 1223, EDU 1311, EDU 1321, EDU 1411, EDU 1711; band; jazz band; stage band; chorus; drama production; military science; and one hour physical education courses.

WHO'S WHO AMONG STUDENTS IN AMERICAN JUNIOR COLLEGES

Students are selected by faculty and are chosen on the merits of scholarship, leadership, and citizenship. Biographies of students selected are included in the Who's Who Among Students in American Junior Colleges annual edition.

WEEKEND, EVENING, AND INTERSESSION CLASSES

Northeast Mississippi Community College recognizes that adult students in pursuit of college degrees have a need for non-traditional options. Many obstacles may prevent them from attending regular college classes. Northeast has designed the Weekend College Program to remove obstacles confronting adults and to make a quality education available for those who would like to complete a 2-year associates degree program. Programs of study presently offered include Elementary Education and Business Administration. Both of these programs are designed to articulate with the university programs that lead to a bachelor's degree. For more information, contact the Dean of Instruction.

Evening college classes are offered both on campus and at certain off campus sites. These classes are offered in a sequential order to make it possible for student to obtain a degree in a timely manner by attending Monday through Thursday evening.

Intersession classes are short-term classes held between the spring term and the summer I term. These courses will cover the same material and will meet the same number of hours as traditional class offerings. Intersession Classes are accredited college courses and were developed to provide students with access to a broader selection of course offerings.

STUDENT SERVICES

COUNSELING, TESTING, AND CAREER PLANNING SERVICES

The Northeast Counseling Center offers a variety of services to students, prospective students, college personnel, and graduates. The center is located on the first floor of Waller Hall. Professional counselors are available to help students benefit from personal, social, vocational, and educational opportunities. Counselors serve as academic advisers for selected majors. The following services can be accessed by contacting the counseling staff at (662) 720-7313, or email tcwalker@nemcc.edu.

CAREER AND ACADEMIC COUNSELING

The counseling staff aid students to identify interests, values, needs, and abilities in order to plan academic and career goals. Choices is a computerized career exploration program that is used to help the student in their process of self-assessment. The center offers interest inventories, career information files, senior college applications and catalogs, coordinates senior college visits, provides an annual career and college transfer day, job interview and resume writing workshops, provides financial aid and scholarship information, and up to date labor market information to aid the student in developing a career plan.

INDIVIDUAL AND GROUP COUNSELING

The counseling staff assists the student to define goals and resolve personal, social, or educational problems. Interview sessions conducted by counselors are kept confidential. Information in a confidential nature is released only upon a client's written request, in a circumstance which would result in a clear danger to the client or others, or as may be required by law.

JOB PLACEMENT

The counseling staff offers career planning and job placement services to assist students in finding full or part time employment. Regional employers in approximately thirty counties are contacted annually by Student Placement Office to encourage employing Northeast students. Students are encouraged to visit the Placement Office in Waller Hall, room 207 to discuss employment needs and services. To obtain up to date occupation information, contact the Director of Student Placement located in Waller Hall, by phone at (662) 720-7412, via email at jdswann@nemcc.edu, or through the college website. Logon to www.nemcc.edu; under resources select more links; select employment; select student placement; click on information for students.

TESTING

The counseling staff administers various tests to students to assist them when enrolling in college, and when making academic and career choices. The national American College Test is given on regular national test dates. Pre-registration is required. The residual American College Test is given on a scheduled basis. Students should contact the Counseling Center for dates and information. The Accuplacer test is administered to students who do not make required ACT sub-scores on English, Math, or Reading to determine class placement in college classes. The Accuplacer test is administered to all students enrolled in clock-hour,

certificate, or occupation programs. The Otis Lennon Mental Abilities Test is given on a scheduled basis for admission to the Practical Nursing program. Vocational, aptitude, and interest tests are administered upon request.

AMERICANS WITH DISABILITIES ACT/SECTION 504 OF THE REHABILITATION ACT OF 1973 - (ADA)

Provide adaptations and modifications to the learning environment for eligible impaired and/or disabled students. All students with a disability, including distance learning students, are strongly encouraged to contact the ADA/Section 504 Compliance Officer located in Estes Hall at (662) 720-7207, or via email at kwpounders@nemcc.edu to discuss their disability and the appropriate accommodations. Students must self identify in order to receive accommodations. NEMCC Disability Applications may be obtained from the Counseling Center in Waller Hall, or online from the College's website at www.nemcc.edu.

COLLEGE SUCCESS CLASSES

The counseling staff provides credited classes in study skills, career exploration, self-affirmation, human development, and cooperative education.

ORIENTATION

The counseling staff provides orientation sessions to aid incoming freshmen in learning about the College's environment. College success programs are presented for high school seniors and prospective students.

TITLE IV STUDENT SUPPORT SERVICES PROGRAM

Located in the Counseling Center the Title IV Student Support Service Program is federally funded to provide free tutorial services in all subjects to students who are eligible. Career, academic and personal counseling, cultural activities, senior college transfer assistance, and assistance to receive other special services offered by the college are services that eligible students can receive. In order for a student to be eligible to receive one or all services offered by the Title IV Student Support Services Program, the student must have an academic need and meet at least one of these qualifications:

1. First generation student
2. Low income
3. Individuals with a disability.

Students who do not meet any one of these guidelines are referred to the Student Success Center located in Waller Hall.

STUDENT SUCCESS CENTER

Located in Waller Hall, the Student Success Center serves students as a resource area for tutorial assistance and supplemental learning enhancement. The center offers learning opportunities through individual assistance and computer based instruction. The center's main objective is to enhance and improve upon students' abilities and subsequently elevate their individual success as a college student. The center offers assistance in reading, English, and mathematics.

ACADEMIC ADVISING

Each student enrolled at Northeast is assigned an academic adviser. The student is encouraged to meet with their adviser periodically during each semester. The role of the faculty adviser is (1) to plan the class schedule, (2) to provide up-to-date information about careers, (3) to refer students to the proper sources for assistance, (4) to encourage students in their efforts to be successful, and (5) to approve academic programs for graduation from Northeast Mississippi Community College.

STUDENT RESPONSIBILITIES

All colleges establish certain requirements that must be met before a degree is granted. These regulations concern such things as curricula and courses, majors, and campus residence requirements. Advisers, counselors, faculty, and deans will help a student meet these requirements, but the student is responsible for fulfilling the degree requirements.

The student is responsible for being acquainted with regulations and procedures as stated in the college catalog and handbook, and other official publications of the college. For these reasons, it is important for each student to familiarize himself with these publications and remain currently informed throughout his college career.

ADVISING DAY

The first day of pre-registration for the Fall 2005 Semester and the Spring 2006 Semester will be designated as Advising Day. Students will meet with their faculty adviser on this day to review the student's academic progress and to plan a class schedule for the next semester. Day classes will be suspended on these days (evening classes will meet) to allow time for academic advising.

CHANGING MAJORS

To change majors, currently enrolled students should go to the Records Office in Estes Hall. Prospective students may contact the Office of Enrollment Services in Estes Hall.

ORIENTATION

All students who apply for admission are invited to an orientation on campus. Students who are interested in enrolling in distance learning courses may participate through an on-campus orientation or virtual orientation that is available through the college's website (www.nemcc.edu).

COLLEGE MAJOR

A major is defined as a concentration of course work within a particular discipline. The major is designed to produce entry-level competencies for specific career fields. Major courses are indicated by asterisks in each curriculum.

CLASS SCHEDULING

The academic adviser will assist students in planning class schedules prior to each semester. Dates for student registration will be assigned by the Director of Admissions. Students should schedule an appointment with the academic adviser

several days prior to the registration date to plan schedules for the upcoming semester. Schedules must be signed by the student's assigned academic adviser.

CONFERENCE PERIODS

The instructors have scheduled one period each day to be used for make-up work and individual counseling. The conference periods will be announced in each class and will be posted on each faculty member's door.

FINANCIAL ASSISTANCE

APPLICATION PROCEDURES

Northeast Mississippi Community College participates in the following Federal Financial Aid Programs for student assistance: Federal Pell Grant, Federal Supplemental Educational Opportunity Grant (SEOG), Leveraging Educational Assistance Partnership Program (LEAP), Federal Work Study, and Federal Family Education Loan Program.

Students who are enrolled or accepted for enrollment in an approved postsecondary educational institution and who are citizens or permanent residents of the United States are eligible to apply for assistance under the programs. Remember grants are gifts, but loans must be repaid. There are many sources of aid for students. Some are sponsored by the Federal Government, others by the State of Mississippi, business organizations, and other private sources. To find programs for which a student may qualify, contact the Financial Aid Office at Northeast.

Student tuition and fees are deducted from the first financial assistance - loan, grant, scholarship, etc. - received by the college.

WORK STUDY PROGRAMS

Federal Work Study Program – This program provides the student an opportunity to earn all or part of his college expenses. A student who demonstrates financial need and is making satisfactory progress in his/her studies is eligible to work under this program. Job placement is based upon availability of funds and positions.

Northeast Work Study Program – This program offers part-time employment to the student who may not be eligible for the Federal Work Study Program, but who does need financial assistance to further his education.

LOANS

Subsidized Federal Stafford Loans – Federal Stafford Subsidized Loans are low-interest loans made to a student by a lender such as a bank, credit union, or savings and loan association to help a student pay for his college education. Students must prove need to be eligible to borrow under the Federal Family Financial Aid Program.

Unsubsidized Federal Stafford Loans – Federal Stafford unsubsidized loans are loans for middle income borrowers who do not qualify for Federal Interest Subsidies under the Federal Stafford Loan Program.

GRANTS

Federal Pell Grant – The Federal Pell Grant is a Federal aid program designed to provide financial aid to a student who needs assistance to attend a post high school educational institution.

Federal Supplemental Educational Opportunity Grant – The Federal Supplemental Educational Opportunity Grant Program (FSEOG) provides grant funds for undergraduate students who have not completed their first baccalaureate degree and who are financially in need of this grant to enable them to pursue their education. The amount of the grant is determined by both the availability of funds and regulations set by the Federal government.

Leveraging Educational Assistance Partnership Program – Leveraging Educational Assistance Partnership Program (LEAP) provides a limited amount of funds for students exhibiting need as determined by an approved needs analysis. The program is sponsored by Federal and local funds. Grants normally range from \$200 to \$600 and are available to Mississippi residents.

Mississippi Resident Tuition Assistance Grant Program – The MTAG program provides funds for students who are current legal residents of the state of Mississippi and who meet other eligibility requirements pertaining to the program.

Mississippi Eminent Scholars Grant Program – The MESG program provides tuition grants for students who are current legal residents of the state of Mississippi and who meet other eligibility requirements of this program.

SCHOLARSHIPS

Scholarship applications may be secured from the Office of Financial Aid in Estes Hall. An application must be submitted that specifies each scholarship (INCLUDING ACT) for which the student wishes to be considered for. ACT scholarships are based on test scores prior to the student's first enrollment date.

Students that wish to be considered for the Northeast Development Foundation/ Alumni Association Scholarships should go to the Financial Aid Office in Estes Hall and complete a scholarship application.

ACT PERFORMANCE SCHOLARSHIPS. Award based on the student's performance on the ACT (American College Testing Program). This scholarship consists of three components: (1) Students who score 22 or 23 on the ACT may be awarded a full tuition scholarship for the fall semester only. (2) Students who score between 24–29 on the ACT may be awarded a full tuition scholarship. (3) Students who score 30 or above on the ACT may be awarded full tuition, room and board scholarships. Components 2 and 3 may be renewable each semester the student is in attendance at Northeast, contingent upon maintaining fulltime student enrollment status and a 3.0 cumulative GPA for a maximum of four semesters. ACT Performance Scholarships are restricted to Mississippi Residents, based on availability of funds, and scholarship application submitted by April 1.

ACADEMIC SCHOLARSHIPS are awarded based on placement in high school class, leadership achievements, performance on the ACT, accomplishment of National Merit or National Achievement ranking, and other indicators of academic ability,

leadership potential and outstanding character and personal qualities. Academic Scholarships will be subject to availability and funds in each program.

ATHLETIC SCHOLARSHIPS are awarded by the Athletic Department. Interested applicants should contact the head coach of the various intercollegiate sports.

JOURNALISM SCHOLARSHIPS are offered annually to the freshman or sophomore editors of the student yearbook. The editor of the student newspaper is also offered a scholarship. Recipient is selected by the faculty advisor of student publications.

YEARBOOK SCHOLARSHIPS are offered annually to a freshman and sophomore student. Recipients are selected by the faculty advisor of student publications.

STUDENT ACHIEVEMENT AWARDS, academic scholarships covering a student's tuition, are awarded each year to the top two students from each high school in the Northeast area who attend the Northeast Mississippi Community College. These awards are renewable each semester contingent upon the student maintaining a full-time status and a 3.0 GPA for a maximum of four semesters.

BAND SCHOLARSHIPS are awarded to members of the Northeast Tiger Band. Scholarships average one-half tuition and fees and one-half room and board per semester. The Director of the Northeast Band should be contacted for additional information and application forms.

CHORUS SCHOLARSHIPS are awarded to students comprising the Northeast Chorus. Selections are made by the Director of the Northeast Chorus.

MUSIC DEPARTMENT SCHOLARSHIPS are awarded in piano and voice to talented students. Selections are made by the Music Department.

COMMERCIAL ARTIST SCHOLARSHIP recipient is selected by the Department of Art. Northeast provides annually a full tuition scholarship to a commercial art student who does commercial art work, upon request, for the various departments on campus. Hours worked are equal to tuition rate divided by the current work study hourly rate.

COUNTRY WESTERN MUSIC SCHOLARSHIPS are awarded to students comprising the Country Western Chorus. Selections are made by the Director of the Country Western program.

AGENCY SCHOLARSHIPS

Hall Adams Fund Scholarship A \$500.00 scholarship awarded to six (6) students annually in memory of Mr. Adams, who was a native of Alcorn County. Scholarship awards are based on academic achievement and financial need. Recipients should be residents of Alcorn County.

Alumni Scholarship A fall one-semester \$500 scholarship awarded to a high school graduate from Alcorn, Lee, Prentiss, Tippah, Tishomingo, or Union county. An additional application must be submitted and can be acquired through the Foundation Office. (Administered by the NE Development Foundation)

Michael Anderson Memorial Scholarship A one-semester tuition scholarship awarded annually to a Union County student. Award is based on academic achievement and financial need.

Tony Arnold Memorial Scholarship A \$1000 scholarship divided over two semesters awarded to a Booneville or Thrasher High School graduate. The recipient is selected on the basis of leadership and academic ability.

Baptist Memorial Hospital Volunteer Scholarship A one-semester tuition scholarship is awarded based on academic achievement and financial need. Applications are secured through the hospital.

Baptist Memorial Hospital Nursing Scholarship A two-semester scholarship awarded to a student enrolled in the Registered Nursing Program, who is from one of the five county areas. (Administered by the NE Development Foundation)

BellSouth Scholarship Fund A one-semester \$500 tuition scholarship awarded in the fall semester to Sophomore students in the five county area. (Administered by the NE Development Foundation)

James Belue Law Firm Scholarship A \$100 fall semester only scholarship is awarded to a Tishomingo County resident.

Benson Conerly Lytal Memorial Scholarship A one-semester \$500 scholarship awarded annually to a Baldwin High School senior. Award is based on academic achievement and financial need. (Administered by the NE Development Foundation)

Berklene Corporation Dependent Scholarship Three (3) tuition scholarships are awarded each fall to dependent children of Berklene employees. The recipient will be selected on the basis of academic achievement and financial need with preference being given to freshmen. Selection of recipient will be made by the Northeast Scholarship Committee.

John Bolen Memorial Scholarship A one-semester tuition scholarship is awarded annually to a student based on academic achievement and financial need.

Booneville Junior Auxiliary Scholarship A two-semester tuition scholarship is awarded to a Prentiss County student based on academic achievement. Applications are secured through the club.

Booneville Kiwanis Club A one-semester tuition scholarship is awarded to a Prentiss County student. The recipient will be selected on the basis of academic achievement and financial need. In addition, the recipient must be an athlete and must participate in the Kiwanis Club Tournament. Selection of the recipient is made by the Northeast Scholarship Committee.

Booneville Lions Club Scholarship A one-semester tuition scholarship is awarded annually to a Prentiss County resident. Award is based on academic achievement and financial need. Priority is given to students with sight disability, or a major in the optometry field.

Brasfield Scholarship A one-semester tuition scholarship is awarded to a Campus Country student. Award is based on academic achievement and financial need. (Administered by the NE Development Foundation)

Pauline Oakley Bryant Memorial Scholarship This scholarship was established by her sister, Marjorie Oakley Waters. One (1) tuition scholarship is awarded each semester to a Prentiss County Student. Awards are based on academic achievements.

Lex Cain Scholarship A one-semester \$500 scholarship awarded to a Thrasher, Jumpertown, Wheeler, or New Site High School senior in the Spring semester.

Award is based on academic achievement and financial need. (Administered by the NE Development Foundation)

Jimmie Caldwell Scholarship A \$1,000 two-semester scholarship is awarded to a student majoring in Hotel and Restaurant Management. The scholarship is sponsored by the Tupelo Convention and Visitors Bureau Board of Directors.

Caterpillar Award Based on academic achievement and financial need. A full tuition scholarship is only awarded to a student who is a dependent of an employee of Caterpillar, Inc.

Robb Clement Memorial Scholarship A one semester tuition scholarship is awarded each year to a Booneville High School senior. (Administered by the NE Development Foundation)

Coca-Cola Bottling Works Scholarship (Corinth) Two one-semester scholarships are awarded to students from Alcorn, Prentiss, and Tishomingo Counties. Awards are based on financial need.

Corinth Restaurant Association Scholarship A \$500 scholarship awarded to a student majoring in Hotel and Restaurant Management. The scholarship is funded by the Corinth Chapter of the Mississippi Restaurant Association

Corinth Rotary Magnolia Classic Scholarship A one-semester tuition scholarship is awarded annually to a sophomore student who resides in Alcorn County, preferably, but not limited to, a single parent. (Administered by the NE Development Foundation)

Clifford Dewitt Dalton Memorial Scholarship A one-semester scholarship is awarded to a student based on financial need. (Administered by the NE Development Foundation)

Delta Epsilon Chi Scholarship A \$100 scholarship for a student majoring in Hotel Restaurant Management is awarded the fall semester of the sophomore year. The scholarship is sponsored by Northeast Mississippi DECA Alumni.

Dodge Store Scholarship Three one-semester tuition scholarships are awarded based on academic achievement and financial need. (Administered by the NE Development Foundation)

Dodridge-Ajax Scholarship A one-semester scholarship is awarded annually based on academic achievement and financial need. (Administered by the NE Development Foundation)

Driftwood Scholarship A one-semester scholarship is awarded to a Campus Country student. Award is based on academic achievement and financial need. (Administered by the NE Development Foundation)

Michael Epting Scholarship This scholarship will be awarded in the Fall semester in the amount of \$750. The student will receive \$375 for the Fall semester and \$375 for the Spring semester. The following conditions are subject to this scholarship: must maintain a 2.75 GPA, must be a resident of Tippah County, must be enrolled in the Automotive or Diesel Mechanics programs, and is also based on academic achievement and financial need. (Administered by the NE Development Foundation). An additional application must be submitted and can be acquired through the Foundation Office.

Families & Communities Together Scholarship A fall one-semester scholarship to be awarded to a returning sophomore with a GPA of at least 2.5 in a helping profession, such as education, social work, and nursing. The applicant should demonstrate community involvement and leadership. (Administered by the NE Development Foundation)

First American National Bank A one-semester scholarship awarded to a student from the banking service area. The selection for this award is based on academic achievement and financial need.

Sam E. Fleming, Jr. Scholarship A \$1,000 two-semester scholarship awarded to a student majoring in Hotel and Restaurant Management. The scholarship is sponsored by the Tupelo Convention and Visitors Bureau Board of Directors in honor of a former Director of the Tupelo CVB.

Mary Floyd Memorial Nursing Scholarship A one-semester tuition scholarship is awarded annually to a student majoring in Nursing. Scholarship is awarded based on academic achievement and financial need. (Administered by the NE Development Foundation)

Allie Conner Gaddis Memorial Scholarship A one-semester \$300 scholarship awarded to a Ripley High School graduate. The recipient is selected on the basis of character, leadership, and academic achievement. (Administered by the NE Development Foundation)

George Blaine Gentry Memorial Scholarship A one-semester tuition scholarship is awarded annually to a graduate of Baldwin High School. The recipient will be selected on the basis of academic achievement and financial need. Selection of the recipient is made by the Northeast Scholarship Committee.

The Charlie M. and Virginia Gordon Memorial Scholarship A \$600 one-semester scholarship is awarded annually to a Baldwin High School graduate with a Business related major. The recipient must be a Prentiss County resident. Award will be based on academic achievement and financial need.

Glenn Davis Gray Scholarship The Corinth Junior Auxiliary provides two tuition scholarships for both semesters for students from Alcorn County majoring in a medical related field. Award is based on academic achievement, letters of performance, and financial need.

Wesley Bruce Green Memorial Scholarship Established by his family. A \$250 one-semester tuition scholarship to be awarded annually to a graduate of Jumpertown High School. The recipient will be selected on the basis of academic achievement.

Wayne and Peggy Hall Scholarship A \$250.00 scholarship is provided annually to four (4) Prentiss County residents. The recipients will be selected based on academic achievement and financial need.

Mary Alice Harrington Memorial Scholarship A \$1,000 two-semester scholarship is provided annually to a student majoring in the Child Care Development Technology Program. Award is based on character, financial need and leadership ability.

Hill Brothers Construction Company Scholarship A two semester tuition scholarship awarded annually to a Tippah County resident with priority given to graduates of

Falkner High School. Award is based on academic achievement and financial need. (Administered by the NE Development Foundation)

Michael Hisaw Memorial Scholarship A one-semester \$250 scholarship awarded annually to a Prentiss county resident by the Booneville Rotary Club. Award is based on academic achievement and financial need. (Administered by the NE Development Foundation)

Home Builders & Remodelers Association Scholarship A one-semester \$500 scholarship awarded to two students who reside in Chickasaw, Itawamba, Lee, Pontotoc, or Union county and that are pursuing a career in the construction industry. (Administered by the NE Development Foundation)

Hotel-Restaurant Management Club Adviser's Scholarship A \$100 scholarship is awarded to a student majoring in Hotel-Restaurant Management. The scholarship is awarded the fall semester of the sophomore year.

Edward D. Jones & Company Scholarship Three fall semester scholarships in the amount of \$500 are awarded annually to three Business majors. The students must be from an Alcorn County School, Corinth High School, Booneville High School or a Prentiss County school. Awards are based on academic achievement and financial need. (Administered by the NE Development Foundation)

Thomas D. Keenum, Sr. Scholarship. A one-semester \$750 scholarship awarded to a sophomore student in our five county areas. The student must have maintained a cumulative GPA of 2.5 or above. The recipient is selected on the basis academic achievement and financial need. (Administered by the NE Development Foundation)

Joe Ray Langston Memorial Scholarship A one-semester scholarship awarded to a student from the Northeast district. Selection is made by the Northeast Scholarship Committee and is based on superior academic achievement at the high school level and financial need. The scholarship was established by the Langston Law Firm in memory of the founder of the firm. (Administered by the NE Development Foundation)

Deborah Cox Lauderdale Memorial Scholarship A one-semester \$500.00 scholarship awarded in the Spring to a second semester student enrolled in the Registered Nursing Program. The student must be a resident of Prentiss County. Award is based on academic achievement and financial need. Preference is given to a non-traditional student. (Administered by the NE Development Foundation)

Maintenance Scholarship A one-semester scholarship is divided each Fall semester between the children and grandchildren of NEMCC Maintenance personnel. Students applying for this scholarship must have applied for admissions at the time of application for the scholarship fund. (Administered by the NE Development Foundation)

Fairey Eaton Miller Scholarship Tuition scholarships awarded to Tippah county residence. Students applying for this scholarship must have applied for admissions at the time of application for the scholarship fund. Award is based on academic achievement and financial need. (Administered by the NE Development Foundation) An additional application must be submitted and can be acquired through the Foundation Office.

Mississippi Purchasing Association Scholarship A \$250.00 per semester scholarship for a Freshman and a Sophomore majoring in Business Administration. Award is based on academic achievement and financial need.

Mississippi National Restaurant Association Scholarships Four (4) \$500 scholarships awarded to students majoring in Hotel and Restaurant Management. The funds are provided by the Mississippi Restaurant Association and the National Restaurant Association.

Morgan Van Line Scholarship A two-semester scholarship is awarded to a student majoring in the Diesel Mechanics program. Award is based on academic achievement and financial need.

Mt. Zion Cumberland Presbyterian Church Scholarship This scholarship is in memory of Dwayne Heath and Terry Ray Robertson and is a one-semester scholarship awarded to a Falkner High School graduate. Award is based on financial need. (Administered by the NE Development Foundation).

National Wild Turkey Federation Scholarship A two-semester \$200 scholarship to be awarded to a freshman planning to attend their sophomore year enrolled in a natural resource related field. Student needs to be from Tishomingo, Prentiss, or Itawamba county. The North Waterway Chapter of the NWTF and Scholarship Committee will select the student. (Administered by the NE Development Foundation)

Stacie Pannell Memorial Scholarship A fall semester tuition scholarship is awarded annually with priority given to students in the five county area. Selection will be based on academic achievement and financial need. (Administered by the NE Development Foundation)

The Peoples Bank of Ripley A one semester tuition scholarship awarded to a student who resides in the banking area of The Peoples Bank of Ripley. Award is based first on financial need then on academic achievement. (Administered by the NE Development Foundation)

Pepsi-Cola Bottling Company Scholarship Four one-semester tuition scholarships are awarded to students residing in the community college district. Recipients must be enrolled as fulltime students and must have maintained a minimum grade point average of 2.5 for the previous academic year.

Pilot Club Scholarship (Booneville) A tuition scholarship is awarded to a female graduate of Booneville High School or another high school in Prentiss County. This award is based on academic achievement and financial need; however, a person who is receiving a government grant and/or any other scholarship is not eligible. (Applications for this scholarship are available from the Pilot Club of Booneville.)

Prentiss County Bar Association Scholarship A one-semester tuition scholarship is awarded annually to a student majoring in PreLaw. Award is based on academic achievement and financial need.

Sara Putnam Memorial Scholarship A two-semester scholarship is awarded annually to a student majoring in a vocational occupation program. Students applying for this scholarship must have applied for admissions at the time of application for the scholarship fund. Students receiving this scholarship must maintain a 3.0 GPA or above. Award is based on academic achievement and financial need. (Administered by the NE Development Foundation)

James R. Putnam Memorial Scholarship A two-semester scholarship is awarded annually to a student majoring in computer science. Students applying for this scholarship must have applied for admissions at the time of application for the scholarship fund. Students receiving this scholarship must maintain a 3.0 GPA or above. Award is based on academic achievement and financial need. (Administered by the NE Development Foundation)

Jimmy D. Ramey Memorial Scholarship A one-semester tuition scholarship is provided annually to a graduate of New Site High School. The recipient is selected on the basis of academic achievement and financial need. This scholarship is funded by the Lions Club of Marietta.

Kristie Denice Ray Memorial Scholarship A fall semester tuition scholarship is awarded annually with priority given to a graduate of Falkner or Walnut High School. Selection is based on academic achievement and financial need.

Jack and Faye Rolison Endowed Scholarship A two-semester \$750.00 scholarship is awarded in the Fall semester to a Ripley High School Senior, if not eligible, a graduating senior from Tippah County. Award is based on academic achievement and financial need. (Administered by the NE Development Foundation)

Marion W. Smith Scholarship The Peoples Bank and Trust Company provides each year two tuition scholarships for both semesters. The recipients must be business administration majors who plan a career in banking or social science majors who have an interest in government. Priority is given to dependents of employees of the bank. (Administered by the NE Development Foundation)

Dr. Thomas M. Smith Memorial Scholarship A two-semester scholarship is awarded annually to a student majoring in a health occupation program. Students applying for this scholarship must have applied for admissions at the time of application for the scholarship fund. Students receiving this scholarship must maintain a 3.0 GPA or above. Award is based on academic achievement and financial need. (Administered by the NE Development Foundation)

Southeast Tippah Lion's Club will award a one (1) semester scholarship in the amount of \$600.00 to an enrolling Freshman. All disciplines of study, – Vocational, Technical and University Parallel, – will be eligible and considered. Criteria for selecting the student to receive the award are listed on the application form..

Truitt Stockton Scholarship A two semester scholarship is awarded to a student majoring in the Construction Engineering Technology program or a related vocational-technical program. Award is based on academic achievement and financial need. (Administered by the NE Development Foundation)

Emma McDonald Street Memorial Scholarship a one semester tuition scholarship awarded to students who are interested in majoring in mathematics or a related field. Award is based on academic achievement and financial need. (Administered by the NE Development Foundation)

Student Search Scholarship The Junior Auxiliary of Corinth provides a scholarship for an Alcorn County student. Applications are available through the Junior Auxiliary.

Subway Scholarship Program Two-semester scholarships that are awarded to current full-time or part-time employees of a Subway restaurant owned and operated by Arthur Enterprises, Inc. Students applying for this scholarship must have applied for

admissions at the time of application for the scholarship fund. Award is based on academic achievement and financial need. (Administered by the NE Development Foundation)

Zona Dale Taylor Scholarship A one-semester tuition scholarship is awarded to a Home Economics major. Award is based on academic achievement and financial need. (Administered by the NE Development Foundation)

Matt Thornton Memorial Scholarship A fall \$250 scholarship awarded to a Booneville High School graduate that has been in band for a minimum of four years. Recipient must be an incoming freshman. If the recipient drops or withdraws from college any monies remain unspent, will be returned to the scholarship fund. Award is based on financial need. (Administered by the NE Development Foundation)

ThyssenKrupp Elevator Scholarship A one-semester \$500 scholarship awarded to a dependent of a ThyssenKrupp Elevator employee. The recipient must be an entering freshman for the fall 2004 semester. The recipient must also have maintained a grade point average of at least 2.5. (Administered by the NE Development Foundation)

Cecelia Tollison Memorial Scholarship A one-semester tuition scholarship is awarded annually to a student based on academic achievement and financial need. (Administered by the NE Development Foundation)

James L. Triplett Memorial Scholarship A one-semester \$500 scholarship is awarded annually to a full-time student. Students applying for this scholarship must have applied for admissions at the time of application for the scholarship fund. Students receiving this scholarship must maintain a 3.0 GPA or above. Award is based on academic achievement and financial need. (Administered by the NE Development Foundation)

Tupelo Innkeepers' Association Scholarship A \$100 scholarship is awarded to a student majoring in Hotel-Restaurant Management. The scholarship is awarded the fall semester of the sophomore year.

James P. Vickers Scholarship A one-semester tuition scholarship is awarded to an outstanding Hotel-Restaurant Management student, given during the fall semester of the sophomore year. The award is being furnished by the Mississippi Hotel and Lodging Association.

Harold T. White Memorial Scholarship A one-semester tuition scholarship is awarded based on academic achievement and financial need. (Administered by the NE Development Foundation)

Jane Carlisle White Memorial Scholarship A one-semester tuition scholarship is awarded based on academic achievement and financial need.

H. L. Williams, Sr. Scholarship A one-semester scholarship awarded in the fall semester to an Alcorn county student. Award is based on academic achievement and financial need. (Administered by the NE Development Foundation).

Quebecor World/Ralph Kiser Scholarship A two-semester tuition scholarship is awarded to the dependent of an employee of Ringier of America, Inc. If no dependents, the recipient must be from Alcorn County.

SATISFACTORY PROGRESS REQUIREMENTS

In order to be eligible to receive Federal student aid such as Federal Pell Grant, Federal Supplemental Educational Opportunity Grant, Leveraging Education Assistance Partnership Educational Program, Federal Stafford Loan, and Federal Work Study Program, a student must progress satisfactorily toward completion of his/her educational objective. Failure to achieve satisfactory progress will result in the termination of all Federal financial aid.

Satisfactory progress will be measured according to the following tables:

ACADEMIC AND TECHNICAL STUDENTS

Hours Attempted	Hours Earned	Cumulative GPA
12	6	1.50
24	12	1.50
36	24	1.75
48	36	2.00
60	48	2.00
72	60	2.00
84	72	2.00
96	84	2.00
108	96	2.00
120	108	2.00
132	120	2.00
144	132	2.00
156	144	2.00

FINANCIAL AID ELIGIBILITY

Federal Financial Aid recipients will be given a total of 96 hours (including withdrawal hours) to complete a four-semester program and 141 hours (including withdrawal hours) to complete a six-semester program. At the end of this period, the student will not be eligible to participate in the Federal financial aid program regardless of grade point average, hours accumulated, or change of program unless approved by the appeals committee.

A student will be required to enroll in courses pertaining to his/her major field of study to be eligible for financial aid

Developmental courses, for which institutional credit is granted and grades are recorded, will be treated in the same manner as regular courses.

Awards will be reduced proportionately for part-time students. A student must enroll in at least six academic hours to receive some types of Federal Aid. All part-time semesters, including summer terms, will be considered when determining satisfactory progress.

A student can repeat courses only one time and still have them considered in determining enrollment status for the purpose of receiving financial aid.

WITHDRAWALS

A student receiving financial aid is expected to remain in all classes throughout each semester. Any semester in which a student withdraws will be counted as a semester of attendance and will count toward the number of semesters allowed to participate in financial aid programs.

Federal regulations specify that return of Title IV funds must be calculated for recipients of Title IV aid who withdraw or cease attendance from all classes during a semester. The institution must calculate the amount of Title IV aid the student earned (based on last day of class attendance). Therefore, any unearned portion of Title IV awards must be returned to the proper fund. The Return of Title IV Funds Federal Policy can be viewed in the Financial Aid Office.

FINANCIAL AID PROBATION/SUSPENSION

A student who fails to meet the minimum standards for satisfactory progress will be placed on financial aid probation the following semester. During the probationary semester, the student will continue to be eligible for financial aid. At the completion of that semester, the student must meet the minimum standard for satisfactory progress or be deemed suspended; thereafter, the student will be ineligible for receipt of Title IV Federal Financial Aid. The student will remain in the suspension status until the minimum standards have been met. The grade report will serve as notification of financial aid probation or suspension.

APPEALS

A student who wishes to appeal the suspension status should submit a written request for an appeal to the Financial Aid Appeals Committee chairman. The request should indicate why the student did not achieve the minimum academic requirements and why financial aid should not be suspended. The Financial Aid Appeals Committee will review the appeal to determine whether financial aid suspension is justified. The decision of the committee is final. (Note: Financial aid suspension must be appealed separately from academic suspension.)

RECORDS

GRADUATION

All students completing programs of study at Northeast Mississippi Community College are encouraged to apply for and participate in graduation. Students desiring to graduate must apply for their degree/diploma in the Records office before the posted deadline. Application dates for applying for graduation are posted each semester.

To be eligible for graduation, a transfer student must complete a minimum of one semester (15 semester hours) in residence (the last semester of enrollment). A maximum of 45 semester hours of transfer credit may be applied toward a degree program. A cumulative grade point average of 2.0 must be earned on all academic work in order to graduate. Transfer students must present all prior academic transcripts at the time of enrollment. Earned academic transcripts from other institutions presented during the last semester may not be counted towards the degree/diploma. A fee of \$25.00 is required for graduation.

To earn a degree or a certificate, a student must demonstrate through periodic examinations and through other requirements, as stated in the course syllabi, that he/she is competent in all courses within a particular curriculum. In addition, completion requirements for associate degrees include being competent in reading, writing, oral communication, fundamental mathematical skills, and computer literacy.

Reading competency – Each student who completes an Associate Degree must demonstrate the ability to read and comprehend at a level commensurate with the reading level of the textbook and other reading assignments.

Writing competency – Each student who completes an Associate Degree must demonstrate proficiency in written communications by composing effective sentences and paragraphs; applying correctly the rules of grammar, punctuation, spelling, word division, and word choice; and developing in written form clear, concise thoughts and ideas. Writing competencies are developed in English Composition.

Mathematics competency – Each student who completes an Associate in Arts Degree must earn credit in MAT 1313, an equal course, or a higher-level course.

Oral Communication competency – Each student who completes an Associate in Arts Degree or Associate in Applied Science Degree must be able to communicate his thoughts orally and intelligently through conversation, group discussions, and public presentations of ideas. Competency in oral communication must be demonstrated through successfully completing SPT 1113.

Basic Use of Computer – Each student who completes an Associate in Arts must earn 3 academic hours of credit in CSC, or an Associate in Applied Science must earn 3 academic hours of credit in CSC, CPT, or selected BOT, DDT, MET, MLT, MST, NUR, EET, ELT computer courses.

To qualify for graduation, all candidates must meet the specific requirements for a degree or certificate.

Exception for Graduation Participation

A student may participate in the spring graduation exercise if he/she is within seven semester hours of meeting the degree requirements and if he/she has a 2.00 GPA. The student must plan to complete the degree-required courses in the immediate summer term after participating in graduation. A vocational student lacking a summer term meeting the certificate requirements may participate in graduation if he/she has a 2.00 GPA, and if he/she plans to complete the requirements in the immediate summer school after graduation. In both cases, the degree or certificate awards will be made after all required course work is completed.

ASSOCIATE IN ARTS DEGREE:

The Associate in Arts degree is awarded to students completing university parallel programs. Candidates for the A.A. degree must complete the following:

1. Earn a minimum of 63 semester hours applicable to a bachelor's degree of which 3 semester hours (Physical education or other activity courses) may be non-academic credits.
2. Earn a grade point average of 2.0.

3. Complete the 32 semester hours of general education core consisting of English Composition (ENG 1113 and ENG 1123), social and/or behavioral science (6 semester hours), laboratory science (8 semester hours), fine arts (3 semester hours), mathematics (MAT 1313, equivalent or above), computer or computer related (3 semester hours), and oral communications (SPT 1113).

ASSOCIATE IN APPLIED SCIENCE DEGREE:

The Associate in Applied Science degree is awarded to students completing requirements in technical programs. To receive the A.A.S. degree, candidates must:

1. Complete the number of semester hours as designated in programs of study.
2. Earn a minimum grade point average of 2.0.
3. Complete the 18 semester hours general education core consisting of English Composition (ENG 1113), social or behavioral science (3 semester hours), fine arts (3 semester hours), computer or computer related (3 semester hours), oral communication (SPT 1113), and mathematics (3 semester hours). If mathematics is below MAT 1313, then 3 semester hours of related mathematics above MAT 1203 **and** 4 semester hours of science must be completed.
4. Complete major courses consisting of 40–65 semester hours.
5. Complete other courses as suggested by adviser.

Three hours of Co-op (COE) or Education (EDU) credit are accepted for elective credit in each degree program published in this catalog. These courses are considered as non-academic credit. Therefore, they may account for no more than 3 hours of the 63 required for graduation.

CERTIFICATE

A certificate is awarded to a student who successfully completes one of the following prescribed programs of study: Auto Body Repair; Auto Mechanics/Service Technician; Diesel Mechanics; Heating and Air Conditioning, Machine Tool and Die; Practical Nursing Education. The requirements for graduation are:

1. Complete each unit of the prescribed program of study.
2. Earn a minimum grade point average of 2.0 in the program.

GRADUATION AND TRANSFER-OUT RATES

Graduation and Transfer-out rates may be obtained in the Records Office in Estes Hall.

TRANSCRIPTS

A transcript will be issued only upon a written and signed request from the student provided that all college obligations have been met. Students may request transcripts by presenting a signed request to the Records Office in person, or by fax at (662) 720-7405, or by mail. No transcript requests will be accepted via email. Forms may be obtained by visiting the Records Office in Estes Hall, calling (662) 720-7187,

or downloading from the college's website. A \$5.00 fee will be assessed for each copy. An additional transcript fee of \$10.00 will be charged for each faxed transcript. A transcript information line is available at (662) 720-7323. A twenty-four (24) hour processing period is necessary after the Records Office has received the request.

VETERANS

The College is approved to train veterans and war orphans under the existing public laws.

Reference to eligible persons designates students in receipt of educational assistance from the Veterans Administration enrolled in accredited courses of instruction (veterans, war orphans, and servicemen on active duty). Published calendars, enrollment dates, grading systems, fees, policies, and regulations apply to persons enrolled in accredited courses of instruction.

Progress records are kept current and grades are available to the student. A written record is maintained of previous education or training of the eligible person and clearly indicates that appropriate credit has been given when applicable and the training period shortened proportionately and the eligible person and the VA are notified.

A student receiving VA benefits under Chapter 30, 31, 32, 35, or 106 must maintain a cumulative grade point average (GPA) of at least 2.0 or be placed on VA probation for one semester. If the required GPA is not met by the end of the third semester (Probation 3) in residence, he/she may not be certified to draw assistance from VA. If the student is suspended and allowed to re-enter per appeal through the Dean of Instruction's Office, the student must reach a cumulative GPA of at least 2.0 by the end of the second semester following their return or they will be excluded. **The Veterans Affairs Office is located inside the Records Office in Estes Hall.**

RESIDENTIAL STUDENT SERVICES

The college provides comfortable and safe residence halls for students who wish to live on the campus. The college has five multi-level residence halls for men and women students: Murphy Hall, Wood Hall, and Mississippi Hall (women's residence), and White Hall and Yarber Hall (men's residence). Each facility is equipped with furniture and utilities essential for comfortable living. Students must furnish bedspread and bed linens, towels, personal hygiene supplies and other supplies necessary for resident's personal comfort.

Each of the suites in White Hall and Murphy Hall has two bedrooms with connecting bath, accommodating four students. Yarber Hall, Wood Hall, and Mississippi Hall have single units with bath, accommodating two students.

For additional information, contact the Director of Event Planning and Housing at (662) 720-7306 or, email rbcoggin@nemcc.edu.

Eligibility for Campus Housing

Students must be enrolled full-time to reside in a residential hall. The college will terminate student's residency who do not maintain full-time status, unless a waiver is approved by the Director of Event Planning and Housing. (Full-time status is twelve or more semester hours).

All residents are required to purchase either a 15 meal per week or a 19 meal per week meal ticket as long as they reside in residence halls.

Application and Deposit Information

Residence hall contracts are for the academic semester. An initial reservation request must be confirmed by a signed contract with a deposit. A deposit of \$100 must accompany each application for student housing. This deposit shall remain on file with the college as long as the student occupies the residence hall, and is reduced by the amount of unpaid damages or any other financial obligation due to the college at the time residence hall space is vacated.

Admission to the college does not guarantee the student the reservation of a dormitory room on campus.

Students are encouraged to complete their residence hall applications as early as possible. Receipt of application and deposit is used to establish priority for room assignment. Priority deadline is May 1st for the fall semester and November 1st for the spring semester.

Room Assignment

Housing assignments are based on the following criteria:

- **Current Students** – Rooms will first be assigned to students who are presently living in a dormitory and who apply by April 1, for fall and November 1, for spring semester.
- **New/Returning Students** – Rooms will be assigned according to the following:
 - (1) special needs
 - (2) students involved in college activities and required to live on campus
 - (3) roommate preference and
 - (4) date of application.

Preferred roommates are required to submit their housing applications together or within seven working days of each other. Should the preferred roommate not request the student, cancel their application, or not apply within the seven-day time restrictions, students will be assigned another roommate without notification, prior to registration. All requests will be honored whenever possible.

Before the end of the fall and spring semesters, current residence hall students must update their housing application by indicating if they will be returning or not returning for the next semester. This form is to be completed in the office of the residence hall.

Students who fail to notify the Office of Event Planning and Housing of their intent to return within the next semester will be viewed, as “not returning” and their room will be reassigned.

Students may cancel their room reservation by notifying the Office of Event Planning and Housing in writing or by telephone at (662) 720-7311. The college will provide a full refund of the deposit if residence hall space is not available or the student:

- cancels prior to deadline dates. (July 15 – Fall semester, January 2 – Spring semester)
- is denied admission to the college.
- is prevented from entering the college because of medical reasons, which are confirmed in writing by a licensed physician.

A student who fails to claim an assigned room or notify the Office of Event Planning and Housing of their intentions to cancel will automatically forfeit his/her \$100.00 deposit.

FEES

FEES

ALL FEES SUBJECT TO CHANGE BY ACTION OF THE BOARD OF TRUSTEES. Applicants should anticipate an increase in Tuition and Fees. Tuition and Fees will be published in applicable class schedule booklet.

All FEES DUE UPON REGISTRATION

***TUITION (Based on day or evening classes and 12 or more semester hours)**

Residents of Mississippi	\$ 750.00
Residents of other states	\$1,610.00
Residents of foreign countries	\$1,710.00

TOTAL TUITION MUST BE PAID BY THE FEE PAYMENT DATES LISTED IN THE CLASS SCHEDULE BOOKLET. The college offers a plan allowing partial payment of tuition for students who cannot meet this requirement. Contact the Business Office for complete details on the PROMISSORY NOTE.

TECHNOLOGY FEE\$32.00
 (\$2 per semester hour for a maximum of 16 hours per semester.
 Maximum charge of \$32 per semester)

ON-LINE CLASS FEE.....\$20.00
 (Per on-line course)

AUDIT
 (\$83 per semester hour plus out-of-state fees if applicable)

CHALLENGE EXAMINATION.....\$60.00
 (\$83 per hour for semester hour course, plus out-of-state fees, if applicable)

CLEP AND AP CREDIT
 (Per course)\$15.00

CLASS WITHDRAWAL
 (For each class after add/drop period)\$10.00

COLLEGE WITHDRAWAL PROCESSING FEE
 (Fee may be waived for extenuating circumstances)\$10.00

GRADUATION FEE\$25.00

IDENTIFICATION CARD\$10.00

ACCIDENT INSURANCE.....\$55.00
 Insurance is required for all student employees. Insurance is optional for all other students. The fee is subject to change based on insurance company's rate.

LATE CHARGES (Meal Ticket)\$30.00
 (Charged after specified due date)

* Per semester fees for full time university parallel, technical and vocational students. Includes all costs of matriculation, student activities, laboratory, library, instructional, and publication fees.

PARKING PERMIT\$20.00

PROMISSORY NOTE LATE FEE\$30.00

Charged after due date specified on Promissory Note Agreement.

PART-TIME STUDENTS (Day, Evening, and Summer Classes)

Mississippi (\$83.00 per hour)

Out of State (\$83.00 per hour, plus out of state fees which will be prorated at \$96.00 per hour)

RETURNED CHECK\$30.00

SENIOR CITIZENS (62 and above)\$0.00

BOOKS AND SUPPLIES

The Bookstore, owned and operated by the College, sells textbooks and supplies for all classes. The costs of textbooks and supplies vary depending on the students class schedule. The exact prices may be obtained from bookstore personnel. The Bookstore is open for extended hours during the first week of classes each semester. See the College Class Schedule Booklet for the exact hours of operation each semester.

DORMITORY AND MEALS

Each dormitory resident is **required** to purchase meal tickets.

Dormitory Rent Per Semester:

Mississippi Hall\$ 740.00

Wood and Yarber Halls\$ 670.00

Murphy and White Halls\$ 610.00

A limited number of private rooms are available on the third floor in Murphy Hall for female students only. Please contact the Residential Housing Office at (662) 720-7311 for additional information and availability.

Private room with semi-private bath\$ 860.00

Private room with private bath.....\$1000.00

Meal Costs Per Semester:

The following Meal Plan options will be offered for the 2004-2005 Academic year.

15 Meals per week\$628.00

19 Meals per week\$774.00

Noon Meal Ticket\$250.00

15 Meal Breakfast, Lunch and Dinner, Monday through Thursday, Breakfast and Lunch on Friday, Sunday Dinner

19 Meal Breakfast, Lunch, and Dinner, Monday through Friday, Lunch and Dinner, Saturday and Sunday

The total costs for dormitory and meals may be paid at the beginning of the semester, or in payments according to the following schedules:

FALL SEMESTER SCHEDULE OF PAYMENTS (15 Meal Plan)

2005		Mississippi Hall	Wood & Yarber	Murphy & White
August 17	Dormitory Rent	\$ 740.00	\$ 670.00	\$ 610.00
	Meals	314.00	314.00	314.00
	Total Due August 20	\$1054.00	\$ 984.00	\$ 924.00
October 17	Meals	314.00	314.00	314.00
	Total semester costs for Dormitory rent and meals	\$1368.00	\$1298.00	\$1238.00

SPRING SEMESTER SCHEDULE OF PAYMENTS (15 Meal Plan)

2006		Mississippi Hall	Wood & Yarber	Murphy & White
January 6	Dormitory Rent	\$ 740.00	\$ 670.00	\$ 610.00
	Meals	314.00	314.00	314.00
	Total Due January 7	\$1054.00	\$ 984.00	\$ 924.00
March 6	Meals	314.00	314.00	314.00
	Total semester costs for Dormitory rent and meals	\$1368.00	\$1298.00	\$1238.00

Dormitory residents must pay the total entrance fee by August 17 for the Fall Semester and January 7 for the Spring Semester or the room reservation will be cancelled.

Room deposit of \$100.00 will be refunded provided reservation is cancelled two weeks prior to registration for the fall semester or for the spring semester.

FEE PAYMENT

Registration is not complete and a student is not enrolled until tuition and fees are paid. Payment will be made at the Business Office by cash, check, financial aid (scholarship, PELL grant, etc.), and/or credit card. Payment may be made via internet by utilizing the Tigerline.

Promissory Note: If a student is unable to pay the full costs at time of registration, the college offers a partial payment plan. The student should contact the Business Office for full details on the partial payment plan, entitled Promissory Note. Students must make a minimum payment of 40% of tuition, 100% of identification card, parking decal, and technology fees. Promissory Notes are not available for room and meal charges. Students will sign the Promissory Note stating their commitment to pay the remaining balance on schedule.

Collections: Student accounts that are unpaid at the conclusion of the semester of enrollment will be forwarded to an external agency for collection.

Returned Checks: Students with unclaimed Returned Checks will be prosecuted in accordance with Mississippi Law.

REFUNDS

Refund policy. A student who officially withdraws from all classes within a semester may obtain a refund of tuition in accordance with the refund policy.

1. Refund Policy

Fall & Spring Semesters	Percentage Refund	Summer Terms
Prior to First Class	100%	Prior to First Class
Through First Week	90%	Through Second Day
Through Second Week	80%	Through Third Day
Through Third Week	80%	Through Fourth Day
Through Fourth Week	70%	Through Fifth Day
Through Fifth Week	70%	Through Sixth Day
Through Sixth Week	60%	Through Seventh Day
Through Seventh Week	50%	Through Eighth Day
Through Eighth Week	50%	Through Ninth Day
Through Ninth Week	40%	Through Tenth Day
Through Tenth Week	40%	Through Eleventh Day
Through Eleventh Week	0%	Through Twelfth Day

2. Refunds on student meal tickets shall be on a pro-rated basis. The identification card (ID) of a dormitory student serves as the meal ticket. The identification card will be surrendered to the Office of Event Planning and Housing when the student withdraws from the dormitory.
3. A student may request an appeal for a fee refund by submitting in writing a request for a hearing before the refund committee consisting of the Vice President for Instruction/Student Services, Vice President for Finance and Operations, and the Director of Enrollment Services. The decision of the refund committee is final.

PROGRAMS OF STUDY

DIVISION OF CONTINUING EDUCATION

Langley, A.; Dean of Continuing Education

Graham, S.; Tech Prep Coordinator

The Division of Continuing Education provides for student success in a number of programs. These programs are designed for students that may not be able to access the regular programs due to job, family or other restrictions.

CONTINUING EDUCATION

Northeast Mississippi Community College Division of Continuing Education provides a wide variety of learning experiences for the five county area that comprises the community college district. The introduction of the T.I.G.E.R.S. Program (Together In Growth, Education, Recreation, and Spirit) provides numerous services for individuals and groups based on requests and demands of the Northeast Mississippi area. Particular course interests for personal and/or professional development should be directed to the Continuing Education Department.

TECH PREP

Tech Prep is a series of educational programs and activities which address the needs of high school students. It involves integration of academic skills into enhanced vocational programs, implementation of applied methodologies in academic classes which teach skills using applied methods, and articulation of high school and post-secondary educational programs. Tech Prep enhances the general course of study offered by many schools.

DIVISION OF INSTRUCTION

Nabors, L. Dean of Instruction

Crane, J. Associate Dean of Instruction

Wamsley, J. Coordinator of Distance Learning

The Division of Instruction provides all credit courses and programs of study leading to the Associate of Arts Degree and the Associate of Applied Science Degree. The division offers both university parallel programs and career and technical programs.

DISTANCE LEARNING

Northeast recognizes the needs of students who, because of various time or space barriers, cannot attend courses in the traditional classroom setting. Through the use of the Internet, Northeast offers students the opportunity to receive classes at their home or office. Northeast is an active participant in the Mississippi Virtual Community College (MSVCC), a joint online effort between the Community Colleges within the State of Mississippi and the State Board for Community and Junior Colleges. This partnership increases the number of Internet-based courses that are available to Northeast students.

Faculty and students participating in distance learning courses interact through phone, e-mail, discussion boards, and chat rooms. Our online courses meet the same educational requirements as traditional classroom courses.

Admission/registration procedures for distance learning courses are the same as outlined for the traditional classes. Textbooks for distance learning students are available for NEMCC-originated courses in the Northeast Bookstore located in the Frank Haney Union. Northeast Bookstore staff will assist students in obtaining books for courses originating from other schools.

Additional information regarding the Northeast Distance Learning program can be obtained by following the Distance Learning link from the NEMCC website at <http://www.nemcc.edu>.

UNIVERSITY PARTNERSHIP

Mississippi State University and Northeast Mississippi Community College formed a partnership to offer the Bachelor's degree program in Elementary Education on the Northeast Campus. The MSU programs require a minimal amount of time on the Starkville campus during the summer.

The University of Mississippi and Northeast Mississippi Community College formed a partnership to offer the Bachelor's degree program in Business on the Northeast Campus. The UM classes are held in the evening on the Northeast Campus.

DIVISION OF WORKFORCE TRAINING AND ECONOMIC DEVELOPMENT

Cole, N., Vice-President of Workforce Training and Economic Development

Colson, P., Workforce Specialist;

Johnson, A., Performance/Customer Service Coordinator;

Jolly, K., Team Leader, WIA Program;

Meeks, P., Coordinator of Adult Basic Education and GED Testing;

Pardue, B., Intensive Services Specialist/Case Manager;

Shappley, B., Workforce Training Coordinator;

Oaks, W., Industrial Services Specialist;

Tuttle, J., Dislocated Worker Coordinator

Yates, K., ITA Specialist/Case Manager

The Division of Workforce Training & Economic Development provides individuals and industries with training and education, job analysis, long-range planning services and total quality management programs. The division serves as the delivery system for Workforce Development, an initiative created by the Workforce Education Act.

The following services are offered:

Workforce Development

This service accesses needed human resources from Northeast Mississippi Community College faculty and consulting services to supply training for businesses and area industries. Workshops and seminars are designed to meet the specific needs of each industry from start-up through expansion. Curriculum is designed to assist in addressing the needs of workers in a particular industry. On-site training is furnished using adult-oriented instructional methods geared to the employer's specifications.

Adult Basic Education

The Adult Basic Education (ABE) Program serves adults age 17 years of age and older who are no longer enrolled in school. Instruction is offered in reading, writing and math; adult secondary education; English as a second language; and Spanish as a second language. Classes are free of charge and feature individualized instruction. Classes are located in industries, schools, public libraries and other community sites.

Personal Development Services

The Personal Development Specialist functions for the benefit of those already involved in services provided by the Division of Workforce Training & Economic Development, as well as industry referrals and individual participants. Innovative employability skills, leadership, communication, and management workshops are designed and offered to meet the needs of employees at local industries and the community in general.

Workforce Training Act

The Workforce Investment Act (WIA) was fully implemented July 1, 2000. The Mississippi Partnership One-Stop Center was established through WIA to assist individuals in entering or reentering the workforce. One-Stop Center services (core, intensive, and training) are available to all adults and dislocated workers in the NEMCC area. These services include job placement assistance, skills assessment, and career counseling. The training services are available to individuals who are unsuccessful in obtaining a job and who are qualified to successfully participate in the program. These training programs are listed on the state training provider list.

DIVISION OF BUSINESS AND BUSINESS TECHNOLOGY

McGaha, M. Academic Head

*Coleman, R.; Cox, J.; Gilmore, T.; Howell, L.; Huggins, V.; Mott, A; Needham, P.;
Newell, N.; Nichols, M.; Odum, W.; Wallace, K.; White, C.; Yarber, J.*

DIVISION OF ENGINEERING TECHNOLOGY AND OCCUPATIONAL EDUCATION

Crane, J. Academic Head

*Bullard, D.; Byars, R.; Davis, G.; Gaillard, R.; Hardin, G.; Hawkins, R.; Johnson, W.;
Lindsey, E.; Lovelace, S.; Palmer, J.; Scott, R.; Scott, S.; Snowden, M.;
Thompson D.; Tidwell, J.; Whitehead, J.; Williams, S.; Wright, J.; Wright, T.*

DIVISION OF FINE ARTS

Rains, J. Academic Head

*Anderson, K.; Anderson, T.; Bishop, R.; Harris, R.; Jones, G.; McLendon, M.;
Mattox, A.; Plunkett, R.; Schager, C.; Taylor, B.; Tucci, J.*

DIVISION OF HEALTH SCIENCES

Ricks, D. Division Head

Jones, R. Assistant Division Head/Allied Health

West, R. Assistant Division Head/Nursing

*Alexander, N.; Burks, S.; Cooper, P.; Crump, B.; Davis, J.; Dean, D.; Ford, S.;
Hamlin, M.; Higgins, C.; Hill, D.; Hubbard, M.; Hunter, B.; Hurd, C.; Ivy, C.;
Jackson, T.; James, A.; Johnson, M.; Jones, R.; Jones, V.; Kelly, M.; Lansdell, R.;
Marecle, R.; Moore, E.; Murry, R.; Nelms, A.; Poole, M.; Price, J.; Prince, B.;
Rinehart, W.; Roberson, K.; Sloan, D.; Shadburn, S.; Shoffner, C.; Ward, R.;
Williams, J.*

DIVISION OF LANGUAGES

Green, K. Academic Head

*Bryan, A.; Craig, B.; Gates, D.; Goodson, M.; Green, K.; Jones, E.; Kehoe, D.;
Lambert, N.; Lollar, R.; Moore, T.; Patterson, J.; Richardson, L.; Russell, B.;
Shackelford, B.; Stone, B.; Taylor, A.*

DIVISION OF MATHEMATICS AND SCIENCES

Morgan, M. Academic Head

*Baragona, M.; Bolen, D.; Bradley, D.; Byrd, E.; Cozort, R.; Crow, K.; Donahue, R.;
Freese, S.; Guest, J.; Hastings, J.; Hill, T.; Hughes, R.; Hurley, M.; Kirk, B.; Lott, K.;
Mathis, A.; Mann, M.; Mattox, J.; Nock, A.; Owen, B.; Pounds, W.; Ramsey, V.;
Thompson, H.*

DIVISION OF SOCIAL AND BEHAVIORAL SCIENCE

Antillon-Webb, C. Academic Head

*Billingsley, C.; Carnell, D.; Falkner, C.; Ford, R.; Greening, A.; Hopper, P.; Jones, L.;
Floyd, P.; Jefcoat, B.; Long, J.; Miller, J.; Parker, B.; Rolison, J.; Scott, R.; Scott, W.;
Shelton B.; Southward, B.; Wilkerson, D.*

UNIVERSITY PARALLEL PROGRAMS

University parallel programs are offered for students who plan to transfer to a senior college to earn a four-year degree. The Associate in Arts degree is awarded for successful completion of a university-parallel program. The programs of study within this division are used only as a suggested guide in course selection. The adviser will follow the university catalog curricula in order to insure transfer of earned credits. To graduate, a student must complete the core requirements and other courses for a total of 63 semester hours. The first adviser listed under each program is the curriculum coordinator for that major.

Accounting (Page 73)	History (Page 104)
Agriculture (Page 74)	Interior Design (Page 105)
Agriculture Education (Page 75)	Liberal Arts (Page 106)
Architecture (Page 76)	Library Science (Page 107)
Art (Page 77)	Mathematics (Page 108)
Art Education (Page 78)	Mathematics Education (Page 109)
Athletic Training (Page 79)	Medical Technology (Page 110)
Biology (Page 80)	Medicine (Page 111)
Biological & Physical Sciences (Page 81)	Modern Foreign Languages (Page 112)
Business Administration (Page 82)	Modern Foreign Languages Education (Page 113)
Business Education (Page 83)	Music (Page 114)
Business Information Systems (Page 84)	Music Education (Page 115)
Chemistry (Page 85)	Nursing (BSN) (Page 116)
Commercial Music (Page 86)	Occupational Therapy (Page 117)
Communications (Page 87)	Optometry (Page 118)
Communicative Disorders (Page 90)	Pharmacy (Page 119)
Computer Science (Page 91)	Photography (Page 120)
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Early Childhood Education (Page 94)	Physics (Page 123)
Elementary Education (Page 95)	Political Sciences (Page 124)
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English Education (Page 98)	Social Studies Education (Page 127)
Family & Consumer Sciences (Page 99)	Social Work (Page 128)
Family & Consumer Science Education (Page 100)	Sociology (Page 129)
Fashion Merchandising (Page 101)	Special Education (Page 130)
Forestry (Page 102)	Theatre (Page 131)
Health Information Management (Page 103)	Theological Studies (Page 132)
	Veterinary Medicine (Page 133)

Major courses within programs of study are indicated by an asterisk.

ACCOUNTING

[Coleman, R.]

(Associate in Arts)

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ENG	1113	English Composition I.....	3	ENG	1123	English Composition II	3
MAT		Mathematics I ¹	3	MAT		Mathematics II ¹	3
PSC	1113	American National Govt.....	3			Elective (Behavioral or Social Science)	3
		Humanities I ²	3			Humanities II ²	3
		Elective (Natural Science)	4			Elective (Natural Science)	4
				CSC	1113	Computer Concepts	3
		Total Hours	<u>16</u>			Total Hours	<u>19</u>

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ACC	1213	Prin. of Accounting I.....	3	ACC	1223	Prin. of Accounting II	3
BAD	2413	Legal Environment of Business.....	3	BAD	2323	Economic Statistics.....	3
ECO	2113	Prin. of Econ. (Macro)	3	ECO	2123	Prin. of Econ (Micro)	3
SPT	1113	Oral Communication	3			Elective (Fine Arts)	3
		Humanities III ³	3			Humanities IV ³	3
		Total Hours	<u>15</u>			Total Hours	<u>15</u>

¹ Choose from MAT 1313, 1513, 1523

² Choose from Modern Foreign Languages or History

³ Choose from Modern Foreign Languages or Literature

AGRICULTURE

[Hughes, R.; Hurley, M.]

(Associate in Arts)

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
AGR	2713	Prin. of Ag. Economics.....	3	AGR	1214	Animal Science.....	4
BIO	1314	Botany I.....	4	CHE	1221	General Chemistry Lab II.....	1
CHE	1211	General Chemistry Lab I.....	1	CHE	1223	General Chemistry II.....	3
CHE	1213	General Chemistry I.....	3	ENG	1123	English Composition II.....	3
ENG	1113	English Composition I.....	3	MAT	1513	Business Calculus I.....	3
MAT	1313	College Algebra.....	3			Elective (Social/ Behavioral Science).....	3
Total Hours			17	Total Hours			17

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ACC	1213	Prin. of Accounting I.....	3	AGR	2224	Feeds and Feeding.....	4
AGR	2254	Livestock Evaluation.....	4	AGR	2314	Basic Soils.....	4
BIO	2414	Zoology I.....	4	CSC	1113	Computer Concepts.....	3
HIS	2213	U.S. History I.....	3	HIS	2223	U.S. History II.....	3
SPT	1113	Oral Communication.....	3			Elective (Fine Arts).....	3
Total Hours			17	Total Hours			17

AGRICULTURE EDUCATION

[Hughes, R.; Hurley, M.]

(Associate in Arts)

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
AGR	2713	Prin. of Ag. Economics.....	3	AGR	1214	Animal Science.....	4
BIO	1314	Botany I.....	4	CSC	1113	Computer Concepts.....	3
ENG	1113	English Composition I.....	3	ENG	1123	English Composition II.....	3
HIS	2213	U.S. History I.....	3	HIS	2223	U.S. History II.....	3
MAT	1313	College Algebra.....	3	MAT	1513	Business Calculus I.....	3
Total Hours			<u>16</u>	Total Hours			<u>16</u>

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
AGR	2254	Livestock Evaluation.....	4	AGR	2224	Feeds and Feeding.....	4
BIO	2414	Zoology I.....	4	AGR	2314	Basic Soils.....	4
CHE	1211	General Chemistry Lab I.....	1	PSY	1513	General Psychology.....	3
CHE	1213	General Chemistry I.....	3	SPT	1113	Oral Communication.....	3
HPR	1213	Personal and Com. Health I....	3			Elective (Fine Arts).....	3
		Elective (Social/ Behavioral Science).....	3	Total Hours			<u>17</u>
Total Hours			<u>18</u>	Total Hours			<u>17</u>

ARCHITECTURE

[Thompson, H.]

(No Degree Awarded by Northeast)

SUMMER

First Semester	Semester Hours	Second Semester	Semester Hours
*MAT 1313 College Algebra.....	3	*MAT 1323 Trigonometry.....	3

* MAT 1313-1323 are prerequisites for PHY 2414-2424 which will be taken during the freshman year. An alternative to the summer session is to take the College Level Examination Program (CLEP) and present suitable test scores. These examinations are administered by the counseling center at Mississippi State University.

FRESHMAN YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
ART 1313	Drawing I.....	3	ART 1323	Drawing II.....	3
ENG 1113	English Composition I.....	3	ART 2713	Art History.....	3
HIS 1113	Western Civilization I.....	3	ENG 1123	English Composition II.....	3
MAT 1513	Business Calculus I.....	3	PHY 2424	General Physics II.....	4
PHY 2414	General Physics I.....	4	PSY 1513	General Psychology.....	3
Total Hours		16	Total Hours		16

ART

[McLendon, M.]

(Associate in Arts)

FRESHMAN YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
ART	1313	Drawing I.....3	ART	1323	Drawing II.....3
ART	1433	Design I.....3	ART	1443	Design II.....3
ART	1811	Art Exhibition Class I.....1	ART	1821	Art Exhibition Class II.....1
ENG	1113	English Composition I.....3	ENG	1123	English Composition II.....3
HIS	1113	Western Civilization I or	HIS	1123	Western Civilization II or
HIS	2213	U.S. History I.....3	HIS	2223	U.S. History II.....3
		Elective (Natural Science).....4			Elective (Natural Science).....4
					Elective (CSC).....3
		Total Hours			Total Hours
		17			20

SOPHOMORE YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
ART		Art Elective.....6	ART		Art Elective.....6
ART	2811	Art Exhibition Class III.....1	ART	2713	Art History I.....3
MAT	1313	College Algebra.....3	ART	2821	Art Exhibition Class IV.....1
		Elective (Social/ Behavioral Science).....3			Elective (Social/ Behavioral Science).....3
		Elective (Humanities/ Fine Arts).....3	SPT	1113	Oral Communication.....3
		Total Hours			Total Hours
		16			16

ART EDUCATION

[Tucci, J.]

(Associate in Arts)

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ART	1313	Drawing I.....	3	ART	1323	Drawing II.....	3
ART	1433	Design I.....	3	ART	1443	Design II.....	3
ART	1811	Art Exhibition Class I.....	1	ART	1821	Art Exhibition Class II.....	1
ENG	1113	English Composition I.....	3	ENG	1123	English Composition II.....	3
		Elective (Natural Science).....	4			Elective (Natural Science).....	4
		Elective (Social/ Behavioral Science).....	3			Elective (Social/ Behavioral Science).....	3
		Total Hours	<u>17</u>			Total Hours	<u>17</u>

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ART		Art Elective.....	6	ART		Art Elective.....	6
ART	2811	Art Exhibition Class III.....	1	ART	1113	Art Appreciation or	
ENG	2323	English Literature I.....	3	MUS	1113	Music Appreciation.....	3
MAT	1313	College Algebra.....	3	SPT	1113	Oral Communication.....	3
PHY	2244	Physical Science Survey I.....	4			Elective (Humanities/ Fine Arts).....	3
						Elective (CSC).....	3
		Total Hours	<u>17</u>			Total Hours	<u>18</u>

ATHLETIC TRAINING

[Harrison, D.]

(Associate in Arts)

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ENG	1113	English Composition I.....	3	ENG	1123	English Composition II	3
HIS	1113	Western Civilization.....	3	MAT	1313	College Algebra.....	3
SPT	1113	Oral Communication	3	HIS	1123	Western Civilization II.....	3
HPR	2213	First Aid	3	PHY	2244	Physical Science Survey I.....	4
BIO	1134	General Biology	4	BIO	1144	General Biology II.....	4
Total Hours			16	Total Hours			17

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
PSY	1513	General Psychology.....	3	BIO	1524	Anatomy & Physiology II.....	4
BIO	1514	Anatomy & Physiology.....	4	SOC	2113	Introduction to Sociology.....	3
HPR	1213	Personal & Community Health	3	HEC	1233	Principles of Nutrition	3
ENG	2323	English Literature	3	HPR	2443	Athletic Training and Treatment of Injuries.....	3
CSC	1113	Computer Concepts.....	3	Fine Arts Elective			3
Total Hours			16	Total Hours			16

BIOLOGY*[Hughes, R.; Hurley, M.]***(Associate in Arts)****FRESHMAN YEAR**

First Semester			Semester Hours	Second Semester			Semester Hours
BIO	1134	Majors Biology I ¹ or		BIO	1144	Majors Biology II ¹ or	
BIO	2414	Zoology I ²	4	BIO	2614	Cell Biology ²	4
ENG	1113	English Composition I	3	ENG	1123	English Composition II	3
HIS	1113	Western Civilization I or		HIS	1123	Western Civilization II or	
HIS	2213	U.S. History I	3	HIS	2223	U.S. History II	3
MAT	1313	College Algebra	3	MAT	1323	Trigonometry	3
MFL	*	3	MFL	*	3
						Elective (CSC)	3
		Total Hours	19			Total Hours	16

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
BIO	1314	Botany I	4	BIO	1324	Botany II	4
CHE	1211	General Chemistry Lab. I		CHE	1221	General Chemistry Lab. II	
		and				and	
CHE	1213	General Chemistry I	4	CHE	1223	General Chemistry II	4
MFL	*	3	MFL	*	3
PHY	2414	General Physics	4	PHY	2424	General Physics	4
SPT	1113	Oral Communication	3			Elective (Fine Arts)	3
		Total Hours	18			Total Hours	18

¹ For students planning to attend the University of Mississippi or the University of Southern Mississippi.

² For students planning to attend Mississippi State University

See your advisor for advice on other universities.

* 12-hour sequence in French or Spanish.

BIOLOGICAL AND PHYSICAL SCIENCES

[Bradley, D.]

(Associate in Arts)

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
BIO	2414	Zoology I.....	4	BIO	2614	Cell Biology	4
CHE	1211	General Chemistry Lab I.....	1	CHE	1221	General Chemistry Lab. II.....	1
CHE	1213	General Chemistry I.....	3	CHE	1223	General Chemistry II	3
ENG	1113	English Composition I.....	3	ENG	1123	English Composition II	3
HIS	1113	Western Civilization I.....	3	HIS	1123	Western Civilization II.....	3
MAT	1313	College Algebra.....	3	MAT	1323	Trigonometry	3
Total Hours			17	Total Hours			17

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
BIO	1314	Botany I.....	4	BIO	1324	Botany II	4
ENG	2323	English Literature I.....	3	ENG	2333	English Literature II	3
PHY	2414	General Physics IA	4	PHY	2424	General Physics IIA	4
Elective (Social/ Behavioral Science)			3	SPT	1113	Oral Communication	3
Elective (Fine Arts)			3	Elective (CSC)			3
Total Hours			17	Total Hours			17

BUSINESS ADMINISTRATION

*[Yarber, J.; Byrd, E.; Goodson, M.; Hastings, J.; Kehoe, D.; Bryan, A.;
Moore, T.; Richardson, L.]*

(Associate in Arts)

FRESHMAN YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
ENG 1113	English Composition I or	3	ENG 1123	English Composition II	3
HIS 1113	West. Civilization I or		HIS 1123	West. Civilization II or	
HIS 2213	U.S. History I	3	HIS 2223	U.S. History II	3
MAT 1313	College Algebra ¹	3	MAT 1513	Business Calculus I ²	3
CSC 1113	Computer Concepts	3		Elective (Behavior or Social Science)	3
	Elective (Natural Science)	4		Elective (Natural Science)	4
Total Hours		16	Total Hours		16

SOPHOMORE YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
ACC 1213	Prin. of Accounting I	3	ACC 1223	Prin. of Accounting II	3
BAD 2413	Legal Environment of Business	3	PSC 1113	American National Govt.	3
ECO 2113	Prin. of Econ. (Macro)	3	ECO 2123	Prin. of Econ. (Micro)	3
	Elective (Literature)	3		Elective (Literature)	3
SPT 1113	Oral Communication	3		Elective (Fine Arts)	3
			BAD 2323	Economic Statistics	3
Total Hours		15	Total Hours		18

¹ For students planning to attend Mississippi State University, MAT 1313 and MAT 1513 are required.

² For students planning to attend the University of Mississippi, MAT 1513 and MAT 1523 are required.

See your advisor for advice on other universities.

BUSINESS EDUCATION

[Needham, P.]

(Associate in Arts)

FRESHMAN YEAR

First Semester		Semester Hours	Second Semester		Semester Hours		
BAD	1111	Business Seminar I.....	1	BAD	1211	Business Seminar II.....	1
BIO		Elective.....	4	BAD	2413	Legal Environment of Business.....	3
ENG	1113	English Composition I.....	3	CSC	1113	Computer Concepts.....	3
HIS		Elective.....	3	ENG	1123	English Composition II.....	3
MAT	1313	College Algebra.....	3	BIO		Elective.....	4
PSY	1513	General Psychology.....	3	HIS		Elective.....	3
Total Hours			17	Total Hours			17

SOPHOMORE YEAR

First Semester		Semester Hours	Second Semester		Semester Hours		
ACC	1213	Principles of Accounting I.....	3	ACC	1223	Principles of Accounting II.....	3
BOT	1143	Word Processing.....	3	ECO	2123	Prin. of Econ. (Micro).....	3
ENG		Literature Elective.....	3	MAT or BIO		Elective.....	3-4
		Elective (Fine Arts).....	3	PSC	1113	American National Govt.....	3
BAD	1131	Business Seminar III.....	1	BOA	2613	Business Communication.....	3
ECO	2113	Principals of Econ. (Macro).....	3	BAD	1141	Business Seminar IV.....	1
SPT	1113	Oral Communications.....	3	Total Hours			16-17
Total Hours			19	Total Hours			16-17

BUSINESS INFORMATION SYSTEMS

[Ramsey, V.; Lott, K.]

(Associate in Arts)

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
BIO	1314	Botany I.....	4	BIO	1324	Botany II	4
CSC	1113	Computer Concepts.....	3	BOA	2613	Business Communications.....	3
ENG	1113	English Composition I.....	3	ENG	1123	English Composition II	3
		Elective (History or Foreign Language)	3			Elective (History or Foreign Language)	3
PSY	1513	General Psychology.....	3	MAT	1513	Business Calculus I ¹	3
		Total Hours	16			Total Hours	16

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ACC	1213	Principles of Accounting	3	ACC	1223	Principles of Accounting II	3
CSC	1614	Computer Prog. I with Java	4	BAD	2413	Legal Environment of Business	3
ECO	2113	Prin. of Economics (Macro)....	3	CSC	2624	Computer Prog. II with Java....	4
		Elective (Fine Arts)	3	ECO	2123	Prin. of Economics (Micro)	3
SPT	1113	Oral Communication	3	MAT	2323	Statistics	3
		Total Hours	16			Total Hours	16

¹ Prerequisites for Business Calculus I: ACT math subscore of 22 or above AND a high school advanced math class OR credit in MAT 1313 College Algebra.

This curriculum is a general guide. It is the ultimate responsibility of the student to check with the university to which these courses are to be transferred to assure that courses selected meet the degree requirements.

CHEMISTRY*[Bradley, D.]***(Associate in Arts)****FRESHMAN YEAR**

First Semester		Semester Hours	Second Semester		Semester Hours		
CHE	1211	General Chemistry Lab. I.....	1	CHE	1221	General Chemistry Lab II.....	1
CHE	1213	General Chemistry I.....	3	CHE	1223	General Chemistry II.....	3
ENG	1113	English Composition I.....	3	ENG	1123	English Composition II.....	3
MAT	1313	College Algebra.....	3	MAT	1815	Calculus I.....	5
MAT	1323	Trigonometry.....	3			Elective (Social/ Behavioral Science).....	3
		Elective (Fine Arts).....	3			Elective (CSC).....	3
		Elective (Social/ Behavioral Science).....	3				
		Total Hours	19			Total Hours	18

SOPHOMORE YEAR

First Semester		Semester Hours	Second Semester		Semester Hours		
CHE	2421	Organic Chemistry Lab I.....	1	CHE	2431	Organic Chemistry Lab II.....	1
CHE	2423	Organic Chemistry I.....	3	CHE	2433	Organic Chemistry II.....	3
CSC	1614	Computer Program I.....	4	ENG	2233	American Literature II or	
ENG	2223	American Literature I or		ENG	2333	English Literature II.....	3
ENG	2323	English Literature I.....	3	MAT	2623	Calculus IV.....	3
MAT	1825	Calculus II.....	5	PHY	2524	General Physics IIA.....	4
PHY	2514	General Physics IA.....	4	SPT	1113	Oral Communication.....	3
		Total Hours	20			Total Hours	17

COMMERCIAL MUSIC

[Rains, J.]

(Associate in Arts)

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ENG	1113	English Composition I.....	3	ENG	1123	English Comp.II.....	3
MAT	1313	College Algebra.....	3	MUS	1224	Music Theory II.....	4
MUS	1214	Music Theory I.....	4	MUA		(Major).....	2
MUA		(Major).....	2	MUA	1521	Piano Class II.....	1
MUA	1511	Piano Class I.....	1	MUO		Ensemble II.....	1
MUO		Ensemble I.....	1	MUS	1921	Recital Class.....	1
MUS	1911	Recital Class.....	1	SPT	1113	Oral Comm.....	3
		Elective (Soc./Behavioral Science).....	3	CSC	1113	Comp. Concepts.....	3
HPR		1				
		Total Hours	19			Total Hours	18

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
BIO	1134	General Biology I.....	4	BIO	1144	General Bio. II.....	4
MUA		(Major).....	2	MUA		(Major).....	2
MUO		Ensemble III.....	1	MUO		Ensemble IV.....	1
MUS	1123	Music Survey.....	3	MUS	2224	Music Theory IV.....	4
MUS	2214	Music Theory III.....	4	MUS	2921	Recital Class.....	1
MUS	2911	Recital Class.....	1	PSY	1513	General Psychology.....	3
ACC	1213	Principles of Acct. I.....	3	BAD	2413	Legal Environment of Business.....	3
		Total Hours	18			Total Hours	18

COMMUNICATIONS

[*Russell, B.*]

(Associate in Arts)

Students majoring in Communication may choose an area of emphasis in broadcasting, journalism, speech communication, or public relations. The advisor of this program can alter course requirements to meet curricular requirements for related communication areas. Electives are subject to advisor approval.

Broadcasting Emphasis

FRESHMAN YEAR

		Semester Hours			Semester Hours
First Semester			Second Semester		
SPT	1113	Oral Communication.....3	COM	2483	Intro Mass Communication.....3
CSC	1113	Computer Concepts3	MAT	1313	CollegeAlgebra.....3
ENG	1113	English Comp I.....3	ENG	1123	English Comp II.....3
	***	Humanities Elective3		***	Humanities Elective.....3
MFL	*3	MFL	*3
		Nonacademic elective1			
		Total			Total
		<u>16</u>			<u>15</u>

SOPHOMORE YEAR

		Semester Hours			Semester Hours
First Semester			Second Semester		
SPT	1153	Voice & Diction.....3			Fine Arts Elective.....3
	**	Social/Behavioral Elective3			ENG Literature Elective3
BIO	1134	General Biology I4	BIO	1144	General Biology II.....4
MFL	*3	MFL	*3
COM	2463	Writing for Elec Media3		**	Social/Behavioral Elective.....3
		Total			Total
		<u>16</u>			<u>16</u>

* 12-hour sequence in French or Spanish.

** Social/Behavioral Science elective includes PSY 1513, SOC 2113, or GEO 1113

*** Humanities elective includes PHI 2213, HIS 1113, HIS 1123, HIS 2213, HIS 2223

Journalism Emphasis

In order to meet specific curriculum requirements for transfer, the student should consult the university where they plan to complete the degree.

This course of study leads to a Bachelor of Science degree.

FRESHMAN YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
ENG 1113	English Comp I	3	ENG 1123	English Comp II	3
CSC 1113	Intro Computer Concept	3	SPT 1113	Oral Comm.	3
MAT 1313	College Algebra.....	3	COM 2483	Intro Mass Comm	3
BIO 1134	General Biology I.....	4	BIO 1144	General Biology II.....	4
	Fine Arts Elective	3	SOC 2113	Sociology OR	
JOU 1111	College Publications*	1	PSY 1513	General Psychology.....	3
			JOU 1121	College Publications*	1
Total		17	Total		17

SOPHOMORE YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
HIS 1113	Western Civ I OR		HIS 1123	Western Civ II OR	
HIS 2213	U.S. History I.....	3	HIS 2234	U.S. History II	3
COM 2463	Writing for Electronic Media	3	PHI 2113	Intro Philosophy.....	3
ENG	Literature Elective	3	ENG	Literature Elective	3
GEO 1113	World Geography.....	3	ART 1383	Photography	3
JOU 2111	College Publications*	1	JOU 2121	College Publications*	1
Total		16	Total		16

The second course of study leads to a Bachelor of Arts degree.

FRESHMAN YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
ENG 1113	English Comp I	3	ENG 1123	English Comp II	3
MAT 1113	College Algebra.....	3	COM 2483	Intro Mass Com	3
MFL **	3	MFL **	3
CSC 1113	Intro Computer Concept	3	****	Fine Arts Elective	3
BIO 1134	General Biology I.....	4	BIO 1144	General Biology II.....	4
JOU 1111	CollegePublications*	1	JOU 1121	CollegePublications*	1
Total		17	Total		17

SOPHOMORE YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
COM 2463	Writing for Elec Media.....	3	SPT 1113	Oral Communications.....	3
MFL **	3	MFL **	3
***	Social/Behavioral Science Elective.....	3	***	Social/Behavioral Science Elective.....	3
ENG	Literature Elective	3	ENG	Literature Elective	3
PHI 2113	Intro to Philosophy	3	HIS	Elective.....	3
JOU 2111	College Publications*	1	JOU 2121	College Publications*	1
Total		16	Total		16

* Although not required, college publications are encouraged. The student will need a total of 63 hours to acquire the Associates of Arts degree.

** 12 hour sequence in French or Spanish.

*** Social/behavioral science elective includes PSY 1513, SOC 2113, or GEO 1113

**** Students transferring to MSU should take SPT 2233 Theatre Appreciation

Public Relations Emphasis

This curriculum is designed for the student who plans to continue education in the public relations area of communications at a senior institution. The advisor can alter specific course requirements for transfer to the university at which the student plans to obtain a Bachelor of Science or a Bachelor of Arts degree.

Satisfactory completion of this course of student entitles the student to the Associate of Arts degree.

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ENG	1113	English Comp I	3	ENG	1123	English Comp II	3
SPT	1113	Oral Comm	3	COM	2483	Intro Mass Com	3
MFL	**	3	MFL	**	3
MAT	1113	College Algebra.....	3	CSC	1113	Intro Computer.....	3
BIO	1134	General Biology I.....	4	BIO	1144	General Biology II.....	4
JOU	1111	College Publications I*	1	JOU	1121	College Publications II*	1
Total			17	Total			17

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
MFL	**	3	MFL	**	3
	***	Social/Behavioral Science	3		***	Social/Behavioral Science	3
COM	2463	Writing Media.....	3	PHI	2113	Intro Philosophy.....	3
		Fine Arts Elective	3	HIS		Elective.....	3
ENG		Literature Elective	3	ENG		Literature Elective	3
JOU	2111	College Publications*	1	JOU	2121	College Publications*	1
Total			16	Total			16

Speech Education Emphasis

This curriculum is offered for the education of prospective teachers of speech.

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ENG	1113	English Comp I	3	ENG	1123	English Comp II	3
SPT	1113	Oral Comm	3	COM	2483	Intro Mass Com	3
MAT	1313	College Algebra.....	3			FineArts Elective*	3
BIO	1134	General Biology I.....	4	BIO	1144	General Biology II.....	4
PSY	1513	General Psychology.....	3	SOC	2113	Intro to Sociology.....	3
Total			16	Total			16

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
SPT	1153	Voice and Diction	3	SPT		Elective	3
CSC	1113	Computer Concept.....	3	PSC	1113	American Gov.....	3
HIS	1113	Western Civ I OR		HIS	1123	Westem Civ II OR	
HIS	2213	Am. History I.....	3	HIS	2234	Am History II	3
ENG	**	Literature Sequence.....	3	ENG	**	Literature Sequence.....	3
HPR	1213	Personal Health.....	3	EDU	2613	Intro Sec Ed.....	3
Total			15	Total			15

* Students transferring to MSU should take 2233 Theatre Appreciation.

** This may be a sequence in English, American, or World literature.

COMMUNICATIVE DISORDERS

[Lollar, R.]

(Associate in Arts)

FRESHMAN YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
ENG 1113	English Composition I.....	3	BIO	Elective.....	4
HIS	Elective.....	3	ENG 1123	English Composition.....	3
MAT 1313	College Algebra.....	3	HIS	Elective.....	3
MFL **	Elective.....	3	MAT 1323	Trigonometry or	
SPT 1113	Oral Communications.....	3	MAT 1513	Business Calculus.....	3
			MFL **	Elective.....	3
	Total Hours	<u>15</u>		Total Hours	<u>16</u>

SOPHOMORE YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
ENG	Literature Elective.....	3	ENG	Literature Elective.....	3
MFL **	Elective.....	3	MFL **	Elective.....	3
PSY 1513	General Psychology.....	3	SOC 2113	Intro. to Sociology.....	3
	Elective (Fine Arts).....	3	SPT 1153	Voice and Diction.....	3
	Elective (Natural Science).....	4		Elective (Physical Science).....	4
				Elective (CSC).....	3
	Total Hours	<u>16</u>		Total Hours	<u>19</u>

** 12-hour sequence in French or Spanish, if transferring to the University of Mississippi or The University of Southern Mississippi, or a "C" or better in six hours at the sophomore level.

COMPUTER SCIENCE

[Hill, T.]

(Associate in Arts)

FRESHMAN YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
CHE 1211	General Chemistry Lab I	1	CSC 2144	Programming II with C++	4
CHE 1213	General Chemistry	3	ENG 1123	English Composition II	3
CSC 1614	Computer Programming I with Java	4	MAT 1825	Calculus II	5
ENG 1113	English Composition I	3		Elective (Humanities)	3
MAT 1815	Calculus I	5			
	Total Hours	16		Total Hours	15

SOPHOMORE YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
BIO 1314	Botany I or		MAT 2623	Calculus IV or	
BIO 2414	Zoology I	4		Elective (Social/ Behavioral Science)	3
CSC 2833	Discrete Math	3	MAT 2113	Linear Algebra	3
PHY 2514	General Physics I-A	4	PHY 2524	General Physics II-A	4
SPT 1113	Oral Communication	3		Elective (Fine Arts)	3
	Elective (Social/ Behavioral Science)	3		Elective (Humanities)	3
	Total Hours	17		Total Hours	16

Calculus I pre-requisites:

- ACT math sub-score 22 and high school advanced mathematics course with Trigonometry or,
- Credit in MAT 1313 and MAT 1323

CRIMINAL JUSTICE

[Odom, B.]

(Associate in Arts)

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
CRJ	1313	Intro to Crim Justice.....	3	CRJ	2323	Criminal Law	3
ENG	1113	English Composition I.....	3	ENG	1123	English Composition II	3
HIS	1113	Western Civilization 1 or		HIS	1123	Western Civilization II or	
HIS	2213	U.S. History I.....	3	HIS	2223	U.S. History II	3
		Elective (Fine Arts)	3	PSC	1113	American Nat. Government....	3
		Elective (Natural Science)	4			Elective (Natural Science)	4
Total Hours			16	Total Hours			16

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ECO	2113	Prin. of Econ (Macro)	3	ECO	2123	Prin. of Econ. (Micro)	3
CRJ	2413	Adm. Crim. Jus. I	3	CRJ	2333	Criminal Invest. I	3
MAT	1313	College Algebra.....	3	PSY	1513	General Psychology.....	3
SPT	1113	Oral Communication	3			Elective (Literature)	3
		Elective (Literature)	3			Elective (Computer)	3
		Elective (NonAcademic)	1	Total Hours			16
Total Hours			15	Total Hours			16

DENTISTRY*[Alexander, N.]***(Associate in Arts)****FRESHMAN YEAR**

First Semester			Semester Hours	Second Semester			Semester Hours
BIO	1134	Majors Biology I ¹ or		BIO	1144	Majors Biology II ¹ or	
BIO	2414	Zoology I ²	4	BIO	2614	Cell Biology ²	4
CHE	1211	General Chemistry Lab I.....	1	CHE	1221	General Chemistry Lab II.....	1
CHE	1213	General Chemistry I.....	3	CHE	1223	General Chemistry II.....	3
ENG	1113	English Composition I.....	3	ENG	1123	English Composition II.....	3
HIS	1113	Western Civilization I.....	3	HIS	1123	Western Civilization II.....	3
MAT	1313	College Algebra.....	3	MAT	1323	Trigonometry.....	3
Total Hours			<u>17</u>	Total Hours			<u>17</u>

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
CHE	2421	Organic Chemistry Lab I.....	1	CHE	2431	Organic Chemistry Lab II.....	1
CHE	2423	Organic Chemistry I.....	3	CHE	2433	Organic Chemistry II.....	3
ENG	2323	English Literature I.....	3	ENG	2333	English Literature II.....	3
PHY	2414	General Physics I.....	4	PHY	2424	General Physics II.....	4
		Elective (Fine Arts).....	3			Elective (Social/ Behavioral Science).....	3
SPT	1113	Oral Communication.....	3			Elective (CSC).....	3
Total Hours			<u>17</u>	Total Hours			<u>17</u>

¹ For students planning to attend the University of Mississippi or the University of Southern Mississippi.

² For students planning to attend Mississippi State University

See your advisor for advice on other universities.

EARLY CHILDHOOD EDUCATION

(Leads to Degree for Nursery thru First Grade Certification)

[Higgins, C.]

(Associate in Arts)

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ENG	1113	English Composition I.....	3	ENG	1123	English Composition II	3
PSY	1513	General Psychology.....	3	SOC	2113	Sociology.....	3
HIS	****	Elective.....	3	HIS	****	Elective.....	3
MAT	1313	College Algebra.....	3	EPY	2513	Child Psychology	
PHY	2244	Physical Science Survey I.....	4			OR	
				EPY	2533	Human Growth & Develop.....	3
				PHY	2254	Physical Science Survey II.....	4
Total Hours			16	Total Hours			16

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ENG	****	Literature Elective	3	ENG	****	Literature Elective	3
GEO	1113	World Geography.....	3	BIO	****	Elective.....	4
PSC	1113	American Nat'l Govt.	3			Humanities Elective.....	3
CSC	1113	Computer Concepts.....	3			Fine Arts Elective	3
MAT	1723	Real Number System.....	3	EDU	1223	or	
SPT	1113	Oral Communication	3	COE		Elective.....	3
Total Hours			18	Total Hours			16

ELEMENTARY EDUCATION

*[Baragona, L.; Hopper, P.; Falkner, C.; Ketchum, L.; Killough, C.;
Uithoven, H.; Williams, K.]*

(Associate in Arts)

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
BIO		Elective.....	4	BIO		Elective.....	4
ENG	1113	English Composition I.....	3	ENG	1123	English Composition II.....	3
PSY	1513	General Psychology.....	3	HIS		Elective.....	3
HIS		Elective.....	3	MAT	1733	Geometry, Meas. & Probability.....	3
MAT	1723	Real Number System.....	3	SPT	1113	Oral Communications.....	3
Total Hours			16	Total Hours			16

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
CSC	1113	Computer Concepts.....	3	EDU	1613	Foundations of Ed.....	3
ENG		Literature Elective.....	3	ENG		Literature Elective.....	3
MAT	1313	College Algebra.....	3	EPY	2533	Human Growth and Development or	
PHY		Physical Science Surv. I or II...4		GEO	1113	World Geography.....	3
SOC	2113	Introduction to Sociology.....	3			Physical Science Surv. I or II...4	
EDU	1223	or				Elective (Fine Arts).....	3
COE	1013	Elective.....	3	Total Hours			16
Total Hours			19	Total Hours			16

Students must plan their curriculum according to their senior college choice.

ENGINEERING

[Donahue, R.; Bolen, D.; Guest, J.; Mathis, A.]

(Associate in Arts)

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
CHE	1211	General Chemistry Lab. I.....	1	CHE	1221	General Chemistry Lab. II.....	1
CHE	1213	General Chemistry I.....	3	CHE	1223	General Chemistry II.....	3
ENG	1113	English Composition I.....	3	ENG	1123	English Composition II.....	3
MAT	1815	Calculus I.....	5	MAT	1825	Calculus II.....	5
		Elective (Social/ Behavioral Science)	3	CSC	1614	Computer Programming I.....	4
Total Hours			15	Total Hours			16

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
EGR	2413	Engineering Mechanics.....	3	MAT	2113	Intro. to Linear Algebra.....	3
MAT	2623	Calculus IV.....	3	MAT	2913	Differential Equations.....	3
PHY	2514	General Physics IA.....	4	PHY	2524	General Physics IIA.....	4
		Elective (Humanities).....	3			Elective (Social/ Behavioral Science).....	3
		Elective (Fine Arts).....	3	SPT	1113	Oral Communication.....	3
Total Hours			16	Total Hours			16

Calculus I pre-requisites:

- ACT math sub-score 22 and high school advanced mathematics course with Trigonometry or,
- Credit in MAT 1313 and MAT 1323

ENGLISH

[Taylor, A.]

(Associate in Arts)

FRESHMAN YEAR

First Semester		Semester Hours	Second Semester		Semester Hours		
ENG	1113	English Composition I.....	3	ENG	1123	English Composition II.....	3
HIS	1113	Western Civilization I.....	3	HIS	1123	Western Civilization II.....	3
MFL	**	3	MFL	**	3
PHY	2244	Physical Science Survey I.....	4	PHY	2254	Physical Science Survey II.....	4
SPT	1113	Oral Communication*.....	3			Elective (CSC).....	3
HPR		Elective.....	1			Elective.....	1
		Total Hours	<u>17</u>			Total Hours	<u>17</u>

SOPHOMORE YEAR

First Semester		Semester Hours	Second Semester		Semester Hours		
BIO	1134	General Biology I.....	4	ENG	2333	English Literature II.....	3
ENG	2323	English Literature I.....	3	MAT	1323	Trigonometry.....	3
MAT	1313	College Algebra.....	3	MFL	**	3
MFL	**	3	SOC	2113	Introduction to Sociology.....	3
PSY	1513	General Psychology.....	3			Elective (Fine Arts).....	3
		Nonacademic elective.....	1			Total Hours	<u>15</u>
		Total Hours	<u>17</u>				

**12-hour sequence in French or Spanish.

ENGLISH EDUCATION

[Taylor, A.]

(Associate in Arts)

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
BIO	1134	General Biology I.....	4	ENG	1123	English Composition II	3
ENG	1113	English Composition I.....	3	HIS	2223	U.S. History II	3
HIS	2213	U.S. History I.....	3	PHY	2244	Physical Science Survey I.....	4
HPR	1213	Personal & Com. Health I.....	3	PSY	1513	General Psychology.....	3
MAT	1313	College Algebra.....	3	SPT	1113	Oral Communication	3
HPR		Elective.....	1	HPR		Elective.....	1
Total Hours			17	Total Hours			17

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ENG	2323	English Literature I.....	3	ENG	2233	American Literature II.....	3
SOC	2113	Introduction to Sociology.....	3	ENG	2333	English Literature II	3
		Elective (CSC).....	3	PHY	2254	Physical Science Survey II or	
		Elective (Fine Arts)	3	BIO		Elective	4
ENG	2223	American Literature I.....	3			Elective (Teaching Field	
		Non-academic Elective	1			or Endorsement).....	3
						Elective.....	3
Total Hours			16	Total Hours			16

Note: Students transferring to a senior college that requires or accepts as electives EDU or COE credits for English Education majors may take these credits at Northeast with advisor approval.

FAMILY & CONSUMER SCIENCES

[Ford, S.]

(Associate in Arts)

FRESHMAN YEAR

First Semester		Semester Hours	Second Semester		Semester Hours		
BIO	2414	Zoology I.....	4	CSC	1113	Computer Concepts.....	3
ENG	1113	English Composition I.....	3	ENG	1123	English Composition II.....	3
HIS		Elective.....	3	HIS		Elective.....	3
MAT	1313	College Algebra.....	3	SOC	2113	Introduction to Sociology.....	3
PSY	1513	General Psychology.....	3			Elective (Fine Arts).....	3
Total Hours			16	Total Hours			15

SOPHOMORE YEAR

First Semester		Semester Hours	Second Semester		Semester Hours		
ART	1413	Design I.....	3	CHE	1411	Intro. Organic/Biochem. Lab.....	1
CHE	1311	Prin. of Chemistry Lab.....	1	CHE	1413	Intro. Organic/ Bio Chemistry.....	3
CHE	1313	Principles of Chemistry I.....	3	ENG		Literature Elective.....	3
ENG		Literature Elective.....	3	SPT	1113	Oral Communication.....	3
		Elective.....	3			Elective (Social/ Behavioral Science).....	3
		Elective (COE 1013 or EDU 1223).....	3			Elective.....	3
Total Hours.....			16	Total Hours.....			16

FAMILY & CONSUMER SCIENCE EDUCATION

[Ford, S.]

(Associate in Arts)

FRESHMAN YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
BIO	Elective.....	4	CSC 1113	Computer Concepts.....	3
ENG 1113	English Composition I.....	3	ENG 1123	English Composition II.....	3
HIS	Elective.....	3	HIS	Elective.....	3
MAT 1313	College Algebra.....	3	SPT 1113	Oral Communication.....	3
HPR	Elective.....	1		Elective.....	1
	Elective.....	3		Elective (Math/Sci.).....	3-4
	Total Hours	<u>17</u>		Total Hours	<u>16-17</u>

SOPHOMORE YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
CHE 1311	Principles Chemistry Lab I.....	1	CHE 1411	Intro. Org./Bio.	
CHE 1313	Principles of Chemistry.....	3		Chemistry Lab.....	1
ENG	Literature Elective.....	3	CHE 1413	Intro. Organic/ Bio. Chemistry.....	3
	Elective (Fine Arts).....	3	ENG	Literature Elective.....	3
	Elective (CSC).....	3	ENG	Literature Elective.....	3
COE 1013	Elective.....	3	FCS 1233	Principles of Nutrition.....	3
OR				Elective (Social/ Behavioral Science).....	3
EDU 1223				Elective.....	3
	Total Hours	<u>16</u>		Total Hours	<u>16</u>

FASHION MERCHANDISING

[Huggins, V.]

(Associate in Arts)

FRESHMAN YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
BIO	General Biology I or II	4	ART 1113	Art Appreciation.....	3
ENG 1113	English Composition I.....	3	ENG 1123	English Composition II	3
HEC 2813	Family Relationships	3	HIS	Elective.....	3
HIS	Elective.....	3	MAT 1313	College Algebra.....	3
	Elective (Social/ Behavioral Science)	3	PHY	Physical Science Survey I or II.....	4
HPR	Elective.....	1		Elective.....	1
	Total Hours	<u>17</u>		Total Hours	<u>17</u>

SOPHOMORE YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
ART 1413	Design I.....	3	ECO 2123	Principles of Economics (Micro)	3
BIO 1514	Anatomy & Physiology I	4	ENG	Literature Elective	3
CSC 1113	Computer Concepts.....	3	PHY	Physical Science Survey I or II.....	4
ENG	Literature Elective	3		Elective (Social/ Behavioral Science)	3
SPT 1113	Oral Communications.....	3		Elective.....	3
HPR	Elective.....	1		Total Hours	<u>16</u>
	Total Hours	<u>17</u>		Total Hours	<u>16</u>

FORESTRY

[Thompson, D.]

(Associate in Arts)

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ENG	1113	English Composition I.....	3	ENG	1123	English Comp II.....	3
BIO	1314	Botany I.....	4	SPT	1113	Oral Communication.....	3
FOT	1714	Applied Dendrology.....	4	CSC	1113	Computer Concepts.....	3
FOT	1813	Survey of Forestry.....	3	AGR	2314	Basic Soils.....	4
MAT	1313	College Algebra.....	3	CHE	1213	General Chemistry.....	3
				CHE	1211	General Chemistry Lab.....	1
Total Hours			17	Total Hours			17

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
AGR	2713	Agricultural Economics.....	3	FOT	1114	Forest Measurements.....	4
MAT	2323	Statistics.....	3	CHE	1223	General Chemistry II.....	3
PHY	2414	General Physics.....	4	CHE	1221	General Chemistry II Lab.....	1
FOT	1414	Forest Products Utiliz.....	4	BIO	2414	Zoology.....	4
		Fine Arts Elective.....	3			Humanities Elective.....	3
						Approved Elective.....	3
Total Hours			17	Total Hours			18

Since requirements vary, forestry students should contact the senior college they plan to attend to determine exact course requirements.

NOTE: For students planning to attend the entire eight week forestry camp at Mississippi State University in the summer following their sophomore year, FOT 1714, AGR 2314, MAT 1353, and FOT 1114 are required.

HEALTH INFORMATION MANAGEMENT

[Baragona, M.]

(Associate in Arts)

This program was formerly known as Health Records. The program is now Health Information Management as named by The University of Mississippi Medical Center.

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
BIO	1134	Majors Biology I.....	4	BIO	1144	Majors Biology II.....	4
ENG	1113	English Composition I.....	3	CSC	1113	Computer Concepts.....	3
MAT	1313	College Algebra.....	3	ENG	1123	English Composition II.....	3
PSY	1513	General Psychology.....	3	MAT	1323	Trigonometry.....	3
		Elective (Fine Arts).....	3	SPT	1113	Oral Communications.....	3
Total Hours			16	Total Hours			16

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ACC	1213	Principle of Accounting I.....	3	ACC	1223	Principle of Accounting II.....	3
BIO	1514	Anatomy & Physiology I.....	4	BIO	1524	Anatomy & Physiology II.....	4
BOT	1123	Keyboard Skillbuilding.....	3	BOT	2813	Business Communication.....	3
MMT	2213	Management.....	3	**		Elective (Humanities).....	3
	**	Elective (Humanities).....	3			Elective*.....	3
Total Hours			16	Total Hours			16

* Elective should be selected from a broad range of academic subjects such as business, economics, additional computer science, behavioral science, or social science.

** Humanities include history, literature, foreign language, journalism, philosophy, and religion.

HISTORY

[*Shelton, B.; Rolison, J.*]

(Associate in Arts)

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
BIO	1134	General Biology I or		BIO	1144	General Biology II or	
PHY	2244	Physical Science Surv. I.....	4	PHY	2254	Physical Science Surv. II.....	4
ENG	1113	English Composition I.....	3	ENG	1123	English Composition II.....	3
HIS	1113	Western Civilization I.....	3	HIS	1123	Western Civilization II.....	3
MFL	**	Elective.....	3	MAT	1313	College Algebra.....	3
SOC	2113	Intro. to Sociology.....	3	MFL	**	Elective.....	3
Total Hours			16	Total Hours			16

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ENG		Literature Elective.....	3	CSC	1113	Computer Concepts.....	3
HIS	2213	U.S. History I.....	3	ENG		Literature Elective.....	3
MFL	**	Elective.....	3	HIS	2223	U.S. History II.....	3
		Elective (Natural Science).....	4	MFL	**	Elective.....	3
		Elective (Fine Arts).....	3	SPT	1113	Oral Communication.....	3
		Elective (COE 1013 or				Elective (Social/	
		EDU 1223).....	3			Behavioral Science).....	3
Total Hours			19	Total Hours			18

**12-hour sequence in French or Spanish.

INTERIOR DESIGN

[Tucci, J.]

(Associate in Arts)

FRESHMAN YEAR

First Semester		Semester Hours	Second Semester		Semester Hours		
ART	1123	Intro. to Interior Design.....	3	ART	1323	Drawing II.....	3
ART	1313	Drawing I.....	3	ART	1443	Design II.....	3
ART	1433	Design I.....	3	ENG	1123	English Composition II.....	3
ENG	1113	English Composition I.....	3	MAT	1313	College Algebra.....	3
		Elective (Social/ Behavioral Science).....	3			Elective (Social/ Behavioral Science).....	3
ART	1811	Art Exhibition I.....	1	ART	1821	Art Exhibition II.....	1
		Total Hours	<u>16</u>			Total Hours	<u>16</u>

SOPHOMORE YEAR

First Semester		Semester Hours	Second Semester		Semester Hours		
ART	2513	Painting I.....	3	ART	1113	Art Appreciation.....	3
ENG	2323	English Literature I.....	3	ART	2713	Art History I.....	3
ART		Elective.....	3	BAD	2413	Legal Environment of Business.....	3
		Elective (CSC).....	3	ENG	2333	English Literature II.....	3
		Elective (Natural Science).....	4	SPT	1113	Oral Communication.....	3
ART	2811	Art Exhibition III.....	1			Elective (Natural Science).....	4
		Total Hours	<u>17</u>			Total Hours	<u>19</u>

LIBERAL ARTS

*Walker, T.; Bullard, D.; Craig, B.; Gilham, L.; Jones, E.; Lambert, N.;
Lollar, R.; Miller, J.; Owen, B.; Patterson, J.; Schager, C.; Shelton, B.;
Stone, B.; Stone, G.; Swann, J.*

(Associate in Arts)

Recommended for a student who is working toward the Bachelor of Arts degree. The Bachelor of Arts degree relates to such major fields of study as English, foreign language, history, law, law enforcement, philosophy, political science, psychology, religion, sociology, and social work.

FRESHMAN YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
BIO	Elective.....	4	BIO	Elective.....	4
ENG 1113	English Composition I.....	3	ENG 1123	English Composition II.....	3
HIS	Elective.....	3	HIS	Elective.....	3
MFL *	Elective.....	3	MAT 1313	College Algebra.....	3
PSY 1513	General Psychology.....	3	MFL *	Elective.....	3
Total Hours		16	Total Hours		16

SOPHOMORE YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
ENG	Literature Elective	3	ENG	Literature Elective	3
MFL *	Elective.....	3	MAT 1323	Trigonometry.....	3
PHY	Physical Science Survey I or II or Astronomy.....	4	MFL *	Elective.....	3
SOC 2113	Introduction to Sociology.....	3	PSC 1113	American National Govt.....	3
	Elective (Fine Arts)	3	SPT 1113	Oral Communication	3
	Elective (COE 1013 or EDU 1223)	3		Elective (CSC).....	3
Total Hours		19	Total Hours		18

* 12-hour sequence in French or Spanish. (Waived for student who has not chosen major field.)

LIBRARY SCIENCE

[Killough, C.]

(Associate in Arts)

FRESHMAN YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
BIO	Elective.....	4	ENG 1123	English Composition II	3
ENG 1113	English Composition I.....	3	HIS 1123	Western Civilization II.....	3
HIS 1113	Western Civilization I.....	3	MAT 1313	College Algebra.....	3
MFL *	Elective.....	3	MFL *	Elective.....	3
	Elective (Fine Arts)	3	SPT 1113	Oral Communication	3
	Total Hours	<u>16</u>		Total Hours	<u>15</u>

SOPHOMORE YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
BIO	Elective.....	4	ENG	Literature Elective	3
ENG	Literature Elective	3	MFL *	Elective.....	3
MFL *	Elective.....	3	PHY	Physical Science Surv. I or II or Astronomy	4
PSY 1513	General Psychology I.....	3	PSC 1113	American National Govt.....	3
SOC 2113	Introduction to Sociology.....	3	SOC 2143	Marriage and Family.....	3
				Elective (CSC).....	3
	Total Hours	<u>16</u>		Total Hours	<u>19</u>

* 12-hour sequence in French or Spanish.

MATHEMATICS

[Crow, K.]

(Associate in Arts)

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
CHE	1213	General Chemistry I.....	3	CHE	1223	General Chemistry II.....	3
CHE	1211	General Chemistry Lab I.....	1	CHE	1221	General Chemistry Lab II.....	1
ENG	1113	English Composition I.....	3	ENG	1123	English Composition II.....	3
MAT	1815	Calculus I*.....	5	MAT	1825	Calculus II.....	5
		Elective (Social/Behavioral..... Science).....	3			Elective (Fine Arts).....	3
Total Hours			15	Total Hours			15

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ENG		Elective (Literature).....	3	ENG		Elective (Literature).....	3
MAT	2623	Calculus IV.....	3	MAT	2113	Intro. to Linear Algebra.....	3
MFL	**	Elective (Intermediate).....	3	MAT	2913	Differential Equations.....	3
PHY	2514	Physics IA.....	4	MFL	**	Elective (Intermediate).....	3
CSC		Elective.....	4	PHY	2524	Physics IIA.....	4
SPT	1113	Oral Communication.....	3	Total Hours			19
Total Hours			17	Total Hours			19

* Calculus I pre-requisites:

- ACT math sub-score 22 and high school advanced mathematics course with Trigonometry or,
- Credit in MAT 1313 and MAT 1323

** 6-hour sequence in Intermediate French or Spanish

Note: A student may need to complete additional elementary foreign language courses prior to intermediate courses.

MATHEMATICS EDUCATION

[Crow, K.]

(Associate in Arts)

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
BIO		Elective.....	4	BIO		Elective.....	4
ENG	1113	English Composition I.....	3	ENG	1123	English Composition II.....	3
HIS		Elective.....	3	HIS		Elective.....	3
MAT	1815	Calculus I.....	5	MAT	1825	Calculus II.....	5
				PSY	1513	General Psychology.....	3
Total Hours			15	Total Hours			18

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
CSC	1614	Computer Programming I.....	4	ENG		Literature Elective.....	3
ENG		Literature Elective.....	3	MAT	2113	Intro. Linear Algebra.....	3
MAT	2613	Calculus IV.....	3	MAT	2913	Differential Equations.....	3
PHY	2244	Physical Science I.....	4	PHY	2254	Physical Science II.....	4
		Elective (Fine Arts).....	3	SPT	1113	Oral Communication.....	3
Total Hours			16	Total Hours			17

Calculus I pre-requisites:

- ACT math sub-score 22 and high school advanced mathematics course with Trigonometry or,
- Credit in MAT 1313 and MAT 1323

MEDICAL TECHNOLOGY*[Mattox, J.]***(Associate in Arts)****FRESHMAN YEAR**

First Semester			Semester Hours	Second Semester			Semester Hours
BIO	1134	Majors Biology I.....	4	BIO	1144	Majors Biology II.....	4
CHE	1211	General Chemistry Lab I.....	1	CHE	1221	General Chemistry Lab II.....	1
CHE	1213	General Chemistry I.....	3	CHE	1223	General Chemistry II.....	3
ENG	1113	English Composition I.....	3	ENG	1123	English Composition II.....	3
MAT	1313	College Algebra.....	3	MAT	1323	Trigonometry.....	3
		Elective (Social/ Behavioral Science).....	3	SPT	1113	Oral Communication.....	3
						Elective (Fine Arts).....	3
		Total Hours	17			Total Hours	20

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
BIO	1514	Anatomy & Physiology I.....	4	BIO	1524	Anatomy & Physiology II.....	4
BIO	2924	Microbiology.....	4	CHE	2431	Organic Chemistry Lab II.....	1
CHE	2421	Organic Chemistry Lab I.....	1	CHE	2433	Organic Chemistry II.....	3
CHE	2423	Organic Chemistry I.....	3	MFL	**	Elective (Intermediate).....	3
MFL	**	Elective (Intermediate).....	3	PHY	2424	General Physics II or Elective (Social/ Behavioral Science).....	4
PHY	2414	General Physics I.....	4	CSC	1113	Computer Concepts.....	3
		Total Hours	19			Total Hours	18

**6-hour sequence in French or Spanish.

NOTE: A student may need to complete additional elementary foreign languages prior to attempting intermediate level courses.

Six hours in PSY 1513
SOC 2113

Six hours from ENG 2223, 2233,
ENG 2323, 2333,
Humanities

MEDICINE*[Bradley, D.; Kirk, B.; Nock, A.]***(Associate in Arts)****FRESHMAN YEAR**

First Semester			Semester Hours	Second Semester			Semester Hours
BIO	1134	Majors Biology I ¹ or		BIO	1144	Majors Biology II ¹ or	
BIO	2414	Zoology I ²	4	BIO	2614	Cell Biology ²	4
CHE	1211	General Chemistry Lab I.....	1	CHE	1221	General Chemistry Lab II.....	1
CHE	1213	General Chemistry I.....	3	CHE	1223	General Chemistry II.....	3
ENG	1113	English Composition I.....	3	ENG	1123	English Composition II.....	3
HIS	1113	Western Civilization I.....	3	HIS	1123	Western Civilization II.....	3
MAT	1313	College Algebra.....	3	MAT	1323	Trigonometry.....	3
Total Hours			<u>17</u>	Total Hours			<u>17</u>

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
CHE	2421	Organic Chemistry Lab I.....	1	CHE	2431	Organic Chemistry Lab II.....	1
CHE	2423	Organic Chemistry I.....	3	CHE	2433	Organic Chemistry II.....	3
ENG	2323	English Literature I.....	3	ENG	2333	English Literature II.....	3
PHY	2414	General Physics I.....	4	PHY	2424	General Physics II.....	4
		Elective (Fine Arts).....	3			Elective (Social/ Behavioral Science).....	3
SPT	1113	Oral Communication.....	3			Elective (CSC).....	3
Total Hours			<u>17</u>	Total Hours			<u>17</u>

¹ For students planning to attend the University of Mississippi or the University of Southern Mississippi.

² For students planning to attend Mississippi State University

See your advisor for advice on other universities.

MODERN FOREIGN LANGUAGES

[Craig, B.]

(Associate in Arts)

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
BIO	1134	General Biology I.....	4	BIO	1144	General Biology II.....	4
ENG	1113	English Composition I.....	3	ENG	1123	English Composition II.....	3
HIS	1113	Western Civilization I.....	3	HIS	1123	Western Civilization II.....	3
MFL	*	3	MFL	*	3
		Elective (Fine Arts).....	3	SPT	1113	Oral Communication.....	3
Total Hours			<u>16</u>	Total Hours			<u>16</u>

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ENG	2323	English Literature I.....	3	ENG	2333	English Literature II.....	3
MAT	1313	College Algebra.....	3	MAT	1323	Trigonometry.....	3
MFL	*	3	MFL	*	3
MFL	**	3	MFL	**	3
		Elective (Social/ Behavioral Science).....	3	PHY	2244	Physical Science Survey I or Survey II.....	4
		Elective (CSC).....	3	PHY	2254	Physical Science	
Total Hours			<u>18</u>	Total Hours			<u>16</u>

*12-hour sequence in French or Spanish.

**6-hour sequence in second language.

NOTE: A student may not enroll in elementary courses in two languages simultaneously unless he has had one year of previous training in one of the languages.

MODERN FOREIGN LANGUAGES EDUCATION*[Craig, B.]***(Associate in Arts)****FRESHMAN YEAR**

First Semester			Semester Hours	Second Semester			Semester Hours
BIO	1134	General Biology I.....	4	ENG	1113	English Composition II	3
ENG	1113	English Composition I.....	3	HIS	2223	U.S. History II	3
HIS	2213	U.S. History I.....	3	HPR	1213	Personal & Com. Health I.....	3
MAT	1313	College Algebra.....	3	MFL	*	3
MFL	*	3	SPT	1113	Oral Communication	3
HPR		Elective.....	1			Elective.....	1
Total Hours			17	Total Hours			16

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ENG	2323	English Literature I.....	3	ENG	2223	American Literature I or	3
MFL	*	3	ENG	2233	American Literature II	3
PHY	2244	Physical Science		ENG	2333	English Literature II	3
		Survey I.....	4	MFL	*	3
PSY	1513	General Psychology.....	3	PHY	2254	Physical Science Survey II.....	4
		Elective (CSC).....	3	SOC	2113	Introduction to Sociology.....	3
		Non-academic Elective	1			Elective (Fine Arts)	3
Total Hours			17	Total Hours			19

*12-hour sequence in French or Spanish.

MUSIC

*[Bishop, R.; Harris, R.; Jones, G.; Mattox, A.;
Plunkett, R.; Rains, J.; Taylor, B.]*

(Associate in Arts)

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ENG 1113	English Composition I	3	ENG 1123	English Composition II	3
MAT 1313	College Algebra	3	MUA	(Major)*	2
MUA	(Major)*	2	MUA	(Minor)*	1
MUA	(Minor)*	1	MUO 1221	Chorus II**	1
MUO 1211	Chorus I**	1	SPT 1113	Oral Communication	3
MUS 1214	Music Theory I	4	MUS 1921	Recital Class	1
MUS 1911	Recital Class	1	MUS 1224	Music Theory II	4
	Elective (Social or Behavioral Science)	3		Elective (CSC)	3
Total Hours			<u>18</u>	Total Hours			<u>18</u>

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
BIO 1134	General Biology I	4	BIO 1144	General Biology II	4
MFL 1113	Elementary French I	3	MFL 1123	Elementary French II	3
MUA	(Major)*	2	MUA	(Major)*	2
MUA	(Minor)*	1	MUA	(Minor)*	1
MUO 2211	Chorus III**	1	MUO 2221	Chorus IV**	1
MUS 1123	Music Survey	3	MUS 2224	Music Theory IV	4
MUS 2214	Music Theory III	4	MUS 2921	Recital Class	1
MUS 2911	Recital Class	1	PSY 1531	General Psychology	3
Total Hours			<u>19</u>	Total Hours			<u>19</u>

* If major is Voice, minor must be Piano.

** If major is Band instruments, students will substitute MUO 1111-1121 in freshman year and MUO 2111-2121 in sophomore year.

MUSIC EDUCATION

[Rains, J.]

(Associate in Arts)

FRESHMAN YEAR

		Semester Hours			Semester Hours
First Semester			Second Semester		
ENG 1113	English Composition I.....	3	ENG 1123	English Composition II	3
MAT 1313	College Algebra.....	3	MUA	(Major)*	2
MUA	(Major)*	2	MUA	(Minor)*	1
MUA	(Minor)*	1	MUO 1221	Chorus II**	1
MUO 1211	Chorus I**	1	MUS 1224	Music Theory II	4
MUS 1214	Music Theory I	4	SPT 1113	Oral Communication	3
MUS 1911	Recital Class	1	MUS 1921	Recital Class	1
	Elective (Social/ Behavioral Science)	3		Elective (Humanities/ Fine Arts)	3
	Total Hours	<u>18</u>		Total Hours	<u>18</u>

SOPHOMORE YEAR

		Semester Hours			Semester Hours
First Semester			Second Semester		
BIO 1134	General Biology I.....	4	BIO 1144	General Biology II.....	4
EPY 2533	Human Growth and Development	3		Elective (CSC)	3
MUA	(Major)*	2	MUA	(Major)*	2
MUA	(Minor)*	1	MUA	(Minor)*	1
MUO 2211	Chorus III**	1	MUO 2221	Chorus IV**	1
MUS 2214	Music Theory III.....	4	MUS 2224	Music Theory IV.....	4
MUS 2911	Recital Class	1	PSY 1513	General Psychology.....	3
	Total Hours	<u>16</u>	MUS 2921	Recital Class	1
				Total Hours	<u>19</u>

* If major is in Voice, minor must be Piano.

** If major is Band instruments, student will substitute MUO 1111-1121 in freshman year and MUO 2111-2121 in sophomore year.

NURSING (B.S.N.)*

Rinehart, W.; Hurd, C.; James, A.;

(Associate in Applied Science)

*Students transferring to a BSN program should follow catalog guidelines and application deadline date specific to the senior college. See advisor listed prior to enrolling in course(s). See variations in requirements as listed below.

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
BIO	1514	Anatomy & Physiology I.....	4	BIO	1524	Anatomy & Physiology II.....	4
CHE	1211	General Chemistry Lab I or		CHE	1221	General Chemistry Lab II or	
CHE	1311	Principles of Chemistry		CHE	1411	Intro. Organic & Biochem.	
		Lab I.....	1			Lab.....	1
CHE	1213	General Chemistry 1 or		CHE	1223	General Chemistry II or	
CHE	1313	Principles of Chemistry.....	3	CHE	1413	Intro. Organic &	
ENG	1113	English Composition I.....	3			Biochemistry.....	3
PSY	1513	General Psychology.....	3	ENG	1123	English Composition II.....	3
HPR		Elective.....	1	SOC	2113	Introduction to Sociology.....	3
				HPR		Elective.....	1
Total Hours			15	Total Hours			15

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ENG		Literature I Elective.....	3	BIO	2924	Microbiology.....	4
EPY	2533	Human Growth &		ENG		Literature II Elective.....	3
		Development.....	3	HEC	1233	Nutrition.....	3
HIS	1113	Western Civilization I or		HIS	1123	Western Civilization II or	
HIS	2213	U.S. History I.....	3	HIS	2223	U.S. History II.....	3
MAT	1313	College Algebra.....	3	CSC	1113	Computer Concepts.....	3
SOC	2143	Marriage & Family.....	3			Elective (Fine Arts).....	3
SPT	1113	Oral Communications.....	3				
Total Hours			18	Total Hours			16 or 19

MUW (Ms University for Women) requires (1) 4 hr. chemistry, 2 hrs HPR, 6 hrs Western Civilization, 3 hrs philosophy, 3 hrs (PSC 1113) American National Government or Principles of Economics (Macro) ECO 2113. MUW does not require Sociology or Human Growth & Development.

UMC (University of MS Medical Center) requires 3 hrs Elementary Statistics (MAT 1353). UMC does not require HPR. The BSN curriculum will expand to five (5) semesters beginning May 2004.

UNA (University of North Alabama) requires 3 hrs Statistics (MAT 2323 and 3 hrs. MAT 1313 (College Algebra). Does not require SOC 2113, SOC 2143, or CSC 1113.

OCCUPATIONAL THERAPY

[Baragona, M.]

(Associate in Arts)

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
BIO	1134	Majors Biology I ¹ or		BIO	1144	Majors Biology II ¹ or	
BIO	2414	Zoology I ²	4	BIO	2614	Cell Biology ²	4
CHE	1211	General Chemistry Lab I.....	1	ENG	1123	English Composition II.....	3
CHE	1213	General Chemistry I.....	3	PSY	1513	General Psychology.....	3
ENG	1113	English Composition I.....	3	MAT	1323	Trigonometry.....	3
MAT	1313	College Algebra.....	3	SOC	2113	Introduction to Sociology.....	3
		Elective (Fine Arts).....	3				
Total Hours			17	Total Hours			16

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
BIO	1514	Anatomy & Physiology I.....	4	BIO	1524	Anatomy & Physiology II.....	4
EPY	2573	Child Psychology.....	3	CSC	1113	Computer Concepts.....	3
PHY	2414	General Physics I.....	4	EPY	2533	Human Growth & Develop.	3
SPT	1113	Oral Communications.....	3	SOC	2143	Marriage and Family.....	3
		Elective (Humanities*).....	3			Elective (Humanities*).....	3
Total Hours			17	Total Hours			16

* Humanities include history, literature, foreign language, journalism, philosophy, and religion.

¹ For students planning to attend the University of Mississippi or the University of Southern Mississippi.

² For students planning to attend Mississippi State University.

OPTOMETRY*[Bradley, D.]***(Associate in Arts)****FRESHMAN YEAR**

First Semester			Semester Hours	Second Semester			Semester Hours
BIO	1134	Majors Biology I ¹ or		BIO	1144	Majors Biology II ¹ or	
BIO	2414	Zoology I ²	4	BIO	2614	Cell Biology II ²	4
CHE	1211	General Chemistry Lab I.....	1	CHE	1221	General Chemistry Lab II.....	1
CHE	1213	General Chemistry I.....	3	CHE	1223	General Chemistry II.....	3
ENG	1113	English Composition I.....	3	ENG	1123	English Composition II.....	3
MAT	1313	College Algebra.....	3	MAT	1323	Trigonometry.....	3
		Elective (Social/ Behavioral Science).....	3	SPT	1113	Oral Communication.....	3
						Elective (Social/ Behavioral Science).....	3
Total Hours			<u>17</u>	Total Hours			<u>20</u>

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
CHE	2421	Organic Chemistry Lab I.....	1	BIO	2924	Microbiology.....	4
CHE	2423	Organic Chemistry I.....	3	CHE	2431	Organic Chemistry Lab II.....	1
ENG	2323	English Literature I.....	3	CHE	2433	Organic Chemistry II.....	3
MAT	1815	Calculus I.....	5	ENG	2333	English Literature II.....	3
PHY	2414	General Physics I.....	4	PHY	2424	General Physics II.....	4
		Elective (Fine Arts).....	3			Elective (CSC).....	3
Total Hours			<u>19</u>	Total Hours			<u>18</u>

¹ For students planning to attend the University of Mississippi or the University of Southern Mississippi.

² For students planning to attend Mississippi State University

See your advisor for advice on other universities.

PHARMACY*[Cozort, R.]***(Associate in Arts)****FRESHMAN YEAR**

First Semester			Semester Hours	Second Semester			Semester Hours
BIO	1134	Majors Biology I.....	4	BIO	1144	Majors Biology II.....	4
CHE	1211	General Chemistry Lab I.....	1	CHE	1221	General Chemistry Lab II.....	1
CHE	1213	General Chemistry 1.....	3	CHE	1223	General Chemistry II.....	3
ENG	1113	English Composition I.....	3	ENG	1123	English Composition II.....	3
MAT	1613	Calculus I-A*.....	3	MAT	2323	Statistics.....	3
		Elective (Social/ Behavioral Science).....	3			Elective (Humanities).....	3
Total Hours			17	Total Hours			17

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ECO	2123	Principles of Economics (Micro).....	3	CHE	2431	Organic Chemistry Lab II.....	1
CHE	2421	Organic Chemistry Lab I.....	1	CHE	2433	Organic Chemistry II.....	3
CHE	2423	Organic Chemistry I.....	3	PHY	2424	General Physics II.....	4
PHY	2414	General Physics I.....	4	SPT	1113	Oral Communications.....	3
		Elective (Fine Arts).....	3			Elective (Humanities).....	3
		Elective (Social/ Behavioral Science)	3			Elective (CSC).....	3
Total Hours			17	Total Hours			17

* Calculus I-A pre-requisites:

- ACT math sub-score 22 and high school advanced mathematics course with Trigonometry or,
- Credit in MAT 1313 and MAT 1323

PHOTOGRAPHY

[Anderson, T.]

(Associate in Arts)

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ART	1313	Drawing I	3	ART	1323	Drawing II	3
ART	1433	Design I	3	ART	1443	Design II	3
ENG	1113	English Comp. I	3	ENG	1123	English Comp. II	3
HIS	1113	West. Civ. I or		HIS	1123	West. Civ. II or	
HIS	2213	U.S. History	3	HIS	2223	U.S. History II	3
		Elective (Natural Science)	4			Elective (Natural Science)	4
ART	1811	Art Exhibition I	1	ART	1821	Art Exhibition II	1
		Total Hours	17			Total Hours	17

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ART		Art Elective	3	ART	1383	Beginning Photography	3
MAT	1313	College Algebra	3			Elective (Humanities or	
SPT	1113	Oral Comm.	3			Fine Arts)	3
		Elective (Social or		ART	2713	Art History I	3
		Behavioral Science)	3			Elective (Social or	
		Elective (Humanities or				Behavioral Science)	3
		Fine Arts)	3	ART	2821	Art Exhibition IV	1
ART	2811	Art Exhibition III	1	CSC	1113	Elective	3
		Total Hours	16			Total Hours	16

PHYSICAL EDUCATION

[Greening, A.; Carnell, D.; Scott, R.]

(Associate in Arts)

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ENG	1113	English Composition I.....	3	ENG	1123	English Composition II.....	3
HIS		Elective.....	3	HIS		Elective.....	3
HPR	1213	Personal & Comm. Health I.....	3	MAT	1313	College Algebra.....	3
HPR	1313	Introduction to HPR.....	3	SOC	2113	Introduction to Sociology.....	3
PHY		Physical Science Surv. I or II..	4	SPT	1113	Oral Communication.....	3
HPR		Activities I.....	1	HPR		Activities II.....	1
Total Hours			17	Total Hours			16

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ENG		Literature Elective.....	3	BIO		Elective.....	4
EPY	2533	Human Growth and Development.....	3	EDU	1613	Foundations of Education.....	3
HPR	1613	P.E. in the Elementary School.....	3	ENG		Literature Elective.....	3
HPR	2213	First Aid.....	3	ENG		Elective (Fine Arts).....	3
PSY	1513	General Psychology.....	3	CSC	1113	Intro. to Computer Concepts..	3
EDU	1223	or		HPR		Elective.....	1
COE	1013	Elective.....	3	Total Hours			17
Total Hours			18	Total Hours			17

PHYSICAL THERAPY

[Freese, S.; Mann, M.; Pounds, W.]

(Associate in Arts)

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
BIO	1134	Majors Biology I.....	4	BIO	1144	Majors Biology II.....	4
CHE	1211	General Chemistry Lab I.....	1	CHE	1221	General Chemistry Lab II.....	1
CHE	1213	General Chemistry I.....	3	CHE	1223	General Chemistry II.....	3
ENG	1113	English Composition I.....	3	ENG	1123	English Composition II.....	3
HPR	2213	First Aid.....	3	MAT	1323	Trigonometry.....	3
MAT	1313	College Algebra.....	3	SPT	1113	Oral Communications.....	3
Total Hours			17	Total Hours			17

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
BIO	1514	Anatomy & Physiology I.....	4	BIO	1524	Anatomy & Physiology II.....	4
PHY	2414	General Physics I.....	4	SOC	2113	Introduction to Sociology.....	3
PSY	1513	General Psychology.....	3	PHY	2424	General Physics II.....	4
		Elective (Fine Arts).....	3	CSC		3
		Elective (Humanities).....	3			Elective (Humanities).....	3
Total Hours			17	Total Hours			17

PHYSICS*[Nock, A.]***(Associate in Arts)****FRESHMAN YEAR**

First Semester			Semester Hours	Second Semester			Semester Hours
CHE	1211	General Chemistry Lab I.....	1	CHE	1221	General Chemistry Lab II.....	1
CHE	1213	General Chemistry I.....	3	CHE	1223	General Chemistry II.....	3
ENG	1113	English Composition I.....	3	ENG	1123	English Composition II.....	3
MAT	1313	College Algebra.....	3	MAT	1815	Calculus I.....	5
MAT	1323	Trigonometry.....	3	PSC	1123	American State/Local Govt.....	3
PSC	1113	American National Govt.....	3			Elective.....	1
HPR		Elective.....	1				
		Total Hours	17			Total Hours	16

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
HIS	2213	U.S. History I.....	3	HIS	2223	U.S. History II.....	3
MAT	1825	Calculus II.....	5	MAT	2623	Calculus IV.....	3
PHY	2514	General Physics IA.....	4	PHY	2524	General Physics IIA.....	4
		Elective (Fine Arts).....	3			Elective (Social/ Behavioral Science).....	3
SPT	1113	Oral Communication.....	3			Elective (CSC).....	3
		Non-academic Elective.....	1				
		Total Hours	19			Total Hours	16

POLITICAL SCIENCE

[Miller, J.]

(Associate in Arts)

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ENG	1113	English Composition I.....	3	ENG	1123	English Composition II.....	3
HIS	1113	Western Civilization I.....	3	HIS	1123	Western Civilization II.....	3
MFL	*	Elective.....	3	MFL	*	Elective.....	3
PSC	1113	American National Govt.....	3	PSC	1123	American State/ Local Govt.....	3
		Elective (Natural Science).....	4			Elective (Natural Science).....	4
		Total Hours	16			Total Hours	16

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ENG		Literature Elective.....	3	ENG		Literature Elective.....	3
HIS	2213	U.S. History I.....	3	HIS	2223	U.S. History II.....	3
MAT	1313	College Algebra.....	3	MFL	*	Elective.....	3
MFL	*	Elective.....	3			Elective (Fine Arts).....	3
SPT	1113	Oral Communication.....	3	PSY	1513	General Psychology.....	3
						Elective (CSC).....	3
		Total Hours	15			Total Hours	18

*12-hour sequence in French or Spanish.

PSYCHOLOGY

[Billingsley, C.]

(Associate in Arts)

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ENG	1113	English Composition I.....	3	ENG	1123	English Composition II.....	3
HIS		History Elective	3	HIS		History Elective	3
MAT	1313	College Algebra.....	3	PHY		Physical Science Elective.....	4
PSY	1513	General Psychology.....	3	EPY	2533	Human Growth & Development	3
ART/MUS/THE		Fine Arts Elective.....	3	SPT	1113	Oral Communication	3
HPR		Health/Physical Ed. Elective.....	1				
EDU	1411	Improvement of Study.....	1				
		Total Hours	<u>17</u>			Total Hours	<u>16</u>

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
BIO		Biology Elective	4	BIO		Biology Elective	4
MFL		Foreign Language Elective** .3	.3	MFL		Foreign Language Elective** .3	.3
	OR				OR		
ENG		Literature Elective**	3	ENG		Literature Elective**	3
MAT	2323	Statistics*	3	PSY	2133	Laboratory in Psychology.....	3
CSC		Computer Science Elective....	3	SOC	2113	Introduction to Sociology.....	3
PHI	2133	Introduction to Philosophy	3	PSY/EPY		Psychology Elective.....	3
		Total Hours	<u>16</u>			Total Hours	<u>16</u>

* MAT 2323 is a prerequisite for PSY 2133.

** You may take either your Foreign Language Electives or Literature Electives, however, both are required for the Bachelors degree. If both electives are taken at NE in addition to the coursework outlined, the number of hours will exceed the 63 or 64 hour transferrable limit.

Graduation Note: The Associate of Arts degree in psychology requires 63 total hours. Thirty-two of the 63 hours must be in the required core curriculum in order to graduate (see the Graduation Requirements section of this catalog for a listing of core course requirements). The curriculum schedule listed above includes the 32 hours of core course requirements.

SCIENCE EDUCATION

[Mattox, J.]

(Associate in Arts)

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
BIO	1134	Majors Biology I.....	4	BIO	1144	Majors Biology II.....	4
CHE	1211	General Chemistry Lab I.....	1	CHE	1221	General Chemistry Lab II.....	1
CHE	1213	General Chemistry I.....	3	CHE	1223	General Chemistry II.....	3
ENG	1113	English Composition I.....	3	ENG	1123	English Composition II.....	3
HIS		Elective.....	3	HIS		Elective.....	3
MAT	1313	College Algebra.....	3	MAT	1323	Trigonometry.....	3
Total Hours			<u>17</u>	Total Hours			<u>19</u>

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ENG		Literature Elective.....	3	CSC	1113	Computer Concepts.....	3
MAT	1815	Calculus I.....	5	ENG		Literature Elective.....	3
PHY	2414	General Physics I.....	4	HPR	1213	Personal and Community Health.....	3
SPT	1113	Oral Communication.....	3	PHY	2424	General Physics II.....	4
		Elective (Fine Arts).....	3	PSY	1513	General Psychology.....	3
Total Hours			<u>18</u>	Total Hours			<u>16</u>

SOCIAL STUDIES EDUCATION

[*Scott, W.; Rolison, J.*]

(Associate in Arts)

FRESHMAN YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
BIO	Elective.....	4	ENG 1123	English Composition II	3
ENG 1113	English Composition I.....	3	HIS 1123	Western Civilization II	3
HIS 1113	Western Civilization I	3	PHY	Physical Science Surv. I or II or Astronomy	3
MAT 1313	College Algebra.....	3	PSC 1113	American National Govt.	3
	Elective (Fine Arts)	3	SPT 1113	Oral Communication	3
			PSY 1513	General Psychology.....	3
	Total Hours	<u>16</u>		Total Hours	<u>18</u>

SOPHOMORE YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
ECO 2113	Prin. of Economics (Macro)	3	CSC 1113	Computer Concepts	3
ENG	Literature Elective	3	ECO 2123	Economics (Micro).....	3
HIS 2213	U.S. History I.....	3	ENG	Literature Elective	3
SOC 2113	Introduction to Sociology.....	3	HIS 2223	U.S. History II	3
EDU 1223	or		PHY 2254	Physical Science Surv. I or II or Elective (PHY or BIO)....	4
COE 1013	Elective.....	3	EDU 1613	Foundations of Education or	
	Total Hours	<u>18</u>	GEO 1113	World Geography.....	3
				Total Hours	<u>19</u>

SOCIAL WORK

[Floyd, P.]

(Associate in Arts)

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ENG	1113	English Composition I.....	3	ENG	1123	English Composition II.....	3
HIS	**	Western Civ or U.S.	3	HIS	**	Western Civ or U.S.	3
MAT	1313	College Algebra.....	3	MFL	*	Foreign Language Elective....	3
MFL	*	Foreign Language Elective....	3			Elective (Fine Arts)	3
SOC	2113	Sociology.....	3	BIO	1134	General Biology I.....	4
		Elective.....	1				
Total Hours			16	Total Hours			16

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ENG	**	Literature Elective (Eng/Am)	3	ENG	**	Literature Elective (Eng/Am)	3
MFL	*	Foreign Language Elective....	3	MFL	*	Foreign Language Elective....	3
PSC	1113	American National Government.....	3	ECO	***	Economics	3
MAT	2323	Statistics	3	CSC	1113	Computer Concepts.....	3
BIO	1144	General Biology II.....	4	SPT	1113	Oral Communication	3
Total Hours			16	Total Hours			15

* 6-12 hour sequence in French or Spanish (may vary according to senior institutions)

** A sequence in histories and literatures is recommended.

*** University of Mississippi requires ECO 2133;
Mississippi State University requires ECO 2113

Note: Student must check senior college catalog requirements when selecting elective courses.

SOCIOLOGY

[Floyd, P.]

(Associate in Arts)

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ENG	1113	English Composition I.....	3	ENG	1123	English Composition II.....	3
HIS		Elective.....	3	HIS		Elective.....	3
MAT	1313	College Algebra.....	3	MAT	2323	Statistics.....	3
MFL		Elective.....	3	MFL		Elective.....	3
		Elective (Fine Arts).....	3	SOC	2113	Introduction to Sociology.....	3
HPR		Elective.....	1				
Total Hours			16	Total Hours			15

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ENG		Literature Elective.....	3	CSC	1113	Computer Concepts.....	3
MFL		Elective.....	3	ENG		Literature Elective.....	3
SPT	1113	Oral Communication.....	3	MFL		Elective.....	3
BIO	1134	General Biology I.....	4	SOC	2143	Marriage and Family.....	3
PSC	1113	American National Government or		BIO	1144	General Biology II.....	4
SOC	2133	Social Problems.....	3				
Total Hours			16	Total Hours			16

SPECIAL EDUCATION

[Falkner, C.; Williams, K.]

(Associate in Arts)

FRESHMAN YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
BIO	Elective.....	4	ENG 1123	English Composition II	3
ENG 1113	English Composition I.....	3	HIS	Elective.....	3
HIS	Elective.....	3	PHY	Physical Science I or II.....	4
MAT 1313	College Algebra.....	3	SPT 1113	Oral Communication	3
PSY 1513	General Psychology.....	3		Elective (Humanities).....	3
Total Hours		16	Total Hours		16

SOPHOMORE YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
CSC 1113	Computer Concepts.....	3	ENG	Literature Elective	3
ENG	Literature Elective	3	GEO 1113	World Geography.....	3
	Elective (Fine Arts)	3	SOC 2113	Introduction to Sociology.....	3
	Elective (Math or Science).....	3-4		Elective (Math, Science, or Social Science).....	3-4
COE 1013	Elective.....	3	HPR 1213	Personal and Community Health.....	3
OR					
EDU 1223					
Total Hours		18-19	Total Hours		15-16

THEATRE

[Schager, C.]

(Associate in Arts)

Satisfactory completion of this curriculum entitles the student to an Associate of Arts degree. A total of 63 hours is required to complete the program.

The advisor of this program can alter course requirements, with the exception of the Northeast core curriculum, to meet curricular requirements at schools where the student might transfer. Electives are subject to adviser approval.

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ENG	1113	English Composition I.....	3	ENG	1123	English Composition II.....	3
MAT	1313	College Algebra.....	3	CSC	1113	Computer Concepts.....	3
BIO	1134	General Biology I.....	4	BIO	1144	General Biology II.....	4
SPT	1113	Oral Communication.....	3	SPT		Elective.....	3 (2)
MFL	**	3	MFL	**	4
SPT	1241	Drama Production I*.....	1	SPT	1251	Drama Production II*.....	1
Total Hours			17	Total Hours			16/17

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
SPT	1153	Voice and Diction.....	3	SPT		Elective.....	3 (2)
ART	1113	Art Appreciation or				Elective (Social/ Behavioral Science)****.....	3
MUS	1113	Music Appreciation.....	3			3
MFL	**	3	MFL	**	3
		Elective (Humanities)**.....	3			Elective (Humanities)**.....	3
		Elective (Social/ Behavioral Science)****.....	3	ENG		Literature Elective.....	3
SPT	1261	Drama Production III*.....	1	SPT	1271	Drama Production IV*.....	1
Total Hours			16	Total Hours			15/16

* Majors are encouraged to complete four semesters of drama production.

** 12-hour sequence in French or Spanish.

*** Select from PHI 2113, HIS 1113, HIS 1123, HIS 2213, HIS 2223

**** Select from PSY 1513, SOC 2113, and GEO 1113

SPT Electives include:

SPT 1213, Fundamentals of Theatre, SPT 2233 Stagecraft, SPT 1233, Acting I, SPT 1273 Theatrical Makeup, SPT 1222 Movement of Actors

THEOLOGICAL STUDIES

[Stone, B.]

(Associate in Arts)

FRESHMAN YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
BIO	Elective.....	4	BIO	Elective.....	4
ENG 1113	English Composition I.....	3	ENG 1123	English Composition II.....	3
HIS	Elective.....	3	HIS	Elective.....	3
MFL *	Elective.....	3	MFL *	Elective.....	3
PHI 1113	Old Testament Survey.....	3	PHI 1133	New Testament Survey.....	3
Total Hours		16	Total Hours		16

SOPHOMORE YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
ENG	Literature Elective	3	ENG	Literature Elective	3
MAT 1313	College Algebra.....	3	MFL *	Elective.....	3
MFL *	Elective.....	3	SPT 1113	Oral Communication	3
PSY 1513	General Psychology.....	3	PHI 2113	Elective (Introduction to Philosophy)	3
SOC 2113	Introduction to Sociology.....	3		Elective (Fine Arts)	3
Total Hours		15	Total Hours		18

* 12-hour sequence in French or Spanish.

VETERINARY MEDICINE*[Kirk, B.]***(Associate in Arts)****FRESHMAN YEAR**

First Semester			Semester Hours	Second Semester			Semester Hours
AGR	2713	Prin. of Ag. Economics.....	3	AGR	1214	Animal Science.....	4
BIO	2414	Zoology I.....	4	BIO	2614	Cell Biology.....	4
CHE	1211	General Chemistry Lab I.....	1	CHE	1221	General Chemistry Lab II.....	1
CHE	1213	General Chemistry I.....	3	CHE	1223	General Chemistry II.....	3
ENG	1113	English Composition I.....	3	ENG	1123	English Composition II.....	3
MAT	1313	College Algebra.....	3	MAT	1323	Trigonometry.....	3
Total Hours			<u>17</u>	Total Hours			<u>18</u>

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
AGR	2254	Livestock Evaluation.....	4	AGR	2224	Feeds and Feeding.....	4
CHE	2421	Organic Chemistry Lab I.....	1	BIO	2924	Microbiology.....	4
CHE	2423	Organic Chemistry I.....	3	CSC	1113	Computer Concepts.....	3
PHY	2414	General Physics I.....	4	SPT	1113	Oral Communication.....	3
Elective (Humanity).....			3	Elective (Humanity).....			3
Elective (Social/ Behavioral Science).....			3	Elective (Fine Arts).....			3
Total Hours			<u>18</u>	Total Hours			<u>20</u>

CAREER AND TECHNICAL PROGRAMS OF STUDY

Career and Technical programs are offered for students who will seek employment upon completion of program. The Associate in Applied Science degree is conferred for successful completion of a technical program. All programs are designed as terminal; however, transfer of credit is at the discretion of the receiving university. To graduate, student must complete all courses within a particular curriculum. The first adviser listed under each program is the curriculum coordinator for that major.

TECHNICAL PROGRAMS (AAS Degree)

- Business and Marketing Management Technology (Page 142)
- Child Development Technology (Page 143)
- Civil Engineering Technology (Page 144)
- Computer Aided Design and Drafting Technology (Page 145)
- Computer Programming Technology (Page 146)
- Construction Engineering Technology (Page 147)
- Country/Western Music (Page 148)
- Dental Hygiene Technology (Page 149)
- Electrical/Electronics Technology (Page 152)
- Forestry Technology (Page 153)
- Hotel and Restaurant Management Technology (Page 155)
- Industrial Maintenance Technology (Page 156)
- Landscape Management Technology (Page 157)
- Machine Tool & Die Technology (Page 158)
- Medical Assisting Technology (Page 160)
- Medical Laboratory Technology (Page 161)
- Microcomputer Technology (Page 162)
- Nursing (ADN-RN) (Page 136)
- Office Systems Technology (Page 163)
- Paralegal Technology (Page 164)
- Radiologic (Medical) Technology (Page 166)
- Respiratory Care Technology (Page 167)

CAREER AND TECHNICAL CERTIFICATE PROGRAMS

Certificate courses are arranged in sequence which best assures successful completion. Thus adherence to the course and semester sequence is required unless deviations are approved by the program instructor/advisor or division head. A certificate is awarded to a student who successfully completes one of the following prescribed programs of study. The first adviser listed under each program is the curriculum coordinator for that major.

CAREER OR OCCUPATIONAL (Certificate)

Auto Body Repair (*Page 140*)

Automotive Mechanics and Service Tech. (*Page 141*)

Diesel Mechanics (*Page 151*)

Heating and Air Conditioning (*Page 154*)

Machine Tool and Die (*Page 159*)

Practical Nursing Education (LPN) (*Page 165*)

A major portion of funding for most programs is provided by the Mississippi State Department of Education, Office of Career and Technical Education.

NURSING (ADN-RN)

[West, R.; Ricks, D.]

(Associate in Applied Science)

The Associate degree nursing program is accredited by the National League for Nursing Accrediting Commission (NLNAC) and the Board of Trustees of Institutions of Higher Learning in the State of Mississippi. Associate Degree Nurses are the first level of professional caregivers. The graduate is prepared to function as a provider of care, a manager of care, and a member within the discipline of nursing. Both nursing and general education courses are included in each semester of the prescribed curriculum with a balanced proportion of general education courses. Mastery learning is incorporated within the curriculum. The graduate of the program receives the Associate in Applied Science degree and is eligible to apply for the Board of Nursing licensure examination. The title of Registered Nurse (R.N.) is awarded after successful completion of the licensure examination. The Board of Nursing may, at its discretion, refuse to accept the application for licensure of any person who has been convicted or has charges pending against them for a felony or misdemeanor.

Program Purpose – To prepare a competent, caring professional who can attain licensure as a Registered Nurse and enter the workforce.

Admission Requirements to the A.D.N. Program – Listed in the Admission Requirement Section, Nursing courses are limited to nursing majors. Non-nursing courses may be taken prior to admission into the nursing program.

Advanced Placement for Licensed Practical Nurses – LPN's who meet A.D.N. admission requirements may choose to accept Advanced Placement. Interested applicants should request the "LPN/RN Upgrade Packet" from the nursing office. See Advance Placement information and Challenge Examinations section in college catalog.

Advanced Placement Transfer Credit – Credit for transfer courses will be evaluated on an individual basis. All transfer work must be approved a semester before coursework is due by the Associate Degree academic head. A student who has been enrolled in another nursing program must be eligible to return to that nursing program in order to be enrolled in the Northeast Mississippi Community College Associate Degree Nursing Program. If the student is ineligible to return to the previous nursing program, the applicant may apply after obtaining graduate practical nurse status. A student who has not been enrolled in a nursing program for a period of 5 years or more may request admission into the first course.

Challenge Credit: (Science Courses) – A licensed practical nurse (LPN) who meets A.D.N. admission requirements is eligible for challenge credit for BIO 1514, BIO 1524, and BIO 2924. Examinations will be administered by the Associate Degree Nursing office and a course grade of "C" will be recorded for satisfactory scores on those courses.

Challenge Credit: (Nursing Courses) – A licensed practical nurse (LPN) who meets requirements is eligible for challenge credit for NUR 1118 and challenge credit for NUR 1229. Course grades of “Z” will be awarded for successful completion of NUR challenge courses. Challenge credit for nursing course(s) will not be awarded until the student has been enrolled in the Associate Degree Nursing program for one semester. For detailed information on the Nursing Challenge process, request the “LPN/RN Upgrade Packet” from the Nursing office.

Length of Program – The Program may be extended over a period of time and will be planned under the general guidelines of the curriculum. Academic credit for prolonged extension of the program will be evaluated on an individual basis. All Nursing courses must be completed within a five (5) year time frame of initial admissions and readmissions to the program.

Progression – A student must earn a minimum grade of 75 (“C”) in both Bio 1514 and Bio 1524 in order to enroll in NUR 1118. Students with a composite ACT score of 19 or above with strong collegiate biological science backgrounds may request a waiver of this prerequisite requirement from the College Admissions Committee. If the committee waives the prerequisite requirement, the student must complete BIO 1514 and BIO 1524 with a “C” or better in each course before beginning NUR 2339.

A student must earn a grade of 75 (“C”) in each nursing course in order to progress in the program. The Nursing courses must be completed in sequential order. The student is expected to satisfactorily complete the clinical and laboratory component of each course in addition to minimum grade of 75 (“C”) in each “nursing theory” component. A student may withdraw (W) from a nursing course with a clinical component for unsatisfactory progress in the course. If the student remains enrolled past the last date to register/change class schedule as published in the college catalog, this will count as an admission to the course. The student must process the withdrawal request by the class/college withdrawal dates or a grade of “F” will be assigned. The student has the right to request an appeal in writing to the Northeast Mississippi Community College Admissions Committee.

Readmission to the Nursing Program

1. Apply in writing to the Academic Head for permission to repeat the course in which a grade below “C” was awarded by April 1 for the fall semester and by November 1 for the spring semester.
2. Have a cumulative grade point average of a least 2.0 at the time of application for readmission.
3. Attend interview by the Readmission Committee when requested.
4. Meet admission requirements to the college.
5. Be readmitted **one time only** to the course in question.
6. Repeat no more than one course in the curriculum.
7. May be denied based on objective data in student’s file regarding the individual application.
8. Submit to a physical exam, psychiatric evaluation, criminal background check and fingerprint, and/or drug/alcohol screens as indicated.

All readmission candidates should discuss the readmission procedures with the Academic Head of Nursing. Acceptance of readmission candidates is determined by the College Admissions Committee based on student's current score on the "Rating Scale" and space availability. The readmission policy is included in the *Associate Degree Nursing Handbook*. If a student is no longer eligible for admission to the A.D.N. Program, the student may reapply after obtaining licensed practical nurse status. A challenge student will enter according to courses exempted. Students who have prior credit of "C" or higher in clinical A.D.N. courses will enter according to the course last completed. A student who has not been in a nursing program for a period of 5 years or more may request readmission into the first course. The student's past performance in the program, cumulative academic record, and any current policies in effect for admission/progression/graduation would be considered in the student's request.

Transportation – Each student is responsible for travel to clinical affiliations.

Special Fees/Information – In addition to regular college fees, each student is responsible for the purchase of malpractice insurance, uniforms, testing fees, accessories, and health screening costs. Students will be responsible for all fees related to criminal background checks/fingerprinting, if applicable. An additional resource of information regarding tuition, fees, and length of program is available from the National League for Nursing Accrediting Commission (NLNAC), 61 Broadway, 33rd Floor, New York City, NY 10006, Telephone No. (212) 363-5555 ext. 153.

Liability Insurance – A student must maintain liability insurance through the college group student plan.

Graduation – In order to be recommended for the degree of Associate in Applied Science, a candidate must have completed satisfactorily the prescribed curriculum with a grade of "C" in each nursing course and have an overall GPA of 2.0 and must have met the minimum residence requirements for one academic year of the prescribed curriculum.

Prior to graduation, a student must correspond with the Board of Nursing and must register for the NC/EX. For more information about NC/EX, logon via the internet to www.ncsbn.org.

FRESHMAN YEAR SUMMER

First Semester			Semester Hours	Second Semester			Semester Hours
BIO	1514	Anatomy & Physiology I*4	BIO	1524	Anatomy & Physiology II*4

*Prerequisites for NUR 1118.

First Semester			Semester Hours	Second Semester			Semester Hours
ENG	1113	English Composition I3	BIO	2924	Microbiology4
NUR	1118	Nursing Fundamentals*8	NUR	1229	Nursing Care of the Family*	..9
PSY	1513	General Psychology3			Elective (Humanities or Fine Arts)3
				EPY	2533	Human Growth and Development***3
Total Hours			14	Total Hours			19

NOTE: Freshman year courses must be completed before student can enter NUR 2339. Humanities or fine arts elective may be taken any time prior to graduation.

***Prerequisite or corequisite to NUR 1229

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
MAT	1233	Intermediate Algebra (or Higher)3	NUR	2443	Nursing Readiness* Evaluation and Computer Application+3
NUR	2333	Nursing Trends & Issues**	..3	NUR	2449	Nursing Care of the Adult II*	..9
NUR	2339	Nursing Care of the Adult I*	..9	SPT	1113	Oral Communication3
Total Hours			15	Total Hours			15

**Corequisite with NUR 2339
+Corequisite with NUR 2449.

NOTE: All Nursing courses must have been completed within the past five years of admission and readmission.

Optional electives for nursing students only

NUR 1011	Nursing Membership Organization1 hr.
NUR 1021	Nursing Membership Organization1 hr.
NUR 1121	Nursing Mathematics1 hr.
NUR 1131	Nursing Heritage1 hr.
NUR 1141	Nursing Case Studies1 hr.
NUR 1151	Learning Strategies for Nursing1 hr.
NUR 1161	Nursing Pharmacology1 hr.
NUR 1333	Nursing Externship3 hrs.
NUR 2031	Nursing Membership Organization1 hr.
NUR 2041	Nursing Membership Organization1 hr.

AUTO BODY REPAIR

[Lindsey, E.]

(Certificate)

Body repair work has variety and challenge – each damaged vehicle presents a different problem. Repairers must develop appropriate methods for each job, using their broad knowledge of automotive construction and repair techniques.

Automotive body repairers straighten damaged bodies, remove dents and replace crumpled parts that are beyond repair.

The Auto Body Repair Program is a four semester certificate program offering training in the latest methods and skills involved in the estimating, repairing, refinishing, and realignment of motor vehicles. Program graduates will receive certificates.

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ABT 1213	Auto. Body Weld. & Cutting.....	3		ABT 1123	Bolted Units, Assemblies, and Electrical Systems	3	
ABT 1414	Sheet Metal Repair	4		ABT 1423	Body Panel & Upper Structural Repair I	3	
ABT 1313	Refinishing I	3		ABT 1133	Glass & Related Hardware Installation and Sealing	3	
ABT 1113	Restraint Systems and Interior Trim.....	3		ABT 1324	Refinishing II	4	
Total Hours			13	Total Hours			13

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ABT 2333	Refinishing III.....	3		ABT 2524	Frame & Underbody Structural Repair II	4	
ABT 2513	Frame & Underbody Structural Repair I	3		ABT 2713	Collision Analysis & Estimation	3	
ABT 2434	Body Panel and Upper Structural Repair II	4		ABT 2913	Special Problem in Collision Repair	3	
ABT 2613	Fiberglass and Plastic Repair	3		ABT 2813	Shop Operations and Proc.....	3	
Total Hours			13	Total Hours			13

AUTOMOTIVE MECHANICS AND AUTOMOTIVE SERVICE TECHNICIAN

[Hardin, G.; Palmer, J.]

(Certificate)

Postsecondary Automotive Technology is an instructional program that prepares individuals to engage in the servicing and maintenance of all types of automobiles. Instruction includes the diagnosis of malfunctions and repair of engines, fuel, electrical, cooling, brake systems, and drive train and suspension systems. Instruction is also provided in the adjustment and repair of individual components such as transmissions and fuel systems.

The ability to diagnose the source of the problem quickly and accurately requires good reasoning ability and thorough knowledge of automobiles.

The Automotive Mechanics and Automotive Service Technician program provides the graduate with the basic and technical knowledge needed to repair and service automobiles. The graduate learns troubleshooting, computer diagnosis, parts machining, and repair of automobile concepts. The laboratory is designed and operated in a manner similar to that of an actual automotive mechanics business. Students successfully completing program will receive certificates.

FRESHMAN YEAR AUTOMOTIVE MECHANICS

First Semester			Semester Hours	Second Semester			Semester Hours
ATT	1715	Eng. Repair	5	ATT	1213	Brakes	3
ATT	2334	Steering & Suspension Systems	4	ATT	1315	Manual Drive Trains/ Transaxles.....	5
ATT	2343	Wheel Alignment	3	ATT	2325	Automatic Trans./ Transaxles.....	5
ATT	2614	Heat. & Air Cond.	4			<u>13</u>	
		Total Hours	<u>16</u>			Total Hours	<u>13</u>

SOPHOMORE YEAR AUTOMOTIVE SERVICE TECHNICIAN

First Semester			Semester Hours	Second Semester			Semester Hours
ATT	1114	Elect. Systems	4	ATT	2524	Computer Contr. Emission Sys.	4
ATT	1414	Basic Engine Perf.	4	ATT	2535	Comp. Eng. Contr.	5
ATT	1513	Basic Fuel Sys	3	AUV	1214	Cyl. Block Serv.....	4
AUV	1314	Cyl. Head Serv.....	4			<u>13</u>	
		Total Hours	<u>15</u>			Total Hours	<u>13</u>

BUSINESS AND MARKETING MANAGEMENT TECHNOLOGY

[Huggins, V.]

(Associate in Applied Science)

The Business and Marketing Management Technology program of study is designed to provide specialized occupational instruction in all phases of marketing management including e-business, international marketing, and multimedia presentations. This program prepares students for careers in dynamic marketing professions. A combination of classwork and practical experience is stressed. Completion of the two-year program leads to an Associate in Applied Science degree.

Along with the specialized courses, the program offers the student a chance to get work-based learning experiences and to grow through extracurricular activities.

FRESHMAN YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
ENG 1113	English Comp. I.....	3	MMT 1123	Marketing II	3
CPT 1113	Fund. of Microcomputer App. 3	3	SPT 1113	Oral Communications.....	3
MMT 1113	Marketing I.....	3	MMT 1323	Advertising	3
MMT 1313	Salesmanship.....	3	MMT 2213	Management.....	3
MMT 1413	Merchandising Math.....	3	ACC 1113	Intro. to Accounting or	
DEC 1111	DECA Seminar	1	ACC 1213	Prin. of Accounting	3
				Elective (Social/ Behavioral Science)	3
			DEC 1121	DECA Seminar	1
	Total Hours	16		Total Hours	19

SOPHOMORE YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
MMT 2233	Human Resource Management.....	3	MMT 2513	Entrepreneurship.....	3
	Elective (Math/Science)	3-4	MMT 2323	Internet Marketing	3
MMT 2313	E-commerce Marketing	3	BAD 2413	Legal Environment of Business	3
MMT 2423	Retail Management	3	MMT 2913	Supervised Work Experience in Business & Marketing Management.....	3
MMT 2243	Marketing Management Decision Making.....	3	DEC 1141	DECA Seminar	1
	Elective (Humanities/ Fine Arts	3		Elective*.....	3
DEC 1131	DECA Seminar	1			
	Total Hours	19-20		Total Hours	16

* ECO 2113 Principles of Economics (Macroeconomics); ECO 2123 Principles of Economics (Microeconomics); or other instructor approved related technical course or academic course.

CHILD DEVELOPMENT TECHNOLOGY

[Ford, S.; Higgins, C.]

(Associate in Applied Science)

Upon successful completion of this program the student is qualified for employment in day care centers, nursery schools, and many federally funded programs involved with young children. Graduates also may be considered for positions as Teacher Aids.

During the freshman year the student is taught basic information about growth, development, discipline, and guidance of young children. During the sophomore year the student will gain on-the-job experience by planning and carrying out daily activities with young children in the child care center located on campus.

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
CDT	1113	Early Childhood Profession...	3	CDT	1224	Child Development II	4
CDT	1314	Creative Arts for Young Children	4	CDT	1713	Language and Literacy for Young Children	3
CDT	1214	Child Development I.....	4	CDT	2714	Social Studies, Math, and Science for Young Children.	4
CDT	1343	Child Health and Safety	3			Elective (Math Elective)	3
ENG	1113	English Composition I.....	3			Elective (Fine Arts/ Humanities)	3
Total Hours			17	Total Hours			17

SUMMER TERMS

First Semester			Semester Hours	Second Semester			Semester Hours
CSC	1113	Introduction to Computer Concepts	3	Elective (Natural Science)			4
Total Hours			3	Total Hours			4

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
CDT	1513	Nutrition for Young Children.	3	CDT	2925	Practicum II	5
CDT	2915	Practicum I	5	CDT	2413	Atypical Child Development...	3
CDT	2613	Methods and Materials	3	CDT	2813	Administration of Programs for Young Children	3
		Elective (Social/Behavioral Science)	3	CDT	2233	Guiding Social and Emotional Behavior	3
SPT	1113	Oral Communication	3	Total Hours			14
Total Hours			17	Total Hours			14

CIVIL ENGINEERING TECHNOLOGY

[Scott, R. (Bobby)]

(Associate in Applied Science)

Civil Engineering Technology prepares a person for positions in the civil engineering field. The curriculum includes surveying, principles of road construction, and general construction practices.

The graduate is trained to work with the civil engineer in the performance of general engineering practices which may include design; drawing and interpreting working drawings; determining equipment, materials and labor required to complete a project; and performing soils, asphalt, and concrete tests required for foundations and construction. Up-to-date equipment usage is stressed, including the surveying computer. Students successfully completing program will receive degrees in Associate of Applied Science.

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
CIT	1213	Road Design and Construction Methods	3	CIT	1114	Route Surveying.....	4
DDT	1114	Fundamentals of Drafting	4	CIT	1223	Road Construction Plans and Specifications	3
DDT	1313	Principles of CAD	3	<u>OR</u>			
DDT	1413	Elementary Surveying	3	CET	2123	Construction, Cost Estimating.....	3
MAT	1313	College Algebra.....	3	DDT	1323	Intermediate CAD.....	3
				ENG	1113	English Comp. I	3
				MAT	1323	Trigonometry	3
Total Hours			16	Total Hours			16

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
CIT	2113	Legal Prin. of Surveying	3	CIT	2313	Soil Mechanics	3
CIT	2434	Land Surveying	4	CIT	2413	Concrete and Hot Mix Asphalt Testing	3
CIT	2913	Special Project	3-4	CIT	2424	GPS Surveying	4
SPT	1113	Oral Communication	3	DDT	2423	Mapping & Topography	3
		Elective (Social/ Behavioral Science)	3	Elective (Fine Arts)			3
Total Hours			16-17	Total Hours			16

COMPUTER AIDED DESIGN AND DRAFTING TECHNOLOGY

[Scott, S.; Wright, T.]

(Associate in Applied Science)

Drafters prepare technical drawings used by workers who build space craft, industrial machinery and other manufactured products, office buildings, bridges, and other structures. Their drawings show the technical details of the products and structures from all sides, with exact dimensions, and specify materials to be used, procedures to be followed, and other information needed to carry out the job. Today, many drafters use computeraided drafting (CAD) systems.

The object of the Computer Aided Design and Drafting Technology Program is to prepare the graduate as a technician in the fields of architectural, topographic, and electronic machine drafting. Graduates will have the knowledge and technical skills necessary for employment with architectural or engineering firms, physical plant planners, and other agencies which utilize drafters and technicians. Students successfully completing the program will receive degrees in Associate of Applied Science.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
DDT 1114 Fund. of Drafting.....	4	DDT 1153 Descriptive Geometry	3
DDT 1313 Prin. of CAD	3	DDT 1323 Intermediate CAD	3
ENG 1113 English Comp. I	3	DDT 1133 Machine Drafting I	3
MAT 1313 College Algebra.....	3	MAT 1323 Trigonometry	3
Elective (Humanities/ Fine Arts).....	3	SPT 1113 Oral Communication	3
Total Hours	16	Total Hours	15

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
DDT 1413 Elementary Surveying	3	DDT 2233 Structural Drafting.....	3
DDT 1613 Architectural Design I.....	3	DDT 2243 Cost Estimating.....	3
DDT 2343 Advanced CAD	3	DDT 2253 Statics and Strengths of Materials.....	3
DDT 2513 Quality Assurance.....	3	DDT 2423 Mapping & Topography.....	3
DDT 1213 Construction Materials.....	3	DDT 2913 Special Project*	3
Elective (Social and Behavioral Science)	3		
Total Hours	18	Total Hours	15

* Instructor's approval required.

COMPUTER PROGRAMMING TECHNOLOGY*

[Newell, N.; Nichols, M.]

(Associate in Applied Science)

The Computer Programming Technology curriculum is a two year program of study designed to prepare the student for entry level employment and advancement in today's highly competitive computerized business environment.

The program provides specialized instruction in high-level programming languages. Computer concepts, network techniques, and database administration combined with accounting and communications skills make this curriculum the choice of students who wish to advance in the Information Systems (IS) world.

Students acquire skills using both microcomputers, networks, and mid-range computer systems. Graduates will be prepared to work in a microcomputer, networked, or mid-range computer environment.

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
CPT	1214	Visual Basic Programming....	4	ACC	1113	Intro.To Acct. or	
CPT	1143	Programming Development		ACC	1313	Prin of Acct. I.....	3
		Concepts	3	ENG	1113	Eng. Comp. I.....	3
CPT	1323	Survey of Micro.App.	3	CPT	2284	C Programming.....	4
CPT	1333	Oper. Platforms or		CPT	2434	Adv. Visual Basic.....	4
BOT	2143	Operating Systems.....	3	CPT	1353	Database Design Fund.....	3
MAT	**	Mathematics Elective	3				
		Total Hours	<u>16</u>			Total Hours	<u>17</u>

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ACC	1223	Prin of Acct. II or		BOT	2813	Bus. Communications	3
BOT	2413	Computerized Acct.II.....	3	CPT	2373	Network Fund.	3
		Soc./Behav. Science		CPT	2353	Syst. Analysis & Design	3
		Elective.....	3			Humanities/Fine Arts Elec.....	3
CPT	2244	Database Programming	4	***		Nat.Sci./Gen. Elec.	4
CPT	2424	Adv. C. Programming.....	4				
SPT	1113	Oral Communications.....	3				
		Total Hours	<u>17</u>			Total Hours	<u>16</u>

* A composite ACT score of 16 is recommended for entrance into this program.

** Students are required to take 3 hours of mathematics consisting of either MAT 1233 (Intermediate Algebra) or MAT 1313 (College Algebra).

*** Students who choose to take MAT 1233 (Intermediate Algebra) are required to take 4 hours of lab-based Natural Science elective, other students may take an advisor approved elective.

CONSTRUCTION ENGINEERING TECHNOLOGY

[Gaillard, R.]

(Associate in Applied Science)

Construction Engineering Technology (CET) is an instructional technology program designed to prepare individuals to work within the construction industries and firms in mid-level management operations as estimators, material specialists, planners, project managers, layout specialists, or other construction operations. The program offers instruction and study in the areas of construction materials, surveying, cost estimating, on-site management and supervision, codes and safety, and basic operations of the residential and commercial construction industry.

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
CET	1113	Survey of Modern Const.....	3	CET	1223	Plans & Doc. Interpre	3
CET	1213	Const. Materials	3	CET	1233	Const. Systems I	3
DDT	1114	Fund. of Drafting.....	4	DDT	1313	Prin. of CAD	3
MAT	1313	College Algebra.....	3	MAT	1323	Trigonometry	3
CSC	1113	Computer Concepts.....	3	ENG	1113	Eng. Comp. I.....	3
				DDT	1413	Elem. Surveying.....	3
Total Hours			16	Total Hours			18

SUMMER

CET	2616	Internship	3-6	CET	2626	Internship	3-6
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Construction Engineering Technology is mathematic and communication oriented. College Algebra and English (Technical) Comp I should be completed before the third semester.

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
CET	2313	Const. Layout.....	3	CET	2113	Const. Job Site Mgt.	3
CET	2123	Const. Cost Est.....	3	CET	2413	Const. Safety Standards	3
CET	2233	Const. Sys. II	3	CET	2513	Leadership, Mgt. & Org.....	3
SPT	1113	Oral Comm.	3			Elective (Social	
PHY	2414	General Physics	4			Behav./Science)	3
				ACC	1113	Intro. to Accounting.....	3
						Elective (Humanities/ Fine Arts).....	3
Total Hours			16	Total Hours			18

COUNTRY/WESTERN MUSIC

[Rains, J.]

(Associate in Applied Science)

FRESHMAN YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
ENG 1113	English Composition I.....	3	ENG 1123	English Composition II.....	3
MCW	Major Instrument or Voice	2	MAT 1213	College Math I.....	3
MCW 1141	C/W Inst. Ensemble I or		MCW 1151	C/W Inst. Ensemble II or	
MCW 1241	Vocal Ensemble I	1		Vocal Ensemble II.....	1
MCW 1511	C/W Keyboard I	1	MCW 1521	C/W Keyboard II.....	1
MUS 1133	Fundamentals of Music.....	3	MUS 1921	Recital Class	1
MUS 1911	Recital Class	1	SPT 1113	Oral Communication	3
PSY 1513	General Psychology.....	3			
	Elective (Natural Science)	4			
	Total Hours	18		Total Hours	14

SOPHOMORE YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
BAD 2413	Legal Environment of Business.....	3	HIS 2223	U.S. History II.....	3
HIS 2213	U.S. History I.....	3	MCW	Major Instrument or Voice	2
MCW	Major Instrument or Voice	2	MCW 2151	C/W Inst. Ensemble IV or	
MCW 2141	C/W Inst. Ensemb. III or		MCW 2251	Voice Ensemble IV.....	1
MCW 2151	Voice Ensemble III.....	1	MUS 2423	Survey of Com. Mus. Lit. II	3
MUS 2413	Survey of Com. Mus. Lit. I.....	3	MCW 2521	C/W Keyboard IV.....	1
MCW 2511	C/W Keyboard III.....	1	MUS 1224	Music Theory II.....	4
MUS 1214	Music Theory I	4	MUS 2921	Recital Class	1
MUS 2911	Recital Class	1		Elective (CSC, BOT, or CPT)	3
	Total Hours	18		Total Hours	18

DENTAL HYGIENE TECHNOLOGY

[Alexander, N.; Johnson, M.; Jones, V.; Shoffner, C.]

The Dental Hygiene program is accredited by the American Dental Association Commission on Dental Accreditation. It is designed to train a person for technical work in a dental office. Dental Hygiene services are provided under the supervision of a licensed dentist and are governed by the state dental practice acts. The services which constitute dental hygiene practice may include but are not limited to: obtaining patient's dental and medical histories; counseling patient on dental care; supervising oral hygiene practices; removing stains and deposits from teeth; exposing, processing, mounting, and reading dental xray films; applying certain topical agents; and performing other services relating to mouth care.

A student must satisfactorily complete each course with a "C" or better. Completion of the Pre-Dental Hygiene curriculum does not guarantee acceptance into the Dental Hygiene Program. Enrollment is limited.

Northeast's Dental Hygiene program is a two-year program. An associate degree for dental hygiene is awarded upon graduation. Students are required to first enroll in a year (34 hours) of dental hygiene related courses. A student must earn a minimum grade of "C" in each science course in the Pre-Dental Hygiene curriculum to qualify for admission.

PRE-DENTAL HYGIENE FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
BIO	1514	Anat. and Phys. I.....	4	BIO	1524	Anat. and Phys. II.....	4
MAT	1233	Intermediate Algebra or		CHE	1411	Intro. Org./Biochem. Lab.....	1
MAT	1313	College Algebra.....	3	CHE	1413	Intro. Org./Biochemistry.....	3
ENG	1113	English Composition I.....	3	SOC	2113	Intro. to Sociology.....	3
PSY	1513	General Psychology.....	3	SPT	1113	Oral Communication.....	3
CPT	1113	Fundamentals of Micro Computer Applications.....	3			Elective (Fine Arts).....	3
Total Hours			16	Total Hours			17

SUMMER TERM

			Semester Hours
BIO	2924	Microbiology.....	4
Total Hours			4

DENTAL HYGIENE CURRICULUM

[Alexander, N.; Johnson, M.; Jones, V.; Shoffner, C.]

(Associate in Applied Science)

The Dental Hygiene Program is a two year Associate Degree Program. The schedule is fixed and all classes meet in the Dental Hygiene Department. Students must achieve a minimum grade of "C" in each course to move into the next semester.

FRESHMAN YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
DHY 1123	Dental Embryology, Anat., and Histology	3	DHY 1132	Dental Health Education.....	2
DHY 1121	Dental Nutrition	1	DHY 1212	Head and Neck Anatomy	2
DHY 1115	Fund. of Dental Hygiene.....	5	DHY 1213	Periodontics	3
DHY 1124	Radiology	4	DHY 1215	Clinical Dental Hygiene I.....	5
			DHY 1222	Patient Management.....	2
	Total Hours	13		Total Hours	14

SUMMER SEMESTER

	Semester Hours
DHY 2323 Pharmacology	3
DHY 2343 Oral Pathology	3
Total Hours	6

SOPHOMORE YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
DHY 2313	Comm. Dental Health.....	3	DHY 2413	Ethics and Juris.....	3
DHY 2325	Clinical Dental Hygiene II.....	5	DHY 2421	Comm. Dental Health Lab.....	1
DHY 2333	Dental Materials.....	3	DHY 2435	Clinical Dental Hygiene III.....	5
DHY 2411	Dental Specialties.....	1	DHY 2433	Case Based Applications in Dental Hygiene	3
DHY 2353	Oral Disease Interpretation ...	3			
	Total Hours	15		Total Hours	12

DIESEL MECHANICS

[Davis, G.]

(Certificate)

The Diesel Mechanics program is an instructional program that provides students with competencies required to maintain and repair a variety of industrial diesel equipment, including agricultural tractors, commercial trucks, and construction equipment. The program includes instruction in inspection, repair, and maintenance of engines, power trains, hydraulic systems, and other components.

In many shops, diesel mechanics do all kinds of repairs, including working on a vehicle's electrical system one day and doing major engine repairs the next. Diesel mechanics use a variety of tools and testing equipment in their work.

The Diesel Mechanics program prepares the graduate for employment in the field of diesel mechanics through practical experience in overhauling and repairing engines, fuel injection systems, transmissions, clutches, rear ends; troubleshooting procedures, studying pneumatic and hydraulic systems, electrical systems, power-trains, and other fundamentals relative to diesel mechanics. Graduates of program receive certificates.

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
DET	1114	Fund. of Eq. Mech.	4	DET	1513	Hydraulics.....	3
DET	1213	Hyd. Brake Sys.....	3	DET	1313	Diesel Fuel Sys.....	3
DET	1223	Elect./Electron. Systems	3	DET	1613	Preventive Main. &	
DET	1713	Power Trains	3			Service.....	3
				DET	1234	Eng. Rebuild. (Medium/ Heavy Duty Applica.).....	4
		Total Hours	13			Total Hours	13

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
DET	2324	Computerized Eng. Contr. Sys.....	4	DET	2813	Air Cond. & Heat. Systems.....	3
DET	2623	Adv. Brake Sys.	3	DET	2244	Eng. Troubleshoot. & Tuneup	4
DET	2253	Steer. & Susp. Sys.....	3	DET	2113	Weld. for Dies. Equipment.....	3
DET	2236	Aux. Sys. Comp.....	6	DET	2823	Transp. Ref.	3
		Total Hours	16			Total Hours	13

ELECTRICAL/ELECTRONICS TECHNOLOGY

[Whitehead, J.; Hawkins, R.; Johnson, W.]

(Associate in Applied Science)

The Postsecondary Electrical/Electronics Technology program prepares individuals to install, operate, maintain, and repair electrically-energized systems such as residential, commercial, and industrial electric wiring, and DC and AC motors, controls, and electrical distribution panels. Instruction in the use of test equipment is included.

The Electrical/Electronics Technology instructional emphasis is on theory, circuits, testing, schematic/blueprint drawing and reading, digital principles design basics, motor and control devices, and wire installation with construction and industrial equipment. Students are awarded Associate in Science degrees upon successfully completing program.

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ELT	1103	Fund. of Elect.	3	ELT	1113	Res./Light Com. Wiring.....	3
EET	1114	D. C. Circuits	4	ELT	1213	Electrical Power	3
EET	1123	A. C. Circuits	3	EET	1314	Solid State Dev. & Cir.	4
ELT	1263	Blueprint Read. & Plan.....	3	ROT	1223	Industrial Pneumatics.....	3
ENG	1113	Eng. Comp. I.....	3			Elective (Humanities/ Fine Arts).....	3
MAT	1313	College Algebra.....	3			Total Hours	16
		Total Hours	19				

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
ELT	1283	Est. the Cost of a Res. Installation	3	ELT	1123	Com. & Ind. Wiring	3
ELT	1413	Motor Control Syst.	3	ELT	1223	Motor Main. & Troubleshooting.....	3
ELT	2613	Programmable Logic Controllers	3	SPT	1113	Oral Communication	3
ROT	1213	Industrial Hydraulics	3	MFT	2813	Programmable Logic Controller Maintenance	3
		Elective (Social/ Behav. Science)	3			Computer Elective	3
		Total Hours	15			Total Hours	15

FORESTRY TECHNOLOGY

[Thompson, D.]

(Associate in Applied Science)

The forestry technology program is designed to prepare a person to perform the duties of a forest technician. Forest technicians cruise timber, maintain boundary lines, grade and scale logs, and perform various other forest management tasks. Technicians may supervise tree-planting crews and oversee other silvicultural activities.

Forest technicians assist in the management of parks, wildlife areas, and other government lands. Technicians support fire, insect, and disease control measures. Forest technicians often work in the forest products field as loggers, contractors, lumber graders, and in various forest industry jobs.

The curriculum emphasizes field laboratory application of forest principles. Graduates of the program receive Associate in Applied Science degrees.

FRESHMAN YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
ENG 1113	English Composition I.....	3	FOT 2613	Silviculture.....	3
BIO 1144	Botany I.....	4	SPT 1113	Oral Communications.....	3
FOT 1714	Applied Dendrology.....	4	BIO 1134	Gen. Biology I.....	4
FOT 1813	Survey of Forestry.....	3	AGR 2314	Basic Soils.....	4
MAT	Elective (Math).....	3	FOT 1114	Forest Measure.....	4
Total Hours		17	Total Hours		18

SOPHOMORE YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
CSC 1113	Computer Concepts.....	3	FOT 1314	Forest Protec.....	4
FOT 2214	Applications of GIS/GPS.....	4	FOT 2424	Timber Harvesting.....	4
	in Forestry.....	4		Soc. Behav/Science Elec.....	3
FOT 1414	Forest Products Utilz.....	4		Approved Elective.....	3
	Humanities/Fine Arts Elec.....	3	Total Hours		14
Total Hours		14	Total Hours		14

HEATING AND AIR CONDITIONING TECHNOLOGY

[Wright, J.]

(Certificate)

Heating and Air Conditioning Technology is a post secondary Associate in Applied Science Degree instructional program with a certificate option that prepares individuals to work in engineering departments or private firms installing, maintaining, and operating small or medium air conditioning, heating, and refrigeration systems. Instruction prepares individuals to work in a commercial setting performing special tasks relating to designing ductwork, assembly, installation, servicing, operation, and maintenance of heating and cooling systems according to the standards of the American Society of Heating, Refrigeration, and Air Conditioning Engineers, Inc., Air Conditioning Contractors of America (ACCA), and Air Conditioning Refrigeration Institute (ARI). Included are air conditioning, heating, and refrigeration devices; equipment, techniques, and systems; and maintenance and operation of these systems.

FRESHMAN YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
ACT 1123	Basic Compression Ref.	3	ACT 1313	Ref. Systems Components	3
ACT 1713	Elect. for Heating, Ventilation, Air Cond. and Ref.	3	ACT 1813	Prof. Service Procedures	3
	Technical Elective	3	ACT 2913	Special Project	3
ACT 1133	Tools and Piping	3	ACT 1213	Controls	3
				Technical Elective	3
	Total Hours	12		Total Hours	15

(Associate in Applied Science)

In addition to courses listed above, students may satisfy the Associate of Applied Science degree requirements by completing English Composition (3 hours), Oral Communications (3 hours), Computer Elective (3 hours), Social/Behavioral Science Elective (3 hours), and Fine Arts Elective (3 hours). The student must complete MAT 1313 or a combination of a three (3) hour math above MAT 1203 and a four (4) hour laboratory science class. Students who take only MAT 1313 may need to take an additional elective in order to have enough credit hours to graduate. Your advisor will give you more information.

SOPHOMORE YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
ACT 2413	Air Conditioning I	3	ACT 2423	Air Conditioning II	3
ACT 2513	Heating Systems	3	ACT 2324	Commercial Refrigeration	4
ACT 2623	Heat Load and Air Properties	3	ACT 2433	Ref., Retrofit, and Regulations	3
	Technical Elective	3		Technical Elective	3
	Total Hours	12		Total Hours	13

HOTEL AND RESTAURANT MANAGEMENT TECHNOLOGY

[Gilmore, T.]

(Associate in Applied Science)

The Hotel and Restaurant Management Technology program of study is designed to provide specialized occupational instruction in all phases of hotel and restaurant management and to prepare students for careers as managers/supervisors in the hospitality and tourism industry. Completion of the two-year program leads to an Associate in Applied Science Degree.

FRESHMAN YEAR

First Semester		Semester Hours	Second Semester		Semester Hours		
ENG	1113	English Composition I.....	3	CPT	1113	Fundamentals of Microcomputer Applications	3
HRT	1123	†Hospitality and Tourism Industry.....	3	HRT	1114	†Culinary Principles I.....	4
HRT	1214	†Sanitation and Safety	4	HRT	2233	†Food and Beverage Control....	3
HRT	1413	Rooms Division Management.....	3	HRT	2613	Hospitality Supervision	3
SPT	1113	Oral Communication	3	MMT	1323	Advertising	3
DEC	1111	Deca Seminar I.....	1	DEC	1121	Deca Seminar II	1
Total Hours			17	Total Hours			17

SOPHOMORE YEAR

First Semester		Semester Hours	Second Semester		Semester Hours		
BOT	1313	Applied Business Math	3	ACC	1113	Introduction to Accounting.....	3
HRT	1224	†Restaurant and Catering Operations	4	BIO	1134	General Biology I or	
PSY	1513	General Psychology.....	3	BIO	1144	General Biology II.....	4
		Elective (Humanities/ Fine Arts).....	3	HRT	2713	†Marketing Hospitality Services.....	3
MMT	2233	Human Resource Management.....	3	HRT	2913	Hospitality/Tourism Internship	3
DEC	1131	Deca Seminar III.....	1	BAD	2413	Legal Environment of Business	3
				DEC	1141	Deca Seminar IV	1
Total Hours			17	Total Hours			17

† – These six courses when completed with certification along with certification exams will qualify the student to receive a ProManagement Certification from the National Restaurant Association Educational Foundation.

INDUSTRIAL MAINTENANCE TECHNOLOGY

[Whitehead, J.; Lovelace, S.; Snowden, M.]

(Associate in Applied Science)

The mission of the Industrial Maintenance Technician Program is to provide a solid foundation to help students acquire the competencies necessary for success in the maintenance occupation. An Industrial Maintenance Technician is a specialist who possesses detailed knowledge of several technical subjects and applies this knowledge in an industrial environment to preserve and maintain industrial systems. The Industrial Maintenance Program integrates electrical and mechanical elements. The program offers an Associate Degree with an approved certificate option.

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
EET	1103	Fund. of Electricity	3	EET	1123	AC Circuits	3
EET	1114	DC Circuits	4	IMM	1413	Pump & Valve Operations.....	3
DDT	1114	Fundamentals of Drafting	4	IMM	1213	Industrial Hand Tool & Mechanical Components.....	3
		OR		IMM	1524	Preventative Maintenance & Service of Equipment	4
DDT	1313	Principles of CAD	3	MAT	1313	College Algebra.....	3
IMM	1133	Industrial Maintenance Blueprint Reading	3				
		Elective (Social/ Behavioral Science)	3				
		Total Hours	17			Total Hours	16

SUMMER

First Semester			Semester Hours	Second Semester			Semester Hours
IMM	1926	Internship	3-6	IMM	1936	Internship	3-6
		Total Hours	3-6			Total Hours	3-6

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
IMM	2114	Equipment, Maintenance Troubleshooting & Repair	4	IMM	1514	Equipment Installation & Alignment	4
ELT	2613	Prog. Logic Controller.....	3	ELT	1123	Commercial & Industrial Wiring	3
IMM	1314	Principles of Hydraulics & Pneumatics	4	MFT	2813	Programmable Logic Controller Maintenance & Troubleshooting	3
ENG	1113	English Comp.....	3	SPT	1113	Oral Communication	3
		Elective (Science)	4			Elective (Humanities/ Fine Arts).....	3
		Total Hours	18			Total Hours	16

LANDSCAPE MANAGEMENT TECHNOLOGY

[Tidwell, J.]

(Associate in Applied Science)

The Landscape Management Technology program is designed to provide students with skills which could lead to employment in the landscape maintenance and landscape construction industries. Specific instruction is offered in the areas of landscape design; selection and care of plants; hard construction including concrete, wood, electrical, irrigation and lighting; equipment use and maintenance; and business management.

Landscape Management Technology is an Associate Degree technical program designed to provide advanced and technical skills to its students. The technical program consists of four semesters of technical skills at the community college level.

Students who complete the Associate Degree program are qualified to sit for licensing examinations held by the Mississippi Department of Agriculture and Commerce, Bureau of Plant Industry. Licenses are issued for Landscape Gardening, Tree Surgery, Ornamental Pest and Disease Control, Ornamental and Turf Weed Control. These licenses are required for persons engaging in these activities in Mississippi.

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
BIO	1314	Botany I.....	4	AGR	2314	Basic Soils.....	4
HLT	1114	Plant Material I.....	4	HLT	1124	Plant Materials II.....	4
DDT	1114	Fund.of Drafting.....	4	HLT	1513	Landscape Design I.....	3
HLT	1614	Landscape Equip, Operation & Maintenance.....	4	ENG	1113	English Comp I.....	3
		Math Elective.....	3	CSC	1113	Computer Concepts.....	3
Total Hours			19	Total Hours			17

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
HLT	1523	Landscape Design II.....	3	HLT	2124	Landscape Maintenance and Weed Control.....	4
HLT	1813	Turfgrass Mgmt.....	3	HLT	2313	Land. Bus. Mgmt.....	3
HLT	2113	Ornamental and Turf Pest Mgmt.....	3	HLT	2824	Irrigation & Lighting Systems.....	4
SPT	1113	Oral Communication.....	3			Social/Behav. Sci.....	3
		Fine Arts/Humanities.....	3	HLT	1713	Landscape Construction.....	3
Total Hours			15	Total Hours			17

MACHINE TOOL AND DIE TECHNOLOGY

[Snowden, M.]

(Associate in Applied Science)

Applied Machine Tool and Die Technology is a progressive Associate Degree program designed with the flexibility to equip skill and technological employment needs of Machine Tool and Die firms. Instruction in this program includes competencies and essentials of mathematics and technology linked with the application of conventional computers and machines and computer numerical control operations. Machine tool and die makers use design processes with CNC and wire EDM equipment. Machine tool and die makers are highly skilled workers who utilize industrial management techniques, metrology process control, and technical problem solving techniques in producing tools, dies and special designed devices that are used in machines that produce a variety of products from clothing and furniture to heavy equipment.

FRESHMAN YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
MST 1114	Power Machinery I.....	4	MST 2713	Computer Num. Control Oper. I.....	3
TDT 1123	Die Repair	3	MST 1124	Power Machine II	4
DDT 1114	Fund. of Draft	4	TDT 1133	Die Design I.....	3
	Elective (Math)*	3		Elective (Science)*	4
ENG 1113	English Comp. I	3	DDT 1313	Prin. of CAD (or) ROT 1213 Ind. Hydraulics.....	3
	Total Hours	<u>17</u>		Total Hours	<u>17</u>

SOPHOMORE YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
MST 2723	Computer Numerical Cont. Oper. II (EDM Intro).....	3	TDT 2173	Die Fabrications III.....	3
TDT 2153	Die Design II	3	TDT 2234	Computer Numerical Control Oper. III.....	4
TDT 2163	Die Fabrication II.....	3	TDT 2183	Special Project.....	3
TDT 2114	Jigs, Fixtures & Tools	4	MST 2813	Metallurgy	3
SPT 1113	Oral Comm.	3		Elective (Humanities/ Fine Arts).....	3
				Elective (Social/Behav. Sci.) ..	3
	Total Hours	<u>16</u>		Total Hours	<u>19</u>

* The student must complete MAT 1313 **or** a combination of a three (3) hour math above MAT 1203 and a four (4) hour laboratory science class. Students who take only MAT 1313 may need to take an additional elective in order to have enough credit hours to graduate. Your advisor will give you more information.

MACHINE TOOL AND DIE TECHNOLOGY

[Lovelace, S.]

(Certificate)

Applied Machine Tool and Die Technology is a progressive Certificate Program designed with the flexibility to equip skill and technological employment needs of Machine Tool and Die firms. Instruction in this program includes competencies and essentials of mathematics and technology linked with the application of conventional computers and machines and computer numerical control operations. Machine tool and die makers use design processes with CNC and wire EDM equipment. Machine tool and die makers are highly skilled workers who utilize industrial management techniques, metrology process control, and technical problem solving techniques in producing tools, dies and special designed devices that are used in machines that produce a variety of products from clothing and furniture to heavy equipment.

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
MST	1114	Power Machinery I.....	4	MST	2713	Computer Num. Control Oper. I.....	3
TDT	1123	Die Repair	3	MST	1124	Power Machine II	4
MST	1613	Precision Layout	3	TDT	1133	Die Design I.....	3
MST	1313	Machine Tool Mathematics...3		MST	1423	Adv. Blueprint Read	3
				MST	2914	Special Problem	4
		Total Hours	13			Total Hours	17

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
MST	2723	Computer Numerical Cont. Oper. II (EDM Intro).....	3	TDT	2173	Die Fabrications III.....	3
TDT	2153	Die Design II	3	TDT	2234	Computer Numerical Control Oper. III.....	4
TDT	2163	Die Fabrication II.....	3	TDT	2183	Special Project.....	3
TDT	2114	Jigs, Fixtures & Tools	4	MST	2813	Metallurgy	3
MST	2134	Power Mach. III	4	MST	2143	Power Mach. IV	3
		Total Hours	17			Total Hours	16

MEDICAL ASSISTING TECHNOLOGY

[Roberson, K.]

(Associate in Applied Science)

Medical Assisting is a multiskilled allied health profession whose practitioners work primarily in ambulatory settings such as medical offices and clinics. Medical assistants function as members of the health care delivery team and perform administrative and clinical procedures. The business administrative duties include scheduling and receiving patients; obtaining patients' data; maintaining medical records; handling telephone calls, correspondence, reports, and manuscripts; assuming responsibility for office care; and handling insurance matters, office accounts, fees, and collections. The clinical duties may include preparing the patient for examination, obtaining vital signs, taking medical histories, assisting with examinations and treatments, performing routine office laboratory procedures and electrocardiograms, preparing and administering medications and immunizations, sterilizing instruments and equipment for office procedures, and instructing patients in preparation for x-ray and laboratory examinations. Both administrative and clinical duties involve purchasing and maintaining supplies and equipment. A medical assistant may also be responsible for personnel and office management. A student enrolled in the Medical Assisting Technology Program must make a grade of "C" or above in each science course and each MET course; in addition, he/she must make a grade of "C" or above in each course which is a prerequisite to other courses in the program. Successful completion of this program entitles graduates to sit for the American Association of Medical Assistants National Certification Examination. The Program is accredited by the Commission on Accreditation of Allied Health Education Programs. (CAAHEP)

CPR-Health Care Provider – BIO 1514 and BIO 1524 ("C" grade or above) are prerequisites to the program.

FRESHMAN YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
CPT 1113	Fundamentals of Micro		MET 1214	Medical Bus. Practices.....	4
	Computer Applications.....	3	MET 1323	Clinical Procedures II.....	3
ENG 1113	English Composition I.....	3	MET 1413	Medical Law and Ethics.....	3
MET 1113	Medical Terminology.....	3	SPT 1113	Oral Communication.....	3
MET 1313	Clinical Procedures I.....	3	MAT 1213	College Mathematics I.....	3
MET 1513	Pharmacology.....	3			
	Total Hours	15		Total Hours	16

SOPHOMORE YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
MET 2224	Computer Concepts for		BOT 2813	Business Communication.....	3
	Medical Assistants.....	4	MET 2612	Clinical Review.....	2
MET 2234	Medical Insurance.....	4	MET 2716	Externship.....	6
MET 2334	Medical Lab for Medical			Elective (Fine Arts/ Humanities).....	3
	Assistants.....	4			
	Elective (Social/ Behavioral Science).....	3			
	Total Hours	15		Total Hours	14

MEDICAL LABORATORY TECHNOLOGY

[Jones, R.; Murry, R.]

(Associate in Applied Science)

This program is designed to prepare a qualified person to work in a medical laboratory under the supervision of a medical technologist or pathologist and/or other physicians. The student performs routine laboratory procedures and tasks in the areas of hematology, bacteriology, blood banking, chemistry, parasitology, serology and urinalysis. A student must make a grade of "C" or better in each science course and each MLT course; in addition, he must make a grade of "C" or better in each course which is prerequisite to other courses in the program. (These are requirements for progression in the program and for graduation.) A graduate of this program is eligible to apply for admission to take national examinations for certification as a Medical Laboratory Technician. The program is accredited by the National Agency for Clinical Laboratory Sciences, 8410 West Bryn Maur Avenue, Chicago, Illinois, 60631. Phone: (773) 714-8880.

FRESHMAN YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
BIO	1514	Anatomy & Physiology I.....	4	BIO	1524	Anatomy & Physiology II.....	4
ENG	1113	English Composition I.....	3	CHE	1211	General Chemistry Lab I.....	1
MAT	1233	Immediate Algebra or		CHE	1213	General Chemistry I.....	3
MAT	1313	College Algebra.....	3	MLT	1324	Clinical Hematology II.....	4
MLT	1111	Fundamentals of MLT.....	1	MLT	1413	Clinical Immunology/ Serology.....	3
MLT	1313	Clinical Hematology I.....	3			Elective (Humanities/ Fine Arts).....	3
SPT	1113	Oral Communication.....	3				
		Total Hours	17			Total Hours	18

*OR CHE 1311-1313

**OR CHE 1411-1413

SUMMER

First Semester			Semester Hours	Second Semester			Semester Hours
MLT	2916	Clinical Practice I.....	6	BIO	2924	Microbiology.....	4
						Elective (History, Psychology, or Sociology)...	3
		Total Hours	6			Total Hours	7

SOPHOMORE YEAR

First Semester			Semester Hours	Second Semester			Semester Hours
MLT	2424	Immunohematology.....	4	MLT	1212	Urinalysis/Body Fluids.....	2
MLT	2612	Medical Parasitology.....	2	MLT	1515	Clinical Chemistry.....	5
MLT	2614	Pathogenic Microbiology	4	MLT	2813	Clinical Instrumentation/ Intro to Computers.....	3
MLT	2936	Clinical Practice III.....	6	MLT	2926	Clinical Practice II.....	6
		Total Hours	16			Total Hours	16

MICROCOMPUTER TECHNOLOGY

[Mott, A.; Wallace, K.]

(Associate in Applied Science)

This curriculum is designed for a person who wants to manage the microcomputer operations in an office including software configuration, troubleshooting, network administration, and system operation.

FRESHMAN YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
BOT 1843	Keyboard Concepts	3	BOT 2813	Business Comm.	3
BOT 2143	Operating Systems.....	3	BOT 1143	Word Processing.....	3
BOT 1713	Mech. of Communication.....	3	ACC 1113	Intro. to Acct.....	3
BOT 1313	Applied Business Math	3	CPT 1353	Database Design	
BOT 1213	Professional Development.....	3		Fundamentals*	3
ENG 1113	English Composition I.....	3		Math/Science Elective	3-4
				Soc/Behav. Science Elec.....	3
	Total Hours	<u>18</u>		Total Hours	<u>18-19</u>

SOPHOMORE YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
BOT 2413	Computerized Acct	3	BOT 2833	Int. Comp. App.	3
BOT 1813	Electronic Spreadsheet*	3	BOT 2823	Comm. Technology	3
CPT 1214	BASIC Programming		CPT 2373	Network Fundamentals*	3
	Language*.....	4	BOT 2133	Desktop Publishing	3
	Humanities/Fine Arts	3	BOT 2323	Database Management*	3
SPT 1113	Oral Communication Elec.....	3			
	Total Hours	<u>16</u>		Total Hours	<u>15</u>

*Offered during the semester indicated.

OFFICE SYSTEMS TECHNOLOGY (Office Administration)

[Needham, P.; White, C.]

(Associate in Applied Science)

This curriculum is designed for a person who wants to work in a business office, including medical and legal offices, and wants to advance to the level of administrative assistant, executive secretary, or office manager.

FRESHMAN YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
BOT 1843	Keyboard Concepts	3	BOT 1143	Word Processing App.....	3
BOT 2143	Operating Systems.....	3	ACC 1113	Intro. to Accounting.....	3
BOT 1713	Mech. of Communication.....	3	BOT 1123	Keyboard Skillbuilding.....	3
BOT 1313	Applied Business Math	3	BOT 1413	Records Mgmt. *.....	3
BOT 1213	Professional Development.....	3		Math/Science Elective	3-4
ENG 1113	English Composition I.....	3		Humanities/Fine Arts	
				Elective.....	3
	Total Hours	18		Total Hours	18-19

SOPHOMORE YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
BOT 2413	Computerized Accounting	3	BOT 2833	Integrated Comp. App.....	3
BOT 2133	Desktop Publishing	3	BOT 1513	Machine Trans.*	3
BOT 1813	Electronic Spreadsheet*	3	BOT 2323	Database Mgmt.*.....	3
BOT 2823	Communication Technology..	3	BOT 2723	Administrative Office	
BOT 2813	Business Communication	3		Procedures*.....	3
SPT 1113	Oral Communications.....	3		Social/Behavioral Science.	3
	Total Hours	18		Total Hours	15

*Offered during the semester indicated.

PARALEGAL TECHNOLOGY

[Cox, J.]

(Associate in Applied Science)

This program is planned to prepare a person for employment as a legal assistant, a position found in legal firms and law-related occupations such as banking and finance, real estate, and government agencies. The curriculum offers fundamental skills of legal research, laws, procedures, and documents involved in family law, criminal law, tort law, wills, and the law of real property.

FRESHMAN YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
BOT	1143	Word Processing Appl.....3	BOT	1313	Business Math.....3
BAD	2413	Legal Environment of Business.....3	LET	1513	Family Law.....3
ENG	1113	English Composition I.....3	LET	2463	Real Property II.....3
LET	1113	Legal System and Terminology3			Elective (Social/ Behavioral Science)3
LET	2453	Real Property I.....3	SPT	1113	Oral Communication3
		Elective (Humanities/ Fine Arts).....3	BOT	2813	Business Communication3
		Total Hours			Total Hours
		18			18

SOPHOMORE YEAR

First Semester		Semester Hours	Second Semester		Semester Hours
LET	1213	Legal Research.....3	LET	1713	Legal Writing.....3
LET	1413	Wills & Estates.....3	LET	2333	Civil Litigation II3
LET	2523	Bankruptcy Law3	LET	2323	Torts3
LET	2313	Civil Litigation I.....3	LET	2923	Internship for Paralegal3
		Elective (Criminal Justice).....3			Elective (Math/Sci.)3-4
		Elective*3			
		Total Hours			Total Hours
		18			15-16

*Other approved related technical or academic course.

PRACTICAL NURSING EDUCATION

[Williams, J.; Cooper, P.; Ivy, C.]

(Certificate)

This is a 12-month program consisting of classroom work and clinical experience in practical nursing education.

The graduate is awarded a certificate and is eligible to apply to take the State Board Examination for Practical Nurses. Taking the board examination is also subject to approval by the State Board of Nursing.

Depending upon admission date, placement of courses may vary. Classes are admitted in January and August. The following is a schedule of course placement. A grade of 80 or above must be maintained in each course before advancement to the following semester.

Pre-requisites for Admission

BIO	1514	Anatomy & Physiology I4
BIO	1524	Anatomy & Physiology II4

AUGUST ADMISSION

		Semester Hours
First Semester		
PNV	1113	Basic Nutrition3
PNV	1312	Growth and Development.....2
PNV	1412	Geriatric Nursing2
PNV	1425	Fundamentals of Nursing5
PNV	1435	Fundamentals of Nursing Lab/Clinical.....5
	Total Hours	17

		Semester Hours
Second Semester		
PNV	1513	Pharmacology.....3
PNV	1615	Medical/Surgical Nursing5
PNV	1624	Medical/Surgical Nursing Lab and Clinical.....4
PNV	1633	Alterations in Adult Health3
PNV	1644	Alterations in Adult Health Lab and Clinical.....4
	Total Hours	19

		Semester Hours
Third Semester		
PNV	1717	Maternal-Child Nursing7
PNV	1813	Psychiatric Concepts3
PNV	1912	Nursing Transition.....2
	Total Hours	12

JANUARY ADMISSION

		Semester Hours
First Semester		
PNV	1113	Basic Nutrition3
PNV	1312	Growth and Development.....2
PNV	1412	Geriatric Nursing2
PNV	1425	Fundamentals of Nursing5
PNV	1435	Fundamentals of Nursing Lab/Clinical.....5
	Total Hours	17

		Semester Hours
Second Semester		
PNV	1912	Nursing Transition.....2
PNV	1717	MaternalChild Nursing7
PNV	1813	Psychiatric Concepts3
	Total Hours	12

		Semester Hours
Third Semester		
PNV	1513	Pharmacology.....3
PNV	1615	Medical/Surgical Nursing5
PNV	1624	Medical/Surgical Nursing I Lab and Clinical.....4
PNV	1633	Alterations in Adult Health3
PNV	1644	Alterations in Adult Health Lab and Clinical.....4
	Total Hours	19

RADIOLOGIC (MEDICAL) TECHNOLOGY

[Davis, J.; Nelms, A.]

(Associate in Applied Science)

This program is designed to train qualified students to perform diagnostic radiographs (x-rays) in hospitals or other clinical settings. The student will learn the principles of radiography through a series of classes and labs. These principles will then be applied as the student performs routine and trauma radiography in clinical rotations under the supervision of registered technologists and physicians. A student must maintain a minimum of "C" in each of the academic core and Radiograph courses to meet graduation requirements. Graduates are eligible to take the national exam offered by the American Registry of Radiologic Technologists and receive their credentials as registered Radiologic Technologists (RT). This program is accredited by the Joint Review Committee on Education in Radiologic Technology (JRCERT), 20 North Wacker Drive, Suite 900; Chicago, IL 60606-2901; www.jrcert.org. JRCERT is the only organization recognized by the U.S. Department of Education (USDE) to evaluate and accredit education programs in Radiography.

Prerequisites for Medical Radiologic Technology are: BIO 1514, Anatomy and Physiology I; BIO 1524, Anatomy and Physiology II; ENG 1113, English Composition I; SPT 1113, Oral Communication; a three hour Social/Behavioral Science Elective; Math 1233 or Math 1313, a three hour Humanities/Fine Arts Elective; and a three hour Computer Elective.

SUMMER TERM

RGT	1213	Fund. of Radiography.....	3
			3

FRESHMAN YEAR

First Semester				Second Semester					
				Semester Hours					Semester Hours
RGT	1114	Clinical Education I.....	4	RGT	1523	Radiographic Procedures.....	3		
RGT	1312	Prin. of Radiation Protection..	2	RGT	1124	Clinical Education II	4		
RGT	1413	Radiation Exposure I	3	RGT	1613	Physics of Imaging Equip.	3		
RGT	1513	Radiographic Procedures I....	3	RGT	1423	Radiation Exposure II.....	3		
RGT	1223	Patient Care & Radiography..	3						
Total Hours			16	Total Hours			13		

SUMMER TERM (10-WEEK)

RGT	1139	Clinical Education III.....	9
			9

SOPHOMORE YEAR

First Semester				Second Semester					
				Semester Hours					Semester Hours
RGT	2911	Radiation Biology	1	RGT	2157	Clinical Education	7		
RGT	2147	Clinical Education IV	7	RGT	2921	Radiographic Pathology	1		
RGT	2132	Social & Legal Responsibilities	2	RGT	2542	Radiographic Procedures IV...2	2		
RGT	2533	Radiographic Procedures III...3	3	RGT	2932	Certification Fundamentals	3		
Total Hours			13	Total Hours			13		

RESPIRATORY CARE TECHNOLOGY

[Prince, B.; Hunter, B.]

(Associate in Applied Science)

The Respiratory Care Technology Program offers a basic two year associate degree program of study. Students are trained to perform clinical tasks included in the Respiratory Therapist's job description and in many instances fill staff and supervisory positions in the hospital environment. Students are also trained to perform clinical tasks included in the advanced practitioner job description. These skills include advanced cardiac life support, advanced patient assessment, neonatal/pediatric management, home care/pulmonary rehabilitation and advanced mechanical ventilation and PFT's.

Students follow a two year course study designed to integrate the study of basic sciences, respiratory care and applied clinical technique as well as advanced respiratory care courses which include specialized clinical rotations. Students are required to complete all course work with a grade of "C" or higher, in order to progress to the next semester. Upon completion of the program, graduates receive an Associate of Applied Science degree. After graduation the student will be eligible to take the certification examination administered by the National Board of Respiratory Care (NBRC). After passing this exam, students are then eligible to take the Registry written and clinical simulation examinations also administered by the NBRC.

Prerequisites to the Respiratory Care Technology program are: MAT 1233, Intermediate Algebra or higher; BIO 1514, Anatomy and Physiology I; BIO 1524, Anatomy and Physiology II; and CPR- Certification.

FRESHMAN YEAR RESPIRATORY CARE THERAPIST

First Semester		Semester Hours	Second Semester		Semester Hours
RCT	1214	Respiratory Care Sciences.....	RCT	1516	Clinical Practice I.....
RCT	1223	Patient Assessment and Planning.....	RCT	1424	Respiratory Care Practitioner II.....
RCT	1313	Cardiopulmonary Anatomy and Physiology.....	RCT	1613	Respiratory Care Pharmacology.....
RCT	1416	Respiratory Care Practitioner I.....	RCT	1322	Pulmonary Function Test*.....
		Elective (Humanities/ Fine Arts).....			
		3			
		<u>19</u>			<u>15</u>
		Total Hours			Total Hours

SUMMER TERM

ENG	1113	English Composition I.....	3
RCT	2713	Respiratory Care Seminar.....	3
RCT	1523	Clinical Practice II.....	3
		<u>Total Hours</u>	<u>9</u>

SOPHOMORE YEAR RESPIRATORY CARE THERAPIST

First Semester		Semester Hours	Second Semester		Semester Hours
RCT	2333	Cardiopulmonary Path.....	RCT	2546	Clinical Practice IV.....
RCT	2434	Respiratory Care Practitioner III.....	RCT	2613	Neonatal/Pediatrics Management.....
RCT	2534	Clinical Practice III.....	RCT	2713	Respiratory Care Seminar.....
SPT	1113	Oral Communication.....			Elective (Social/ Behavioral Science).....
CSC	1113	Computer Concepts.....			3
		<u>17</u>			<u>15</u>
		Total Hours			Total Hours

COURSE DESCRIPTIONS

AUTO BODY REPAIR

ABT 1113—Restraint Systems and Interior Trim. A course to provide skills and practices in vehicle restraint systems and interior trim. Included are procedures for servicing restraint systems, passive restraint systems, headliners, and carpets; and procedures for operation of an air bag restraint system. (3)

ABT 1123—Bolted Units, Assemblies, and Electrical Systems. A course which provides instruction in practice in the removal and replacement of bolted parts, subunits, and assemblies. Methods of disassembly and reassembly, part adjustment, alignment, and electrical system service and repair are included in this course. (3)

ABT 1133—Glass and Related Hardware Installation and Sealing. A course in the removal and replacement of stationary and movable glass. Included are the alignment of movable glass and the repair and alignment of glass mounting hardware. Also included are the sealing and adjustments needed to eliminate water leaks and wind noise. (3)

ABT 1213—Automotive Body Welding and Cutting. A course designed to provide specialized skills and practice in automotive body welding and cutting. Includes instruction in the use of the Gas Metal Arc Welding (GMAW) equipment and plasma arc cutter (PAC) in repairing the high strength steels used in unibody construction. (3)

ABT 1313—Refinishing I. A course to provide skills and practices in vehicle preparation, cleaning, sanding, metal treatment, and masking. Included is determining imperfections in paint jobs. (3)

ABT 1324—Refinishing II. A continuation of Refinishing I. Included are types of refinish materials and their specific application procedures. Included are ways to prevent painting problems, solving problems that occur, basic blending for color matching, and basecoat/clearcoat applications. (4)

ABT 1414—Sheet Metal Repair. A course designed to provide instruction and practice in the repair of the sheet metal components of the vehicle body. Includes practice in selecting and applying various methods and tools of the trade used in removing dents and other damage conditions from sheet metal panels. Also included are constructing and installing simple metal patch panels, and making basic repairs. (4)

ABT 1423—Body and Upper Structural Repair I. A course in the repair and replacement of major body panels and upper body structural components. Instruction will include the use of power equipment, basic anchoring and pulling, nonadjustable panel alignment, and attachment (welding and bonded). (3)

ABT 2333—Refinishing III. A continuation of Refinishing II with emphasis on advanced techniques; including pinstriping, decals, lettering, color sanding, buffing, polishing, and detailing. (3)

ABT 2434—Body Panel and Upper Structural Repair II. A continuation of Body Panel and Structural Repair I. Emphasis will continue to be placed on major panel replacement. Instruction will include rolled over vehicle repair, structural alignment and roof panel replacement, and the replacement of sectioning of upper structural members. (4)

ABT 2513—Frame and Underbody Structural Repair I. An introduction to frame repair. Instruction includes analyzing frame, structural, suspension, steering damage, and setting up alignment equipment. (3)

ABT 2524—Frame and Underbody Structural Repair II. This course continues instruction from Frame and Underbody Structural Repair I. Emphasis is placed on unibody vehicle construction. Included are welding in unibody repair and repairing/replacing/sectioning structural components. (4)

ABT 2613—Fiberglass and Plastic Repair. A course designed to provide theory and practice in the repair of fiberglass, plastic, and sheet molded components. (3)

ABT 2713—Collision Analysis and Estimation. This course covers the complete inspection and analysis of damaged vehicles. It is designed to enable the student to determine the conditions and severity of the damage, the repair or replacement of parts, the estimated repair time, and correct use of reference manuals. (3)

ABT 2813—Shop Operations and Procedures. An introduction to small business management techniques as applied to the collision repair shop. Includes computerized information and record systems. Also included are financial responsibilities, shop layout, inventory, and employee/employer relations. (3)

ABT 2913—Special Problem in Collision Repair Technology. A course to provide students with an opportunity to utilize skills and knowledge gained in other Collision Repair Technology courses. The instructor and student work closely together to select a topic and establish criteria for completion of the project. (3)

ACCOUNTING

ACC 1113—Introduction to Accounting. Fundamentals of accounting and their application to various types of business as to ownership, organization and functions. This course includes the full accounting cycle for double-entry accounting. The purpose of this course is to provide basic accounting knowledge for workers in business and offices. (3)

ACC 1213—Principles of Accounting I. A study of the elementary accounting principles as applied to the various forms of business organizations, and an introduction to specialized fields of accounting. (3)

ACC 1223—Principles of Accounting II. (Prerequisite: ACC 1213) Continuation of ACC 1213. (3)

HEATING AND AIR CONDITIONING TECHNOLOGY

- ACT 1123—Basic Compression Refrigeration.** An introduction to the field of refrigeration and air conditioning. Emphasis is placed on principles of safety, thermodynamics, and heat transfer. Two hours lecture and two hours laboratory. (3)
- ACT 1133—Tools and Piping.** Various tools and pipe connecting techniques. Covers tools and test equipment required in heating, ventilation, air conditioning, and refrigeration. Two hours lecture and two hours laboratory. (3)
- ACT 1213—Controls.** Fundamentals of gas, fluid, electrical, and programmable controls. Lecture with laboratory demonstration. (3)
- ACT 1313—Refrigeration System Components.** An indepth study of the components and accessories of a sealed system including metering devices, evaporators, compressors, and condensers. Lecture with laboratory demonstration. (3)
- ACT 1713—Electricity for Heating, Ventilation, Air Conditioning and Refrigeration.** Basic knowledge of electricity, power distribution, components, solid state devices, and electrical circuits. Two hours lecture and two hours laboratory. (3)
- ACT 1813—Professional Service Procedures.** Business ethics necessary to work with both the employer and customer. Includes resume, record keeping, and service contracts. One hour lecture and two hours laboratory. (3).
- ACT 2324—Commercial Refrigeration.** A study of various commercial refrigeration systems. It includes installation, servicing, and maintaining systems. Two hours lecture and four hours laboratory. (4)
- ACT 2413—Air Conditioning I.** Various types of residential and commercial air conditioning, including hydropic, absorption, and desiccant systems. Two hours lecture and two hours laboratory. (3)
- ACT 2423—Air Conditioning II.** An indepth course in the installation, startup, maintenance, and air quality of complete heating and air conditioning systems. Lecture with laboratory demonstration.. (3)
- ACT 2433— Refrigerant, Retrofit, and Regulations.** Regulations and standards for new retrofit and government regulations. Includes OSHA regulations, EPA regulations, local and state codes. Lecture with laboratory demonstration. (3)
- ACT 2513—Heating Systems.** Various types of residential and commercial heating systems. Includes gas, oil, electric, compression, and hydroponic heating systems. Two hours lecture and two hours laboratory. (3)
- ACT 2623—Heat Load and Air Properties.** Introduction to heat load calculations for residential and light commercial heating, ventilation, air conditioning, and refrigeration systems. Included are air distribution, duct sizing, selection of grills and registers, types of fans, air velocity, and fan performance. An introduction is provided to air testing instruments and computer usage. Two hours lecture and two hours laboratory. (3)

ACT 2913—Special Project in Heating and Air Conditioning Technology. A course designed to provide the student with practical application of skills and knowledge gained in the courses. The instructor works closely with the student to ensure that the selection of a project will enhance the student's learning experience. Lecture with laboratory demonstration. (3)

ACT 2923—Supervised Work Experience in Heating and Air Conditioning. A course which is a cooperative program between industry and education and is designed to integrate the student's technical studies with industrial experience. Credit is awarded on the basis of one semester hour per 45 industrial contact hours. Externship. (3)

MILITARY SCIENCE – AIR FORCE ROTC (AFR)

AFR 1111/1121—In Defense of Our Nation I/Lab. A study of the total Air Force structure, strategic offensive and defensive forces, general purpose, and support forces. Corequisite: AFR 1211/1221. (1)

AFR 1211/1221—In Defense of Our Nation II/Lab. Corequisite: AFR 1111/1121. (1)

AFR 2111/2121—Development of Air Power I/Lab. Air power from balloons through the jet age; historical review of air power employment in military and nonmilitary operations in support of national objectives; evolution of air power concepts and doctrine. Corequisite: AFR 2211/2221. (1)

AFR 2211/2221—Development of Air Power II/Lab. Corequisite: AFR 2111/2121. (1)

AGRICULTURE

AGR 1214—Animal Science. Fundamental principles and practical application of livestock, dairy, and poultry science. Three hours lecture and two hours laboratory. (4)

AGR 1313—Plant Science. Scientific principles as the basis for practice in producing, handling, processing, marketing, and utilizing agronomic and horticultural crops. Two hours lecture and two hours laboratory. (3)

AGR 2224—Feeds and Feeding. The general basic principles of feeding farm animals; feeding standards; composition and nutritive value of feeds, compilation and preparation of rations. Three hours lecture and two hours laboratory. (4)

AGR 2254—Livestock Evaluation. Scoring of individuals and judging of representative groups of livestock from the standpoint of the breeder and the market. Three hours lecture and two hours laboratory. (4)

AGR 2314—Basic Soils. A general course in soils designed to give the student a basic understanding of all important phases of the subject, including soil genesis, morphology, classification, and the physical, chemical, and biological aspects of soils as applied to soil fertility. Soil management, including fertilization and liming of soils, is also included. Three hours lecture and two hours laboratory. (4)

AGR 2713—Principles of Agricultural Economics. Economic principles applied to production, value, prices, credit, taxation, land tenure, marketing, international trade, and related problems affecting agriculture. (3)

ART

As is customary in departments of art and art schools, selected pieces of studio work executed by student may be retained at the discretion of the department for its collection.

ART 1113—Art Appreciation. A simple approach to the understanding of the plastic arts (drawing, architecture, sculpture, painting, graphics, minor art, and industrial arts) on a conceptual basis. (3)

ART 1123—Introduction to Interior Design. A study of the historical background of home planning and house furnishings from the year 3000 B.C. to modern times. (3)

ART 1313—Drawing I. Study of basic principles of construction of visual forms. Emphasis on line, perspective, and shading. Use of black and white media, pencil, charcoal. Six hours laboratory. (3)

ART 1323—Drawing II. (Prerequisite: ART 1313) Introduction to color dynamics and precision drawing as used in creative expression. Emphasis on composition. Six hours laboratory. (3)

ART 1383—Beginning Photography. An introduction to the theory, practice, and history of black and white photography, with emphasis on the 35mm camera, developing, printing, composition, and presentation. Six hours laboratory. (3)

ART 1413—Design I. Emphasis on principles and materials in visual design. Introduction to theory and terms. Use of color theory and elementary lettering. Six hours laboratory. (3)

ART 1423—Design II. (Prerequisite: ART 1413 or special permission of the instructor) Continuation of basic principles of design, color, and texture. Creative approach to the three dimensional design. Study of methods of water color, tempera, and fluid media. Six hours laboratory. (3)

ART 1513—Computers in Art. An introduction to the theory and practice of using the computer to create art. A study of methods and applications utilizing the computer and selected software applications. (3)

ART 1811 and 1821—Exhibition Class I & II. Attendance of 75% of all college art exhibitions during the semester that the student is enrolled. Submission of individual art work to at least one local, regional, or national exhibition is required. In addition, the student must be available to assist in the hanging and presentation of Northeast art gallery exhibits. Required of all art majors. (1)

ART 2333—Introduction to Graphics. An introduction to the stencil, relief, and intaglio process in print making. (3)

ART 2513—Painting I. (Prerequisites: ART 1313, ART 1413, and sophomore standing) Techniques in painting watercolors, oils, pastel or other media, in still life and landscape pictures. (3)

ART 2523—Painting II. (Prerequisite: ART 2513) Advanced problems in different media. Six hours laboratory. (3)

ART 2613—Ceramics I. Studio course designed to introduce the basic construction methods (including wheel thrown work) with emphasis on handbuilding and glaze applications. Six hours laboratory. (3)

ART 2623—Ceramics II. (Prerequisite: ART 2613) Six hours laboratory. (3)

ART 2713—Art History I. Survey course of historical background of art forms from Prehistoric to Renaissance. Emphasis placed on painting, architecture, and sculpture as related to history. (3)

ART 2811—Exhibition Class III. A continuation of ART 1821. (1)

ART 2821—Exhibition Class IV. A continuation of ART 2811. (1)

AUTOMOTIVE MECHANICS AND AUTOMOTIVE SERVICE TECHNICIAN

ATT 1114—Electrical Systems. This is a course designed to provide advanced skills and knowledge related to all components of the vehicle electrical system including lights, instruments, and charging components. Two hours lecture, four hours laboratory. (4)

ATT 1213—Brakes. This is a course designed to provide advanced skills and knowledge related to the repair and maintenance of brake systems on automobiles. It includes instruction and practice in diagnosis of braking systems problems and the repair of brake systems. Two hours lecture and two hours laboratory. (3)

ATT 1315—Manual Drive Trains/Transaxles. This is a course designed to provide advanced skills and knowledge related to the maintenance and repair of manual transmissions, transaxles, and drive train components. It includes instruction in the diagnosis of drive train problems, and the repair and maintenance of transmissions, transaxles, clutches, CV joints, differentials, and other components. Two hours lecture and six hours laboratory. (5)

ATT 1414—Basic Engine Performance. This is a course designed to provide advanced skills and knowledge related to the maintenance and adjustment of gasoline engines for optimum performance. It includes instruction and practice in the diagnosis and correction of problems associated with poor performance. Two hours lecture and four hours laboratory. (4)

ATT 1513—Basic Fuel Systems. This is a course designed to provide advanced skills and knowledge related to the repair, maintenance, and adjustment of conventional carburetion systems and emission control. It includes instruction in the diagnosis and repair/adjustment of carburetors and conventional emission control systems. Two hours lecture and two hours laboratory. (3)

ATT 1715—Engine Repair. This is a course designed to provide advanced skills and knowledge related to the repair and rebuilding of automotive-type engines. It includes instruction and practice in the diagnosis and repair of engine components including valve trains, blocks, pistons and connecting rods, crankshafts, and oil pumps. Two hours lecture and six hours laboratory. (5)

ATT 2325—Automatic Transmissions/Transaxles. This is a course designed to provide technical skills and knowledge related to the diagnosis and repair of automotive-type automatic transmissions and transaxles. It includes instruction and practice in testing and inspecting these devices and in disassembly, repair, and reassembly. Three hours lecture and four hours laboratory. (5)

ATT 2334—Steering and Suspension Systems. This is a course designed to provide advanced skills and knowledge related to the inspection and repair of steering and suspension systems on automobiles. It includes instruction and practice in the diagnosis of steering system problems and the repair/replacement of steering systems components. Two hours lecture and four hours laboratory. (4)

ATT 2343—Wheel Alignment. This is a course designed to provide technical skills and knowledge related to the alignment of both front and rear wheel on automobiles. It includes instruction and practice in the inspection, detection, and correction of wheel alignment problems. One hour lecture and four hours laboratory. (3)

ATT 2524—Computer Controlled Emission Systems. This is a course designed to provide technical skills and knowledge related to the inspection and repair/adjustment of automobile carburetors and emission systems. It includes instruction and practice in the diagnosis and correction of problems associated with computerized carburetors, emission control systems, and spark timing controls found on newer model fuel systems. Two hours lecture and four hours laboratory. (4)

ATT 2535—Computer Engine Controls. This is a course designed to provide technical skills and knowledge associated with computer controls found in newer cars. It includes instruction and practice in the diagnosis and correction of problems associated with computer controls of the ignition and fuel injection system. Two hours lecture and six hours laboratory. (5)

ATT 2614—Heating and Air Conditioning. This course is designed to provide advanced skills and knowledge associated with the maintenance and repair of automotive heating and air conditioning systems. It includes instruction and practice in the diagnosis and repair of heating and air conditioning system components, and control systems. Two hours lecture and four hours laboratory. (4)

AUV 1214—Cylinder Block Service. This course includes cylinder boring; a study of abrasives and honing grits; crosshatching and finishing of cylinders; of main bearing saddles, cam bearings, and housing bores; and a study of speeds and feeds related to boring. (4)

AUV 1314—Cylinder Head Service. This course includes the rebuilding and cleaning of cylinder heads; valve guide knurling, replacing, and installation; valve seat replacing and installation; grinding seats, valve rocker arms, chamfering and machining for patented seal and surfacing cylinder heads. (4)

BUSINESS ADMINISTRATION

- BAD 1111—Business Seminar I.** Emphasis upon developing leadership ability, establishing career goals, learning parliamentary procedures and promoting participation in various school, community, social, and civic activities. (1)
- BAD 1121—Business Seminar II.** Emphasis upon developing leadership ability, establishing career goals, learning parliamentary procedures and promoting participation in various school, community, social and civic activities. (1)
- BAD 1131—Business Seminar III.** Emphasis upon developing leadership ability, establishing career goals, learning parliamentary procedures and promoting participation in various school, community, social, and civic activities. (1)
- BAD 1141—Business Seminar IV.** Emphasis upon developing leadership ability, establishing career goals, learning parliamentary procedures and promoting participation in various school, community, social, and civic activities. (1)
- BAD 2323—Business and Economic Statistics.** Descriptive statistics, parameters, probability, sampling, inference and testing, comparative experiments, linear correlation and time series analysis. Prerequisite: MAT 1313 and CSC 1113. (3)
- BAD 2413—Legal Environment of Business.** The study of the legal, political, and regulatory environment in which businesses operate. (3)
- BAD 2713—Principles of Real Estate.** The course deals with the nature of the real estate market, types of ownership of property, contracts, methods of transfer of title, instruments used in transfers, title closing, financing, property management, insuring, and appraising. (3)
- BAD 2723—Real Estate Law.** Designed to give the student a general background in the law of real property and the law of real estate brokerage. (3)

BIOLOGY

- BIO 1134—General Biology I.** A lecture/laboratory course in basic biological principles including chemical and cellular genetics, organismal complexity, classification, biosocial problems, and ecology. Three hours lecture and two hours laboratory. (4)
- BIO 1134—Majors Biology I.** A comprehensive course dealing with the major principles of modern biology. Intended primarily for biology majors and minors and pre-professional students. Emphasis is on cell biology, genetics, and ecology. Three hours lecture and three hours laboratory. (4)
- BIO 1144—General Biology II.** A lecture/laboratory course in the basic principles listed but not covered in BIO 1134. Three hours lecture and two hours laboratory. (4)
- BIO 1144—Majors Biology II.** (Prerequisite: BIO 1134) A continuation of BIO 1134. Emphasis is on surveys of plants and animals and animal systems. Three hours lecture and three hours lab. (4)

BIO 1214—Environmental Science. Relevance of ecological principles to environmental problems and relationships of humans with their environment with emphasis on preservation of environmental quality. A survey course. Three hours lecture and two hours laboratory. (4)

BIO 1314—Botany I. Laboratory course providing a basic understanding of taxonomy, morphology, anatomy, physiology, and ecology as related to plants. This course is designed for biology, agriculture, forestry, and natural resource majors, but will accommodate the needs of nonscience majors as well. Three hours of lecture and two hours of lab. (4)

BIO 1324—Botany II. Laboratory course studying the role of plants in society. This course investigates the science of how plants grow and form their products. Along with this is a study of how plants and their products are used by or affect society. This course is designed to meet the needs of nonscience majors, but will provide valuable insights for science majors as well. Three hours of lecture and two hours of lab. (4)

BIO 1514—Anatomy and Physiology I. An anatomical and physiological study of the human body, particularly the molecular, cellular, tissue, and organ systems. Each system is considered in detail regarding both structure and function. Three hours lecture and two hours laboratory. (4)

BIO 1524—Anatomy and Physiology II. (Prerequisite: BIO 1514) A continuation of BIO 1514. Three hours lecture and two hours laboratory. (4)

BIO 2414—Zoology I. Introduction to animal biology including genetics, ecology, diversity, and life processes. Three hours lecture and two hours laboratory. (4)

BIO 2614—Cell Biology. (Prerequisite: BIO 2414, CHE 1213) A comparative study of cell structure and function among plant, animal, and bacterial systems. Three hours lecture and two hours laboratory. (4)

BIO 2924—Microbiology. (Prerequisite: College-level Biology Course) Survey of the microbes of both plant and animal kingdoms, with emphasis on those affecting other forms of life, especially man. Laboratory devoted to basic techniques of microbial study, such as culturing, identifying, control, anatomy, and life cycles. Three hours lecture and two hours laboratory. (4)

BUSINESS AND OFFICE CLUSTER

Office Administration - Microcomputer Technology

BOA 2613—Business Communication. (Prerequisites: Sophomore standing and keyboarding skills.) This course develops communication skills with emphasis on principles of writing business correspondence and reports and analyzing and summarizing information in a logically written presentation. Three hours lecture. (3)

BOT 1123—Keyboarding Skillbuilding. This course further develops keyboard techniques emphasizing speed and accuracy. Two hours lecture and two hours laboratory. (3)

- BOT 1143—Word Processing.** (Prerequisite: Keyboarding concepts – BOT 1843, Mechanics of Communication – BOT 1713, and Operating Systems – BOT 2143 or by consent of instructor.) This course focuses on production of documents using word processing functions. Production with accuracy is stressed and practice is given through a variety of documents for skill building. Two hours lecture and two hours laboratory. (3)
- BOT 1213—Professional Development.** This course develops an awareness of interpersonal skills essential for job success. Topics include positive self-image, professional image, work ethics, time and stress management, and human relations skills. Three hours lecture. (3)
- BOT 1313—Applied Business Math.** This course is designed to develop competency in mathematics for business use. Ten-key touch method on the electronic desktop calculators is stressed. Three hours lecture. (3)
- BOT 1413—Records Management.** This course focuses on the systems approach to managing recorded information in any form. Emphasis is placed on the three categories into which records generally fall – paper, image, and digital – and the treatment of these categories in proper management, storage, and retrieval. Decision-making, judgment, and other management skills will be applied to case studies. Basic application of filing classification skills will also be taught. Two hours lecture and two hours laboratory. (3)
- BOT 1513—Machine Transcription.** (Prerequisite: Word Processing – BOT 1143) This course is designed to teach transcription of a wide variety of business communications from machine dictation. Two hours lecture and two hours laboratory. (3)
- BOT 1713—Mechanics of Communication.** This course is designed to develop the basic English competencies necessary for success in the business world. A study of the parts of speech, sentence structure, sentence types, capitalization, punctuation, and spelling is emphasized. Three hours lecture. (3)
- BOT 1813—Electronic Spreadsheet.** [Prerequisite: Applied Business Math (BOT 1313) and Operating Systems (BOT 2143) or consent of instructor.] This course focuses on advanced applications of the electronic spreadsheet as an aid to management decision making. Two hours lecture and two hours laboratory. (3)
- BOT 1843—Keyboard Concepts.** Emphasis is placed on improving keyboard techniques using the touch method. Two hours lecture and two hours laboratory. (3)
- BOT 2133—Desktop Publishing.** (Prerequisite: Word Processing Applications BOT 1143.) This course presents graphic design techniques, principles of page layout and design, and electronic publishing terminology and applications to create a variety of documents such as flyers, brochures, newsletters, and business cards using industry standard desktop publishing software, graphics, and effective design conventions. Two hours lecture and two hours laboratory. (3)
- BOT 2143—Operating Systems.** This course will provide training in using the computer to work with disk operating systems and a multi-tasking environment. Two hours lecture and two hours laboratory. (3)

BOT 2323—Database Management. (Prerequisite: Operating Systems – BOT 2143 and Records Management – BOT 1413, or by consent of instructor.) This course applies database concepts for designing and manipulating data files and formatting output as complex documents and reports. Two hours lecture and two hours laboratory. (3)

BOT 2413—Computerized Accounting. (Prerequisite: Introduction to Accounting ACC 1114 or Accounting Principles 1213.) This course applies basic accounting principles using a computerized accounting system. Two hours lecture and two hours laboratory. (3)

BOT 2723—Administrative Office Procedures. (Prerequisite: Word Processing – BOT 1143) This course will provide comprehensive coverage and integration of business skills and issues, develop critical-thinking and problem-solving skills, and establish a foundation in business procedures. Two hours lecture and two hours laboratory. (3)

BOT 2813—Business Communication. (Prerequisites: Sophomore standing and keyboarding skills.) This course develops communication skills with emphasis on principles of writing business correspondence and reports and analyzing and summarizing information in a logically written presentation. Three hours lecture. (3)

BOT 2823—Communication Technology. (Prerequisite: Word Processing – BOT 1143 or by consent of instructor.) This course will present an overview of the resources available for online communications. Two hours lecture and two hours laboratory. (3)

BOT 2833—Integrated Computer Applications. (Prerequisite: Word Processing – BOT 1143, Business Communication – BOT 2813, Database Management – BOT 2323, and Electronic Spreadsheet BOT 1813, or by consent of instructor.) This course integrates activities using applications software including word processing, database, spreadsheet, graphics, and multimedia. Two hours lecture and two hours laboratory. (3)

CHILD DEVELOPMENT TECHNOLOGY

CDT 1113—Early Childhood Profession. This course provides an introduction to the profession of early childhood, types of early childhood programs, and theories of child development. Students are required to observe, assess, and record child behavior through laboratory experience. Room arrangements, software, play, and safety are explored. Three hours lecture. (3)

CDT 1214—Child Development I. This course provides knowledge concerning the care and development of infants and toddlers in group settings. Practice is given in infant and toddler care-giving in group settings through classroom laboratory or collaborative centers. Three hours lecture and two hours laboratory. (4)

CDT 1224—Child Development II. The cognitive, physical, emotional, and social developmental characteristics of young children (ages 3 - 8). Three hours lecture and two hours laboratory. (4)

CDT 1314—Creative Arts for Young Children. Planning and developing creative arts experiences for the young child. Three hours lecture and two hours laboratory. (4)

CDT 1343—Child Health and Safety. Health and safety issues such as first aid, CPR, universal precautions, communicable diseases, and child abuse. Three hours lecture. (3)

CDT 1513—Nutrition for Young Children. This course focuses on fundamental principles of child nutrition and the practical application of this knowledge in the selection of balanced diets. Three hours lecture. (3)

CDT 1713—Language and Literacy Development for Young Children. A study of language development and the implementation of a developmentally appropriate language arts curriculum for young children. Three hours lecture. (3)

CDT 2233—Guiding Social and Emotional Behavior. Identifying and practicing effective techniques in guiding young children's behavior. Lab activities with the children are implemented during Practicum I and II. Three hours lecture. (3)

CDT 2413—Atypical Child Development. This course provides information concerning growth and development, identification, intervention strategies, and management of atypical children. Legal, ethical, and legislative issues will be explored. Family issues will be explored. Two hours lecture and two hours laboratory. (3)

CDT 2613—Methods and Materials. Appropriate methods and materials for young children in a learning environment. Lab activities with the children are implemented during Practicum I and II. Three hours lecture. (3)

CDT 2714—Social Studies, Math, and Science for Young Children. Planning developmentally appropriate activities in social studies, math, and science for the young child. Lab activities with the children are implemented during Practicum I and II. Four hours lecture. (4)

CDT 2813—Administration of Programs for Young Children. Development and administration of programs for young children to include an emphasis on evaluation of policies and procedures, organizational structure, and management. Three hours lecture. (3)

CDT 2915—Practicum I. This course allows advanced early childhood students to implement knowledge and experience in preparing and implementing positive experiences for young children. Completion of the competencies provides opportunities for students to implement experiences planned in the pre-requisites and ensures a balance of all curriculum areas. Not all competencies will be achieved at the end of this course due to the variance that exists in the childhood settings used for student experiences. Other competencies will be achieved and documented by the end of the two-year program of study. Ten hours laboratory. (5)

CDT 2925—Practicum II. This course is a continuation of Practicum I which allows advanced early childhood students to implement knowledge and experience in preparing and implementing positive experiences for young children. Completion of the competencies provides opportunities for students to implement experiences planned in the prerequisites and ensures a balance of all curriculum areas. All competencies will be achieved and documented by the completion of the two practicum courses. Ten hours laboratory. (5)

CHEMISTRY

CHE 1211—General Chemistry Laboratory I. Laboratory for CHE 1213. Three hours laboratory.* (1)

CHE 1213—General Chemistry I. (Concurrent enrollment in CHE 1211 required; corequisite: Math ACT of 19 or above, or concurrent enrollment in MAT 1313 or higher) Fundamental laws and theories of chemistry, chemical reaction types and stoichiometry; atomic structure and periodic relationships; the gas, liquid and solid states. (3)

CHE 1221—General Chemistry Laboratory II. Laboratory for CHE 1223. Three hours laboratory.* (1)

CHE 1223—General Chemistry II. (Prerequisites: CHE 1211 and 1213; concurrent enrollment in CHE 1221 required) Solutions and dispersions; chemical thermodynamics, kinetics, and equilibrium; ionic equilibria, nuclear chemistry, electro-chemistry, introduction to organic chemistry. (3)

CHE 1311—Principles of Chemistry Laboratory. Laboratory for CHE 1313. Selected experiments to illustrate the fundamentals of chemistry. Two hours laboratory. (1)

CHE 1313—Principles of Chemistry. Emphasis on properties of matter and application of inorganic principles. (3)

CHE 1411—Introductory Organic and Biochemistry Laboratory. (Prerequisite: CHE 1213 or CHE 1313) Selected experiments to illustrate principles of organic and biochemistry. Two hours laboratory. (1)

CHE 1413—Introductory Organic and Biochemistry. (Prerequisite: CHE 1213 or CHE 1313) Fundamentals of organic and biological chemistry. A study of organic compounds of biological importance and some of the fundamental chemical processes associated with human biochemistry. (3)

CHE 2421—Organic Chemistry Laboratory I. Laboratory to accompany CHE 2423. Organic compounds are identified and prepared. Three hours laboratory.* (1)

CHE 2423—Organic Chemistry I. (Prerequisites: CHE 1221 and CHE 1223) Basic principles of carbon chemistry. Includes bonding, structure, and behavior of carbon compounds. The aliphatic compounds are studied. Concurrent enrollment with CHE 2431 required. (3)

CHE 2431—Organic Chemistry Laboratory II. (Prerequisite: CHE 2421 and CHE 2423) Laboratory to accompany CHE 2433. Identifications and preparations are continued. Three hours laboratory.* Concurrent enrollment with CHE 2423 required. (1)

CHE 2433—Organic Chemistry II. (Prerequisite: CHE 2421 and CHE 2423) A continuation of CHE 2423. Aromatic and complex compounds are studied. Concurrent enrollment in CHE 2431 required. (3)

*Students must be currently enrolled in appropriate lecture course, or show prior credit for lecture course.

CONSTRUCTION ENGINEERING TECHNOLOGY

CET 1113—Survey of Modern Construction. Fundamentals of the construction environment and construction methods, materials, processes, working drawing, and specifications. Field trips to local construction sites and lab construction projects are required. Two hours lecture and two hours laboratory. (3)

CET 1213—Construction Materials. Study and testing of the various materials used in the construction industry including on-site concrete, reinforced concrete, prestressed concrete, wood, steel, sheet metal, masonry, and stone. Two hours lecture and two hours laboratory. (3)

CET 1223—Plans and Documents Interpretation. Graphic techniques used in the construction industry. Includes computation of areas and volumes, interpretation of building plans and specifications, symbols, and terms used in the residential and commercial construction industry. Two hours lecture and two hours laboratory. (3)

CET 1233—Construction Systems I. Common practices of design and construction of residential reinforced concrete structures. Includes wood framework design. Two hours lecture and two hours laboratory. (3)

CET 1413—Site Preparation and Layout. Principles of site preparation and layout of structures. Use of level rods, tapes, and surveying instruments. Triangle calculations, differential leveling, and erection of batter boards and markers are included. One hour lecture and four hours laboratory. (3)

CET 2113—Construction Job Site Management. Basic techniques of the modern methods of managing construction projects including critical path scheduling, resource allocation, and funds flow. Practical applications are made through simulated projects. Prerequisite: CET 1113. Two hours lecture and two hours laboratory. (3)

CET 2123—Construction Cost Estimating. Theory of estimating; quantity survey; unit cost synthesis and analysis; bid organization and planning; competitive simulations and exercises. Computer software programs are utilized to develop simulated construction bid. Prerequisite: CET 1113. Two hours lecture and Two hours laboratory. (3)

CET 2233—Construction Systems II. Common practices of design and construction of commercial steel structures. Prerequisite: CET 2123. Two hours lecture and two hours laboratory. (3)

CET 2243—Construction Systems III. A study of material properties and common practices of design and construction of civil/highway masonry structures. Also the operation and cost of construction machinery and equipment, power generating equipment, and powered fastening systems will be covered. Prerequisite: CET 2233. Two hours lecture and two hours laboratory. (3)

CET 2313—Construction Layout. Principles of site preparation and layout of structures. Use of levels, tapes and surveying instruments. Triangle calculations, differential leveling, and erection of batter boards and markers are included. Two hours lecture and two hours laboratory. (3)

CET 2413—Construction Safety Standards. Management of safety and health in the construction environment. Basic elements of a safety and health program for the construction general contractor are examined to include regulator agencies. Prerequisite: CET 1113 and CET 2113. Two hours lecture and two hours laboratory. (3)

CET 2513—Leadership, Management, and Organization. Study of the effective leadership and management styles in the construction industry. Also, how the construction industry is organized at the local, state, and national levels. Prerequisite: CET 1113 and CET 2113. Two hours lecture and two hours laboratory. (3)

CET 2616—Internship. A cooperative program between the construction industry and education which is designed to integrate the student's technical studies with onsite construction experiences. Offered only in the summer terms. Variable credit is awarded on the basis of one semester hour per 45 hours of on-site experience. Prerequisite: Successful completion of first year study. 45 work hours. (6)

CET 2626—Internship. Continuation of CET 2616 with advance placement in the on-site construction. Prerequisite: CET 2616. (6)

CET 2912—Special Project in Construction Engineering Technology. Practical application of skills and knowledge gained in other construction engineering technology courses. The teacher works closely with the student to ensure that the selection of a project will enhance the student's learning experience in construction. Prerequisite: Consent of teacher. Four hours laboratory. (2)

CIVIL ENGINEERING TECHNOLOGY

CIT 1114—Route Surveying. (Prerequisite: DDT 1413) This course teaches highway route design and factors in route location. The calculation and layout of simple horizontal and vertical curves, grades, and related earthwork are covered. Modern surveying, measuring, and mapping instruments, including electronic total stations with data collectors, are used. Photogrammetry principles and applications are studied in a practical setting. Two hours lecture and four hours lab. (4)

CIT 1213—Road Design and Construction Methods and Materials. A study of equipment, construction methods, and materials used in the construction of roadways and drainage structures. (3)

CIT 1223—Road Construction Plans and Specifications. A course to provide students with an introduction to the plans and specifications for the construction of streets and highways. Includes instruction in the interpretation of plans and specifications, the bidding process, and calculation of material and labor costs. (3)

CIT 2113—Legal Principles of Surveying. A study of legal aspects of boundary controls for the survey and resurvey of real property. To be taken in conjunction with CIT 2434. (3)

CIT 2124—Advanced Surveying Practices. (Prerequisites: DDT 1413, CIT 1114, CIT 2434 and DDT 1323) This course is designed to provide the student with practical applications of skills and knowledge gained in other surveying and related courses. Two hours lecture and four hours lab. (4)

- CIT 2313—Soil Mechanics.** Elementary study of exploring, sampling, testing, and evaluating subsurface materials and their effect on types of foundations and construction. Two hours lecture and two hours lab. (3)
- CIT 2413—Concrete and HotMix Asphalt Testing.** A course which emphasizes standard procedures for sampling, testing, and evaluating materials used in concrete and hotmix asphalt mixtures. Two hours lecture and two hours lab. (3)
- CIT 2424—GPS Surveying.** (Prerequisites: DDT 1413, CIT 1114, CIT 2434, and DDT 1323) This course teaches principles of surveying utilizing artificial earth orbit satellites and digitizing the information obtained to establish a useful database. Two hours lecture and four hours lab. (4)
- CIT 2434—Land Surveying.** (Prerequisites: DDT 1413 and DDT 1323) This course teaches aspects of boundary controls, principles for land surveying, methods of land boundary location, and land description in accordance with original surveys and resurveys. Two hours lecture and four hours lab. (4)
- CIT 2913—Special Project.** (Prerequisites: DDT 1323 and a minimum of 12 Civil Technology related courses) A course designed to provide the student with practical application of skills and knowledge gained in other Civil Technology courses. The instructor works closely with the student to insure that the selection of a project will enhance the student's learning experience. One hour lecture and four hours laboratory. (3)

COOPERATIVE EDUCATION

Nine hours is the maximum number of hours one can earn from cooperative work experience. The amount of credit (1, 2, or 3 hours) will be awarded on the basis of the number of hours worked per week:

15-20 hours	1 hour credit
21-24 hours	2 hours credit
25 or more hours	3 hours credit

- COE 1011—Cooperative Education Work Experience IA.** (Prerequisite: COE 1111) Student is placed on a job that is related to his major. He is supervised by the Director of Cooperative Education and a faculty coordinator. (1)
- COE 1012—Cooperative Education Work Experience IB.** (Prerequisite: COE 1111) (2)
- COE 1013—Cooperative Education Work Experience IC.** (Prerequisite: COE 1111) (3)
- COE 1021—Cooperative Education Work Experience IIA.** (Prerequisite: COE 1011, 1012, or 1013) (1)
- COE 1022—Cooperative Education Work Experience IIB.** (Prerequisite: COE 1011, 1012, or 1013) (2)
- COE 1023—Cooperative Education Work Experience IIC.** (Prerequisite: COE 1011, 1012, or 1013) (3)

COE 1031—Cooperative Education Work Experience IIIA. (Prerequisite: COE 1021, 1022, or 1023) (1)

COE 1032—Cooperative Education Work Experience IIIB. (Prerequisite: COE 1021, 1022, or 1023) (2)

COE 1033—Cooperative Education Work Experience IIIC. (Prerequisite: COE 1021, 1022, or 1023) (3)

COE 1111—Cooperative Education Seminar. An orientation course; instruction in preparation of resume, completion of applications, practice job interviews. (1)

COMPUTER PROGRAMMING TECHNOLOGY

CPT 1113—Fundamentals of Microcomputer Applications. Introduction to information processing concepts and applications including operating systems, word processing, electronic spreadsheets, and database management. Service course; not to be taken by Business and Office Related Technology students. Lecture/lab. (3)

CPT 1143—Programming Development Concepts. This course is an introduction to programming logic and computer systems. Students will gain hands-on experience in the development of computer programs. Lecture/lab. (3)

CPT 1214—BASIC Programming. Introduction to the BASIC programming language to include sort, controlled loops, arrays, modular programming, and object oriented programming. Three hours lecture and two hours lab. (4)

CPT 1323—Survey of Microcomputer Applications. This course will introduce word processing, spreadsheet, and database management software with integration of these applications. Two hours lecture and two hours lab. (3)

CPT 1333—Operating Platforms. This course will provide experience in a variety of operating platforms. Emphasis will be placed on support personnel interaction with the platform to assist users in business environments. Three hours lecture/lab. (3)

CPT 1353—Database Design Fundamentals. This course is a study of the design of databases. Additional emphasis is placed on creation, manipulation, extraction, and display of data from existing databases. Lecture/lab. (3)

CPT 1414—Java Programming Language. Introduction to the Java Programming Language to include sort, loops, arrays, Applets. Three hours lecture, two hours lab. (4)

CPT 2244 Database Programming: This course will introduce programming using a database management software application. Emphasis will be placed on menus and file maintenance. Three hours lecture, two hours lab. (4)

CPT 2284—C Programming (Prerequisite: CPT 1214) An introduction to the C programming language to include controlled loops, arrays, modular programming, and object-oriented programming. Three hours lecture and two hours lab. (4)

CPT 2353—Systems Analysis & Design. (Prerequisites: CPT 1323 and I programming language from the following: CPT 1214; CPT 1224; CPT 1234; CPT 2284) (3)

CPT 2373—Network Fundamentals. This course focuses on the management of a computer network. Lecture/lab. (3)

CPT 2424—Advanced C Programming Language. This course is a continuation of the study of the C programming language. Three hours lecture, two hours lab. (4)

CPT 2434—Advanced Visual BASIC Programming Language. This course is a continuation of the Visual BASIC Programming Language. Emphasis is placed on database access, file access, controls, and structures. Three hours lecture, two hours lab. (4)

CPT 2444—Script Programming. This course is an introduction to the use of integrating scripts to add functionality to web pages. Three hours lecture, two hours lab. (4)

CRIMINAL JUSTICE

CRJ 1313—Introduction to Criminal Justice. History, development, and philosophy of law enforcement in a democratic society; introduction to agencies involved in the administration of criminal justice; career orientation. (3)

CRJ 2323—Criminal Law. The penal code; criminal statutes including juvenile statutes; evidence, processing and detention of juveniles; and juvenile court procedure. May not transfer as major course credit. (3)

CRJ 2333—Criminal Investigation I. Fundamentals; search and recording; collection and preservation of evidence; finger printing and photography; sources of information; interviews and interrogation; followup. May not transfer as major course credit. (3)

CRJ 2413—Administration of Criminal Justice I. A study of the legal concepts and procedures, including laws of arrest and search warrant procedures, beginning with the issuance of legal process to ultimate disposition, including information, indictments, arraignments, preliminary hearings, bail, juries and trial and penal conditions. May not transfer as major course credit. (3)

COMMUNICATION

COM 2463—Writing for Electronic Media. Introductory course to teach the basic skills of broadcast writing, reporting and production. (3)

COM 2483—Introduction to Mass Communication. A study of the history, organization, and mechanics of various mass media. Designed to help the student understand the role of mass media in society. (3)

COMPUTER SCIENCE

CSC 1113—Computer Concepts. A hands-on course which covers the current Microsoft Windows environment – Word, Excel, Access, and Power Point. (3)

CSC 1614—Computer Programming I with Java. (Prerequisite: MAT 1313 or equivalent) Introduction to problem solving methods and algorithm development; designing, debugging and documentation in the Java programming languages with a variety of applications; primitive data types, arithmetic expressions, assignment statements, control structures, objects, methods, classes, references, arrays, file I/O, applets. (4)

CSC 2134—Programming I with C++. (Prerequisite: MAT 1313 or equivalent) Introduction to problem solving methods and algorithm development; designing, debugging and documentation in the C++ programming language with a variety of applications; data types, arithmetic expressions, assignment statements, input, control structures, functions, scope, arrays, file I/O. (4)

CSC 2144—Programming II with C++. (Prerequisite: CSC 2134 Programming I with C++ or CSC 1614 Computer Programming I with Java) Continued program and algorithm development and analysis; software design, implementation, testing, and documentation based on the object oriented paradigm; abstract data types, searching, sorting, multidimensional arrays, pointers, inheritance, recursion, complexity analysis. (4)

CSC 2514—Analysis of Data Structures and Algorithms. (Prerequisites: include CSC 2144 with a grade of C or better and MAT 1313) Continuation of CSC 2144. Intermediate software design and development based on the object-oriented paradigm. Data representations: stacks, linked lists, queues, binary search trees, AVL trees, B+ trees, graphs, hash tables. Memory management, exceptions, file organization, relational data model. Three hours lecture and two hours laboratory. (4)

CSC 2624—Computer Programming II with Java. (Prerequisite: CSC 1614 Computer Programming I with Java or CSC 2134 Programming I with C++) Continued program and algorithm development and analysis; software design, implementation, testing, and documentation based on the object oriented paradigm; abstract data types, searching, sorting, multidimensional arrays, inheritance, recursion, exceptions, GUIs, stacks, queues, lists, complexity analysis. Three hours lecture and two hours laboratory. (4)

CSC 2833—Discrete Mathematical Structures for Computer Science. (Prerequisite: include MAT 1313 or equivalent) Concepts of algorithms, induction, recursion, proofs; topics from logic, set theory, combinatorics, graph theory, automata theory fundamental of the study of computer science. Three hours lecture. (3)

COMPUTER AIDED DESIGN AND DRAFTING TECHNOLOGY

- DDT 1114—Fundamentals of Drafting.** Course designed to give the drafting major the background needed for all other drafting courses. Emphasis placed upon maintaining correct techniques while developing speed. Two hours lecture and four hours lab. (4)
- DDT 1133—Machine Drafting I.** Emphasizes methods, techniques, and procedures in presenting screws, bolts, rivet springs, thread types, symbols for welding, materials, finish and heat treatment notation, working order preparation, routing, and other drafting room procedures. One hour lecture and four hours lab. (3)
- DDT 1153—Descriptive Geometry.** Theory and problems designed to develop the ability to visualize points, lines, and surfaces of space. One hour lecture and four hours lab. (3)
- DDT 1213—Construction Materials.** A course designed to familiarize the student with the physical properties of the materials generally used in the erection of structures, with a brief description of their manufacture. (3)
- DDT 1313—Principles of CAD.** This course will introduce the student to the operating system and how to perform basic drafting skills on the CAD. Lecture with laboratory demonstration. (3)
- DDT 1323—Intermediate CAD.** (Prerequisite: DDT 1313) This course is designed as a continuation of Principles of CAD. Subject areas will include dimensioning, sectional views, and symbols. Lecture with laboratory demonstration. (3)
- DDT 1413—Elementary Surveying.** Basic course dealing with principles of geometry, theory and use of modern surveying instruments, mathematical calculations, and the control and reduction of errors. Two hours lecture and two hours lab. (3)
- DDT 1613—Architectural Drafting I.** (Prerequisite: DDT 1313) Presentation and application of architectural drafting room standards. One hour lecture and five hours lab. (3)
- DDT 2233—Structural Drafting.** (Prerequisite: DDT 1313) Structural sections, terms and conventional abbreviations, and symbols used by structural fabricators and erectors are studied. Knowledge is gained in the use of A.I.S.C. Handbook. Problems are studied that involve structural designing and drawing of beams, columns, connections, trusses, and bracing. One hour lecture and four hours lab. (3)
- DDT 2243—Cost Estimating.** Preparation of material and labor quantity surveys from actual working drawings and specifications. Lecture with lab demonstration. (3)
- DDT 2253—Statics and Strengths of Materials.** Study of forces acting on bodies; movement of forces; stress of materials; basic machine design; beams, columns, and connections. Lecture with lab demonstration. (3)
- DDT 2343—Advanced CAD.** (Prerequisite: DDT 1323) Advanced course in the use of CAD software with emphasis on producing drawings. Teaches application of computers to drafting, basic command structure, drafting and design menu, and associated acronyms. One hour lecture and four hours lab. (3)

DDT 2423—Mapping and Topography. (Co/Prerequisites: DDT 1413 and DDT 1323) Selected drafting techniques are applied to the problem of making maps, traverses, plot plans, plan drawings, and profile drawings using maps, field survey data, aerial photographs and related references and materials including symbols, notations, and other applicable standardized materials. Two hours lecture and two hours lab. (3)

DDT 2513—Quality Assurance. The application of statistics and probability theory in quality assurance programs. Various product sampling plans will be studied as well as the development of product charts for defective units. Lecture with lab demonstration. (3)

DDT 2913—Special Project. (Prerequisite: Consent of instructor) A course designed to provide the student with practical application of skills and knowledge gained in other drafting courses. The instructor works closely with the student to insure that the selection of a project will enhance the student's learning experience. One hour lecture and four hours lab. (3)

DECA SEMINAR I, II, III, IV

DEC 1111, 1121, 1131, 1141—Leadership and management skills necessary for success in the fields of business marketing management, fashion marketing, and hospitality and tourism management. Emphasis will be placed on developing civic, social, and business responsibilities and Delta Epsilon Chi - DECA student organization activities. (1)

DIESEL MECHANICS

DET 1114—Fundamentals of Equipment Mechanics. A course to review and update student skills and knowledge related to safety procedures; tools and equipment usage; handling, storing, and disposing of hazardous materials; operating principles of diesel engines; and selection of fuels, oils, other lubricants, and coolants. Two hours lecture and four hours laboratory. (4)

DET 1213—Hydraulic Brake Systems. A course to develop skills and knowledge related to the diagnosis and repair of hydraulic brake systems. Includes instruction in hydraulic and mechanical systems, power assist units, and antilock braking systems. One hour lecture and four hours laboratory. (3)

DET 1223—Electrical/Electronic Systems. A course to develop skills and knowledge related to the diagnosis, service, and repair of electrical and electronic systems on diesel engines. Includes instruction in general systems diagnosis, starting and charging system repair, and auxiliary electrical systems repair. One hour lecture and four hours laboratory. (3)

DET 1234—Engine Rebuilding (Medium/Heavy Duty Applications). A course to provide instruction and practice in the rebuilding of diesel engines used in medium to heavy duty commercial applications. Includes instruction in removing and installing engines, disassembly and inspection, and rebuilding of cylinders, heads, pistons, and other parts. Two hours lecture and four hours laboratory. (4)

- DET 1313—Diesel Fuel Systems.** A course to provide skills and knowledge to fundamentals of diesel fuel systems operation, maintenance, and repair. Includes instruction in operating principles, general diagnosis and repair, and mechanical fuel injector diagnosis and repair. One hour lecture and four hours laboratory. (3)
- DET 1513—Hydraulics.** A course to provide instruction and practice in the basic operation and maintenance of hydraulic systems associated with diesel powered equipment. Includes instruction in safety, system operation, seals, and cylinders, and filters. One hour lecture and four hours laboratory. (3)
- DET 1613—Preventive Maintenance and Service.** A course to provide practice in the preventive maintenance of diesel powered equipment. Includes instruction in general preventive maintenance of vehicles and equipment. One hour lecture and four hours laboratory. (3)
- DET 1713—Power Trains.** A course to develop skills and knowledge related to the diagnosis, service, maintenance, and repair of power train units on diesel equipment. Includes instruction on clutch, manual transmissions, drive shafts, and drive axles. One hour lecture and four hours laboratory. (3)
- DET 2113—Welding for Diesel Equipment.** A basic course in welding and cutting techniques for diesel equipment mechanics. Includes instruction in fundamental procedures and safety, oxyacetylene welding and cutting, shielded metal arc welding, and metal inert gas welding procedures. One hour lecture and four hours laboratory. (3)
- DET 2236—Auxiliary Systems Components.** A course to provide advanced skills and service of auxiliary systems on a diesel engine. Includes instruction and practice in servicing and repair of the air induction, air/hydraulic starting, engine brake, and cooling systems. Two hours lecture and eight hours laboratory. (6)
- DET 2244—Engine Troubleshooting and Tuneup.** A course to provide advanced skills and knowledge related to the diagnosis of problems in the different systems of the diesel engine. Includes instruction in general engine diagnosis and tuneup service. One hour lecture and four hours laboratory. (4)
- DET 2253—Steering and Suspension Systems.** A course to provide skills and knowledge related to operation, maintenance, and repair of heavy duty steering and suspension systems. Includes instruction in steering column and steering gear, power steering unit, steering linkage, suspension, wheel alignment, and related components of diagnosis and repair. One hour lecture and four hours laboratory. (3)
- DET 2324—Computerized Engine Controls Systems.** A course to provide skills and knowledge related to the operation, maintenance, and repair of computerized engine control systems. Includes instruction in use of scanning equipment. Two hours lecture and four hours laboratory. (4)
- DET 2623—Advanced Brake Systems (Air).** A course to provide instruction and practice in the maintenance and repair of air brake systems commonly used on commercial diesel powered equipment. Includes instruction in maintenance and repair of the air supply system, mechanical system, antilock braking system, and traction control system. One hour lecture and four hours laboratory. (3)

DET 2813—Air Conditioning and Heating Systems. A course to provide skills and knowledge related to operation, maintenance, and repair of air conditioning and heating systems used in commercial equipment. Includes instruction in theories and operating principles, A/C system diagnosis and repair, clutch and compressor repair, evaporator and condenser repair, and heating system repair. One hour lecture and four hours laboratory. (3)

DET 2823—Transport Refrigeration. A course to provide skills and knowledge related to service and repair of transport refrigeration units. Includes instruction on operating principles, common refrigeration unit problems, and refrigeration unit repairs. One hour lecture and four hours laboratory. (3)

DENTAL HYGIENE TECHNOLOGY

DHY 1115—Fundamentals of Dental Hygiene. Introduction to basic theories and techniques of instrumentation and oral prophylaxis; to clinical procedures and practices including prevention of disease transmission. Medical and dental histories; oral inspection and charting; application of fluoride; instrument sharpening; emergencies. Two hours lecture and six hours laboratory. (5)

DHY 1121—Nutrition for Dental Hygienist. The study of the fundamental principles of human nutrition, along with the assessment of the oral cavity in relation to the patient's nutrition, overall health status and dietary habits. Assessing, interpreting, planning, implementing, and evaluation of the total care of patients in order to contribute to their nutritional well-being. (1)

DHY 1123—Dental Embryology, Anatomy and Histology. Study of the microscopic structure and development of cells, tissues, and organs of the body, especially as related to the dental arches and surrounding oral structure and a study of the anatomy of human teeth and their functional relationships. (3)

DHY 1124—Radiology. Designed to familiarize the student with the principles of radiation, protective measures, and the principles and techniques of intraoral and extraoral radiography. Three hours lecture and three hours laboratory. (4)

DHY 1132—Dental Health Education. A study of the theory and application of educational methods with emphasis on oral health education for clinical patients and community groups. (2)

DHY 1212—Head and Neck Anatomy. Detailed study of the skeletal, muscular, vascular, and neural features of the face, oral apparatus, and neck. (2)

DHY 1213—Periodontics. An indepth study of the supporting structures of the teeth with a full clinical and theoretical understanding of their conditions in good health as well as in pathological conditions. (3)

DHY 1215—Clinical Dental Hygiene I. The first course designed to increase the student's knowledge of dental hygiene procedures; use of caries preventive agents; detection of dental decay; periodontal pockets and soft tissue lesions. Two hours lecture and nine hours laboratory. (5)

DHY 1222—Patient Management. Presentation of behavioral science methods of securing information from patients, educating and motivating patients in attitudes and performance related to dental health; effective communication skills. (2)

- DHY 2313—Community Dental Health Lecture.** A survey of methods and indices used to determine dental health status of the community and of preventive measures used to improve the dental health of the population. Three hours lecture. (3)
- DHY 2323—Pharmacology.** A basic introduction to drug actions and their mechanism when introduced to the body under specific conditions, and the reaction of the body to drugs. (For Dental Hygiene students.) (3)
- DHY 2325—Clinical Dental Hygiene II.** Emphasis on use of currettes, models, and the ultrasonic scaler. One hour lecture and twelve hours laboratory. (5)
- DHY 2333—Dental Materials.** Study of the properties of materials used in dentistry and techniques of manipulation of these materials. Two hours lecture and three hours laboratory. (3)
- DHY 2343—General and Oral Pathology.** Principles of general pathology in relationship to the diseases of the teeth, soft tissues, and supporting structures of the oral cavity. (3)
- DHY 2353—Oral Disease Interpretation.** Prerequisite: DHY 1124 Radiology and DHY 1213 Periodontics) This course will build upon the foundation and knowledge gained in periodontics and radiology with emphasis on recognition, therapeutic surgical, and non-surgical treatment of periodontal disease as well as provide the basis for discussion of differential diagnosis of soft tissue disease and interpretation of radiographic findings to assist dentists in diagnosing oral disease. (3)
- DHY 2411—Dental Specialties.** An orientation to pediatric dentistry, oral surgery, endodontics, prosthodontics, and other specialty areas of dentistry. (1)
- DHY 2413—Ethics and Jurisprudence.** Study of laws governing the practice of dentistry and dental hygiene and the ethics involved. Three hours lecture. (3)
- DHY 2421—Community Dental Health Laboratory.** (Prerequisite: DHY 2313) Field experience utilizing educational principles and techniques in cooperation with community schools and agencies. Three hours laboratory. (1)
- DHY 2433—CaseBased Applications in Dental Hygiene.** An indepth study of various cases in which the student will apply didactic knowledge in order to reach dental hygiene diagnoses and formulate treatment plans tailored to the specific needs identified within the case. (3)
- DHY 2435—Clinical Dental Hygiene III.** Emphasis on mastery of dental hygiene clinical tasks. One hour lecture and twelve hours laboratory. (5)

ECONOMICS

- ECO 2113—Principles of Economics** (Macroeconomics). Capitalism; national income; fiscal and monetary politics; and economic growth. (3)
- ECO 2123—Principles of Economics** (Microeconomics). Role of the price system in industry formation; economic resources; current economic problems; and international economics. (3)

EDUCATION

EDU 1211—Self-Affirmation. Group process to teach people to like themselves better and to become aware of their strengths. One hour lecture and group activities. (1)

EDU 1223—Human Development. The development of the individual through self-assessment and self-awareness. Course emphasis on career development, study skills, and self-affirmation. Taught by independent study. (3)

EDU 1311—Orientation. Designed to help the freshman adjust to college life. Includes a study of personal and social adjustments; teaches effective study habits, reading methods, use of the library, note taking, report writing; gives the student guidance in collegiate life. (1)

EDU 1321—Career Exploration. A course designed to assist student in determining career goals. Interest tests, personality inventories, and aptitude tests are given to help student determine career choices. (1)

EDU 1411—Improvement of Study. Effective study and reading techniques. (1)

EDU 1613—Foundations of Education. Survey of the history and philosophies of American education with special emphasis on current issues and problems in education. Observations and field experience is required. (Includes a minimum of 30 hours of field experience in the elementary/junior/senior high schools. Restricted to education majors who have completed 45 hours in the program of study with a GPA of at least 2.0) (3)

EDU 1711—Job Search Skills. This course is designed to prepare students for job networking skills, completing applications, resume writing, interviewing, and job attitude. (1)

EDU 1811—Leadership and Organizational Skills Development. A study of leadership styles and skills, roles and functions of officers of student organizations. Includes parliamentary procedure, communication, conducting effective meetings, and working with volunteers. (1)

EDU 2513—Introduction to Elementary Education. Introduction to elementary schools and the role of teachers. Study of philosophical thought and inquiry in relation to educational assumptions, questions, problems, and alternatives. Includes a minimum of 40 hours of field experience in the elementary schools. (Restricted to elementary education major who has completed 45 hours in the program of study with a GPA of at least 2.000.) (3)

EDU 2613—Introduction to Secondary Education. Early field experiences in the secondary school and formulation of a basic philosophy of education. Includes a minimum of 40 hours of field experience in the junior/senior high schools. (Restricted to secondary education major who has completed 45 hours in the program of study with a GPA of at least 2.000.) (3)

ELECTRONICS TECHNOLOGY

- CST 1123—Basic Computer Systems.** A survey of computer components. Topics include hardware compatibility, system architecture, memory, input devices, video displays, disk drives, modems, and printers. Two hours lecture and two hours laboratory. (3)
- EET 1103—Fundamentals of Electricity.** This course is designed to provide fundamental skills associated with all electronics courses. This course includes safety, breadboarding, use of calculator, test equipment familiarization, soldering, electronic symbols, and terminology. Lecture with laboratory demonstrations. (3)
- EET 1114—DC Circuits.** This course is designed for students to know the principles and theories associated with DC circuits. This course includes the study of electrical circuits, laws and formulae, and the use of test equipment to analyze DC circuits. Two hours lecture and four hours laboratory. (4)
- EET 1123—AC Circuits.** (Prerequisite: EET 1114) This course is designed to provide students with the principles and theories associated with AC circuits. This course includes the study of electrical circuits, laws and formulae, and the use of test equipment to analyze AC circuits. Two hours lecture and two hours laboratory. (3)
- EET 1214—Digital Electronics.** This course is designed to introduce the student to number systems, logic circuits, counters, registers, memory devices, combination logic circuits, Boolean algebra, and a basic computer system. Three hours lecture and two hours laboratory. (4)
- EET 1314—Solid State Devices and Circuits.** (Prerequisites: EET 1114, EET 1123) This course is designed to introduce the student to active devices which include PN junction diodes, bipolar transistors, bipolar transistor circuits, and unipolar devices with emphasis on low frequency application and troubleshooting. Two hours lecture and four hours laboratory. (4)
- EET 1324—Microprocessors.** This course is designed to provide students with skills and knowledge of microprocessor architecture, machine and assembly language, timing, interfacing, and other hardware applications associated with microprocessor systems. Two hours lecture and four hours laboratory. (4)
- EET 1613—Computer Fundamentals of Electronics/Electricity.** This course introduces the student to basic computer science as used in electricity/electronics areas. Computer nomenclature, logic, numbering systems, coding, operating system commands, editing, and batch files are covered. (This course may be substituted for Introduction to Computers.) Two hours lecture and two hours laboratory. (3)
- EET 2334—Linear Integrated Circuits.** (Prerequisite: EET 1314) This course is designed to provide the student with skills and knowledge associated with advanced semiconductor devices and linear integrated circuits. Emphasis is placed on linear integrated circuits used with operational amplifiers, active filters, voltage regulators, timers, and phase-locked loops. Three hours lecture and two hours laboratory. (4)

EET 2414—Electronic Communications. (Prerequisite: EET 1314) This course is designed to provide the student with concepts and skills related to analog and digital communications. Topics covered include amplitude and frequency modulation, transmission, and reception, data transmission formats and codes, the RS232 interface, and modulation-demodulation of digital communications. Two hour lecture and four hours laboratory. (4)

EET 2514—Interfacing Techniques. (Prerequisite: EET 1314) This course is a study of data acquisition devices and systems including their interface to micro-processors and other control systems. Two hours lecture and four hours laboratory. (4)

EET 3112—Motion Control Practices and Applications. Instruction in methods and techniques of industrial motion control systems. One hour lecturer and two hours laboratory. (2)

EET 3134—AC/DC Drives. A course to familiarize the student with the operation, programming, and troubleshooting of AC and DC drives as used in industrial applications. Two hours lecture and four hours laboratory. (4)

EET 4234—Predictive Maintenance and Vibration Analysis. Instruction in methods and techniques of vibration analysis in mechanical system behavior. Two hours lecture and four hours laboratory. (4)

ROT 1213—Industrial Hydraulics. This course introduces the students to basic hydraulics, hydraulic actuators, accumulators, valves, pumps, motors, fluids, coolers, and filters. Emphasis is placed on development of hydraulic control circuits and troubleshooting. Two hours lecture and two hours lab. (3)

ROT 1223—Industrial Pneumatics. (Prerequisite: ROT 1213) This course introduces the students to basic pneumatic principles, compression of air, work devices, control devices, and circuit diagrams. Emphasis is placed on development of pneumatic control circuits, electromechanical control of fluid power, and troubleshooting techniques. Two hours lecture and two hours lab. (3)

ENGINEERING

EGR 2413—Engineering Mechanics. (Prerequisite: MAT 1815) Engineering mechanics, vector algebra, vector calculus, force systems, equilibrium and friction. (3)

ELECTRICAL TECHNOLOGY

ELT 1103—Fundamentals of Electricity. This is a basic course designed to provide fundamental skills associated with all electrical courses. It includes safety, basic tools, special tools, equipment, and introduction to simple AC and DC circuits. Lecture with laboratory demonstrations. (3)

ELT 1113—Residential/Light Commercial Wiring. This course provides advanced skills related to the wiring of multifamily and small commercial buildings. This course includes instruction and practice in service entrance installation, specialized circuits, and the use of commercial raceways. Two hours lecture and two hours laboratory. (3)

- ELT 1123—Commercial and Industrial Wiring.** This course provides instruction and practice in the installation of commercial and industrial electrical services including the types of conduit and other raceways, NEC code requirements, and three-phase distribution networks. Two hours lecture and two hours laboratory. (3)
- ELT 1213—Electrical Power.** This course provides skills related to electrical motors and their installation. This course includes instruction and practice in using the different types of motors, transformers, and alternators. Two hours lecture and two hours laboratory. (3)
- ELT 1223—Motor Maintenance and Troubleshooting.** This course provides instruction in the principles and practice of electrical motor repair. This course includes topics on the disassembly/assembly and preventive maintenance of common electrical motors. Two hours lecture and two hours laboratory. (3)
- ELT 1263—Blueprint Reading/Planning the Residential Installation.** This course provides knowledge of architectural symbols and electric symbols needed to read blueprints. All elevations and various plans associated with electrical wiring will be studied. Blank blueprints will be provided and a list of all appliances and their amperage will be supplied. The blanks will be filled with receptacles, switches, and lighting outlets as required by NEC. Circuit layouts for all switching will be demonstrated. All branch circuits will be plotted on the blueprint. Two hours lecture and two hours laboratory. (3)
- ELT 1283—Estimating the Cost of a Residential Installation.** A course to provide a probable cost of a residential installation. It will include a study of the specifications set forth for a particular structure. Two hours lecture and two hours laboratory. (3)
- ELT 1413—Motor Control Systems.** This is a course in the installation of different motor control circuits and devices. Emphasis is placed on developing the student's ability to diagram, wire, and troubleshoot the different circuits and mechanical control devices. Two hours lecture and two hours laboratory. (3)
- ELT 2424—Solid State Motor Control.** This course deals with the principles and operation of solid state motor control. This course includes instruction and practice in the design, installation, and maintenance of different solid state devices for motor control. Two hours lecture and four hours laboratory. (4)
- ELT 2613—Programmable Logic Controllers.** This course provides instruction and practice in the use of programmable logic controllers (PLC's) in modern industrial settings. This course includes instruction in the operating principles of PLC's and practice in the programming, installation, and maintenance of PLC's. Two hours lecture and two hours laboratory. (3)
- ELT 2623—Advanced Programmable Logic Controllers.** (Prerequisites: ELT 2613 and ELT 1413). This course is an advanced PLC course that provides instruction in the various operations, installations, and maintenance of electric motor controls. Also, information in such areas as sequencer, program control, block transfer used in analog input and output programming, and logical and conversion instructions. Two hours lecture and two hours laboratory. (3)

ENGLISH

- ENG 1103—Introduction to Composition.** Taught to provide basic writing skills. Writing the sentence, paragraph, and short essay with an in depth study of grammar and mechanics. (3) (Institutional credit only.)
- ENG 1113—English Composition I.** (Prerequisite: A score of 12 or above on the ACT English usage section (taken before October 28, 1989) or 15 or above on the Enhanced ACT English usage section (taken after October 28, 1989) or an Accuplacer score of 7 or more, or a passing grade in ENG 1103.) A study of the principles of effective written and spoken communication. Word and style awareness, effective sentence structure, organizational skills, and clear thought encouraged. Library orientation provided. (3)
- ENG 1123—English Composition II.** (Prerequisite: ENG 1113) A continuation of English Composition I with emphasis upon writing expository essays—particularly causal and consequential analyses, logical persuasion and argumentation, and the documented research paper. Higher level thinking skills encouraged through the writing process. (3)
- ENG 2223—American Literature I.** (Prerequisites: ENG 1113-1123) Representative prose and poetry of the United States from Colonial beginnings to Walt Whitman. (3)
- ENG 2233—American Literature II.** (Prerequisites: ENG 1113-1123) Representative prose and poetry of the United States from Walt Whitman to the present. (3)
- ENG 2323—English Literature I.** (Prerequisites: ENG 1113 and ENG 1123) A survey of English Literature from Beowulf through the ages of Neo Classicism. (3)
- ENG 2333—English Literature II.** (Prerequisites: ENG 1113 and ENG 1123) A survey of English Literature from the Age of Revolution and Romance to the present time. (3)
- ENG 2423—World Literature I.** (Prerequisites: ENG 1113 and ENG 1123) Representative prose and poetry of Asia and Europe from Ancient, Medieval, and Renaissance periods.
- ENG 2433—World Literature II.** (Prerequisites: ENG 1113 and ENG 1123) Representative prose and poetry of Europe, North America, and South America from the early 18th century to contemporary times.
- ENG 2923—Professional Writing.** (Prerequisite: ENG 1113) Designed for the student who is interested in writing as a marketable skill. Special emphasis is given to form and structure. Individualized direction in such forms as feature story, fiction, poems, and script is emphasized. (3)

EDUCATIONAL PSYCHOLOGY

- EPY 2513—Child Psychology (Human Growth and Development I).** A course which deals with the various aspects of human growth and development. Problems studied include physical, mental, social, and emotional development from infancy through adolescence. Special attention is given to the implications for education. (3)

EPY 2533—Human Growth and Development. A study of the growth and development of the human organism from conception through old age to death. Topics include changes in abilities and interests, social and emotional adjustment of each maturity level, and implications of growth and development to health professionals and others who work with people. (3)

FAMILY AND CONSUMER SCIENCE

FCS 1233—Principles of Nutrition. A study of principles involved in food selection, food preparation, and food buying. Emphasis is placed on nutritive value of foods and planning for individual needs. (3)

FCS 2813—Family Relationships. Relationships and adjustments involved in modern family life that contribute to success and happiness and marriage and family living. (3)

FORESTRY TECHNOLOGY

AGT 1313—Applied Principles of Plant Production. A course to provide information related to the growth, nutrition, and general culture of agricultural and horticultural crops. Includes instruction on photosynthesis and transpiration, plant nutrition, pest control, and reproduction. Two hours lecture and two hours laboratory. (3)

FOT 1114—Forest Measurements. Methods and techniques used in determining volume of trees utilizing all units of forest and land measures. Three hours lecture and two hours laboratory. (4)

FOT 1314—Forest Protection. Methods and techniques of controlling forest insects and diseases; identification and life cycles. Only major forest insects in southeastern U.S. are stressed. Forest fire management under controlled and uncontrolled conditions; preventing and suppressing wildfires; use of fire-fighting equipment. Two hours lecture and four hours laboratory. (4)

FOT 1414—Forest Products Utilization. A comprehensive course covering primary and secondary products derived from wood and how these are further processed and used in today's society. Two hours lecture and four hours laboratory. (4)

FOT 1714—Applied Dendrology. Classification and distinguishing characteristics of important forest trees species of U.S. with emphasis on the southern section. Three hours lecture and two hours laboratory. (4)

FOT 1813—Survey of Forestry. This course is designed to acquaint the student with the role of a forestry technician, along with the history of forestry in the United States. Emphasis will be placed on laws affecting forestry. Two hours lecture and two hours laboratory. (3)

FOT 2214—Applications of GIS/GPS in Forestry. This course includes using remote sensing, interpretation, and application of aerial photos and other remote sensing images in forestry. This course also includes the global positioning system and other remote sensing devices used in forestry. Two hours lecture and four hours laboratory. (4)

FOT 2424—Timber Harvesting. To introduce the student to the principles, methods, and equipment used in logging, lumber manufacturing, seasoning, and preservation of timber and wood products. Two hours lecture and four hours laboratory. (4)

FOT 2613—Silviculture I. Silviculture is the study of the forest ecosystem and forest development. The effects of tree planting, site preparation, and other silvicultural practices are considered in maintaining a sustainable forest ecosystem. Two hours lecture and two hours laboratory. (3)

FOT 2624—Silviculture II. Various silvicultural practices used in forests of the southeastern U.S. are covered. Uses of silvicultural techniques to meet landowner objectives are emphasized. Two hours lecture and four hours laboratory. (4)

GEOGRAPHY

GEO 1113—World Geography. A regional survey of the basic geographic features and major new developments of the nations of the world. Three hours lecture. (3)

GRAPHICS

GRA 1143—Graphic Communications. Orthographic projection; instrumental drawing, point, line, plane identities, first and second auxiliaries, computer assisted design and drawing. Includes laboratory demonstrations and implementation. Three hours lecture. (3)

HISTORY

HIS 1113—Western Civilization I. A general survey of European history from ancient times to 1660 A.D. (3)

HIS 1123—Western Civilization II. A general survey of European civilization since 1660 A.D. (3)

HIS 2213—U.S. History I. Survey of U.S. history from the period of discovering and exploration through Reconstruction. (3)

HIS 2223—U.S. History II. Survey of U.S. history from Reconstruction to the present. (3)

LANDSCAPE MANAGEMENT TECHNOLOGY

HLT 1114—Plant Materials I. A survey of common ornamental plants used in landscaping including trees, shrubs, and vines. Includes instruction in basic classification and identification procedures and in the identifying characteristics, maintenance, and use of the plants in a horticultural setting. Two hours lecture and four hours laboratory. (4)

HLT 1124—Plant Materials II. A continuation of Plant Materials I with an emphasis on foliage and flowering plants. Two hours lecture and four hours laboratory. (4)

HLT 1222—Horticulture Principles. A course designed to provide an overview of current green industry events and job opportunities in the industry and specific landscape and horticulture related topics. (2)

HLT 1513—Landscape Design I. An introduction to the concepts of landscape design. Includes instruction and practice in the use of drawing instruments and supplies and in conducting a site analysis. Two hours lecture and three hours laboratory. (3)

HLT 1523—Landscape Design II. A continuation of Landscape Design I with emphasis on preparation and presentation of site analysis and plot plans. Two hours lecture and three hours laboratory. (3)

HLT 1614—Landscape Equipment Operation and Maintenance. A course to provide instruction and practice in safe and proper operation and maintenance of landscaping equipment to include hand tools, small engines, and tractors and tractor attachments. Two hours lecture and four hours laboratory. (4)

HLT 1713—Landscape Construction. A course which provides instruction and practice in the installation of a landscape plan to include site preparation, installation of site amenities, bed preparation and planting, and shrub and tree plants. Lecture with laboratory demonstration. (3)

HLT 1813—Turfgrass Management. A course to provide instruction and practice in the identification, selection, installation, and management/maintenance of turfgrass. Lecture with laboratory demonstration. (3)

HLT 2113—Ornamental and Turf Pest Management. Provides instruction and practice in the identification and control of common lawn pests and diseases. Includes instruction in identification, pesticide use and safety, and legal aspects of pest control. Lecture with laboratory demonstration. (3)

HLT 2124—Landscape Maintenance and Weed Control. A course to provide instruction and practice in the maintenance of trees, shrubs and other green-scape features. Includes instruction in the use of herbicides and other weed control measures. Three hours lecture and two hours laboratory. (4)

HLT 2313—Landscape Business Management. A course to provide instruction and practice regarding the management of landscape operation. Includes instruction in estimating and bidding; personnel management, supervision and development; and business practices. Lecture with laboratory demonstration. (3)

HLT 2824—Irrigation and Lighting Systems. A course designed to investigate the types of irrigation/lighting systems. Discussion will include the installation and maintenance of these systems. Three hours lecture and two hours laboratory. (4)

HEALTH, PHYSICAL EDUCATION, AND RECREATION LECTURE COURSES

HPR 1213—Personal and Community Health I. A comprehensive health course which includes the application of principles and practices of healthful living to the individual and community; major health problems and the mutual responsibilities of home, school, and health agencies. (3)

HPR 1313—Introduction to Health, Physical Education and Recreation. Introduction to the objectives, literature, and organizations of the profession. Analysis of successful teaching with discussion of the responsibilities of opportunities of professional personnel. Orientation of student to opportunities in the field. (3)

HPR 1613—Physical Education in the Elementary School I. This is a study of the growth and development of children including their interests and tendencies. Educational and physical education philosophy and objectives are stressed, as well as methods of teaching. Emphasis is placed on a conceptual approach based on mechanical laws and related concepts which results in a program of physical education presented in sequential progressive problem-solving situations. Theory and laboratory. (3)

HPR 2213—First Aid. Instruction and practice in methods prescribed by the American Red Cross for C.P.R. and Standard First Aid and Personal Safety. (3)

HPR 2423—Football Theory. Theoretical study of football from an offensive and defensive standpoint, including the fundamentals of blocking, passing, tackling, charging, punting, generalship, rules, and team play. (3)

HPR 2433—Basketball Theory. Theoretical study of basketball from an offensive and defensive standpoint, including the study and teaching of the fundamentals and team organizations. (3)

HPR 2443—Athletic Training & Treatment of Injuries. A practical study of safety and first aid, taping, bandaging, and use of massage, and the uses of heat, light, and water in the treatment and prevention of injuries; conditioning of athletes as to diet, rest, work, and proper methods of procedures in training for sports. (3)

HPR 2453—Baseball Theory. Theoretical study of baseball from a coaching standpoint; study of fundamentals and team play; methods of teaching fundamentals; team organization. (3)

ACTIVITY COURSES

HPR 1131—Varsity Sports I. Freshman year. (1)

HPR 1141—Varsity Sports II. Freshman year. (1)

HPR 1491—Step Aerobics. A form of aerobic exercise in which one foot remains in contact with a stepping platform. (1)

HPR 1511—Tennis. Lectures, rules, and practice in tennis. Two hours per week. (1)

HPR 1551—Fitness and Conditioning Training I. A program designed in keeping with individual's age, body type, physical condition, and personal needs and goals. Two hours per week. (1)

HPR 1561—Fitness and Conditioning Training II. A program designed in keeping with individual's age, body type, physical condition, and personal needs and goals. Two hours per week. (1)

HPR 1761—Concepts of Wellness. A survey course that places emphasis on the various aspects of wellness and their relationship to weight control and therapeutic exercise. A study of the relationship between the various life style components and the levels of wellness is included. (1)

HPR 2131—Varsity Sports III. Sophomore year. (1)

HPR 2141—Varsity Sports IV. Sophomore year. (1)

HPR 2551—Fitness and Conditioning Training III. Program designed in keeping with individual's age, body type, physical condition, and personal needs and goals. Two hours per week. (1)

HPR 2561—Fitness and Conditioning Training IV. A program designed in keeping with individual's age, body type, physical condition, and personal needs and goals. Two hours per week. (1)

HOTEL AND RESTAURANT MANAGEMENT TECHNOLOGY

HRT 1114—Culinary Principles I. Fundamentals of food preparation and cookery emphasizing high standards for preparation of meat, poultry, seafood, vegetables, stocks, sauces, and farinaceous items. Two hours lecture and four hours laboratory. (4) (ProMgmt Course)

HRT 1123—Hospitality and Tourism Industry. An introduction to the hospitality and tourism industry. Discussions and industry observations to discover the opportunities, trends, problems, and organizations in the field. Three hours lecture. (3) (ProMgmt Course)

HRT 1214—Sanitation and Safety. Basic principles of microbiology, sanitation, and safety for a food service operation. The course studies the environmental control applications through the prevention of foodborne illnesses, cleaning materials and procedures, general safety regulations, food processing methods, first aid, and fire prevention. Familiarization with kitchen tools and equipment, terminology, and food service mathematics. Two hours lecture and four hours laboratory. (4) (ProMgmt Course)

HRT 1224—Restaurant and Catering Operations. Principles of organizing and managing a food and beverage operation. Two hours lecture and four hours laboratory. (4) (ProMgmt Course)

HRT 1413—Rooms Division Management. An operational approach to rooms division management in the hospitality industry, including front office management and housekeeping operations. Two hours lecture and two hours laboratory. (3)

HRT 2233—Food and Beverage Control. Principles and procedures involved in an effective food and beverage control system, including standards determination, the operating budget, cost-volume-profit analysis, income and cost controls, menu pricing, labor cost control, and computer applications. Two hours lecture and two hours laboratory. (3) (ProMgmt Course)

HRT 2613—Hospitality Supervision. Supervisory skills in leadership styles, communication skills, motivational techniques, employee training techniques, and evaluation methods. Two hours lecture and two hours laboratory. (3)

HRT 2713—Marketing Hospitality Services. Practical sales techniques for selling to targeted markets and developing strategic marketing plans for hospitality and tourism operations. Two hours lecture and two hours laboratory. (3) (Pro Mgmt Course)

HRT 2913—Hospitality/Tourism Internship. (Prerequisite: Sophomore Classification) Supervised work experience in hotel, restaurant or tourism management. A course which is a cooperative program between industry and education and is designed to integrate the student's technical skills with industrial experience. Firm and type of employment must be approved in advance by the instructor. Nine hours Externship, (3) 135 hours of industrial contact required.

HUMANITIES

HUM 1911—Honors Colloquium I. Students select from a list of fifty interdisciplinary topics compiled by the faculty, eight topics to be researched, and discussed during the semester. A short paper is required on each topic. Admission is by invitation only. (1)

HUM 1921—Honors Colloquium II. Students select from a list of fifty interdisciplinary topics compiled by the faculty, eight topics to be researched, and discussed during the semester. A short paper is required on each topic. Admission is by invitation only. (1)

INDUSTRIAL MAINTENANCE

IMM 1213—Industrial Hand Tools and Mechanical Components. Safe and proper use of hand tools and mechanical components commonly used by industrial maintenance mechanics and technicians. Includes instruction in the selections, use and care of components such as belts and pulleys, chains and sprockets, and bearings and seals used to transmit mechanical power. Three hour lecture with laboratory demonstration. (3)

IMM 1133—Industrial Maintenance Blueprint Reading. Blueprints, schematics, and plans used in industrial maintenance including instruction in nomenclature, different views, and symbols and notations. Lecture with laboratory demonstration. (3)

IMM 1314—Principles of Hydraulics and Pneumatics. Instruction in basic principles of hydraulics and pneumatics, and the inspection, maintenance, and repair of hydraulic and pneumatic systems. Two hour lecture, four hour lab. (4)

IMM 1413—Pump and Valve Operations. Instruction on the different types of pumps and valves used in industry and their disassembly, inspection, and repair/replacement. Two hours lecture with two hours lab. (4)

IMM 1514—Equipment Installation and Alignment. Instruction in preinstallation checks, assembly, location and layout of equipment, preparation of foundations and anchoring procedures, rigging and hoisting, and alignment and initial setup of equipment. Two hours lecture, four hours lab. (4)

IMM 1524—Preventive Maintenance and Service of Equipment. Instruction in basic maintenance and troubleshooting techniques, use of technical manuals and test equipment, and inspection/evaluation/repair of equipment. Two hours lecture, four hours lab. (4)

IMM 2114—Equipment Maintenance, Troubleshooting and Repair. Maintenance and troubleshooting techniques, use of technical manuals and test equipment, and inspection/evaluation/repair of equipment. Two hours lecture, four hours lab. (4)

IMM 1926—Supervised Work Experience in Industrial Maintenance Mechanics. A course which is a cooperative program between industry and education and is designed to integrate the student's technical studies with industrial experience. Variable credit is awarded on the basis of one semester hour per 45 industrial contact hours. (Internship) (3-6)

IMM 1936—Internship. Continuation of IMM 1926 with advance placement in the on-site industry. Prerequisite: IMM 1926. (3-6)

JOURNALISM

JOU 1111—College Publications. The laboratory course is designed to give practical experience in working with college newspaper and yearbook production. News, features, and editorial writing, make up and layout, editing, advertising and photography will be emphasized according to student need. (1)

JOU 1121—College Publications. A continuation of JOU 1111. (1)

JOU 2111—College Publications. A continuation of JOU 1121. (1)

JOU 2121—College Publications. A continuation of JOU 2111. (1)

PARALEGAL TECHNOLOGY

LET 1113—Legal Systems and Terminology. Course designed to provide a general perspective of the legal system with concentration being placed on the structure and operation of the court system. Three hours lecture. (3)

LET 1213—Legal Research. (Prerequisite: LET 1113.) Introduction to the sources and methods of Legal Research. Two hours lecture and two hours laboratory. (3)

LET 1413—Wills and Estates. Introduction to the basic concepts of inheritance and estates, probate procedure and preparation of documents. Three hours lecture. (3)

LET 1513—Family Law. Course designed to familiarize the student with the basic areas of family law; includes divorce, annulment, child custody, and child support. Three hours lecture. (3)

LET 1713—Legal Writing. (Prerequisites: LET 1113 and LET 1213.) Introduction to the organization and writing of legal documents using the sources of legal research and other legal documents. Three hours lecture and one hour laboratory. (3)

LET 2313—Civil Litigation I. (Prerequisites: LET 1113 and LET 1213.) The study and drafting of forms and pleadings used in the civil litigation process, rules of court, and interviewing clients and witnesses. Three hours lecture and one hour laboratory. (3)

LET 2323—Torts. (Prerequisite: LET 1113.) Study of civil wrongs as distinguished from breach of contract. Concentrates on types of torts, elements, and damages. Three hours lecture. (3)

LET 2333 Civil Litigation II. (Prerequisite: LET 2313.) The continuing study of the litigation process from discovery through appeal. Three hours lecture. (3)

LET 2453—Real Property I. Study of real estate laws to include rights incidental to property ownership, trust deeds, and foreclosures. Three hours lecture. (3)

LET 2463—Real Property II. (Prerequisite: LET 2453.) Emphasis on title checking, loan closings, and preparation of real estate documents such as deeds, trust deeds, etc. Course designed to provide practical experience in the checking of titles in court houses. Two hours lecture and two hours laboratory. (3)

LET 2523—Federal Bankruptcy Law. (Prerequisite: LET 1113.) Introduction to the Law with emphasis on procedures and forms. Three hours lecture. (3)

LET 2923—Internship for Paralegal. (Prerequisites: All Courses As Scheduled.) Practical experience in law office, bank, government office, or court house. Minimum of 135 clock hours. (3)

MATHEMATICS

MAT 1003—Mathematics Lab. Supplements classroom instruction with additional activities, tutorials, and exercises. Tailored to the individual student. Computer laboratory setting using Plato software. (3)

MAT 1103—Developmental Mathematics I. Includes mathematical concepts and practical techniques; present concepts of arithmetic and introduction to fundamentals of algebra. (3)

MAT 1403—Developmental Mathematics II. (Prerequisite: MAT 1103) Study of basic concepts of algebra, plane geometry, and trigonometry. (3)

MAT 1203—Beginning Algebra. A course in algebra to include signed numbers, first degree equations, products and factors, and operations with rational expressions. (3)

MAT 1213—College Mathematics I. (Arithmetic and Algebra) This course is designed to develop for the student the mathematical concepts and techniques for a program in general education. The basic concepts of arithmetic and an introduction to the fundamentals of elementary algebra are presented. Three hours lecture. (3)

MAT 1223—College Mathematics II. (Prerequisite: MAT 1213 or MAT 1233) A short course in Trigonometry to include the trigonometric functions, solution of right triangles, related angles, graphs, logarithms, oblique triangles, and complex numbers. (3)

MAT 1233—Intermediate Algebra. (Prerequisite: One year high school algebra and Accuplacer score of 58 or higher; or MAT 1203) Designed for the student whose qualifications are deficient for college algebra or technical mathematics. Serves as prerequisite for statistics. Includes algebraic factoring, fractions, problem solving, roots and radicals, quadratics, graphs, and basic geometric concepts. (3)

MAT 1313—College Algebra. (Prerequisites: High school algebra I and II and ACT math subscore of 19 or above; or Accuplacer score of 84 or higher; or MAT 1233) Linear and quadratic equations; linear and nonlinear inequalities; complex numbers; lines; functions and their graphs; circles; zeros of polynomial functions; exponential and logarithmic functions; systems of equations. (3)

MAT 1323—Trigonometry. (Prerequisites: High school algebra I and II and ACT math subscore of 19 or above; or Accuplacer score of 84 or higher; or MAT 1233) Study of solutions of right and oblique triangles; identities; trigonometric equations; radian measures; graphs of trigonometric functions; vectors; velocities. (3)

MAT 1513—Business Calculus I. (Prerequisites: MAT 1313 or high school equivalent and ACT math subscore of 22 or above) The basics of Differential Calculus with emphasis on business applications. (3)

MAT 1523—Business Calculus II. (Prerequisite: MAT 1513) The basics of Integral Calculus with emphasis on business applications. (3)

MAT 1613—Calculus I-A. (Prerequisites: MAT 1313 and MAT 1323; or high school equivalents and ACT math sub score of 22 or above) Basic theorems of analytic geometry; functions; limits, continuity, and derivatives; differentiation of functions; applications of the derivative. (For students in non-math related majors whose requirement is for only three hours of calculus.) (3)

MAT 1723—The Real Number System. (Prerequisites: Accuplacer score of 58 or above, or MAT 1203) Structure and properties of the real number system involving the use of traditional as well as alternate methods; ancient and nondecimal systems. (3)

MAT 1733—Geometry, Measurement, and Probability. (Prerequisites: Accuplacer score of 58 or above, and one year of high school algebra, or MAT 1203) Measurement in English and metrics, statistical graphs, probability, informal geometry, basic ideas and structure of algebra. (3)

MAT 1815—Calculus I. (Prerequisites: MAT 1313 and MAT 1323 or high school equivalents and ACT math subscore of 22 or above) Basic theorems of analytic geometry; functions; limits, continuity, and derivatives; differentiation of functions; applications of the derivative; the differential; indefinite integrals; the definite integral. (5)

MAT 1825—Calculus II. (Prerequisite: MAT 1815) Applications of the definite integral, exponential and logarithmic functions, hyperbolic functions, series, conics, techniques of integration, indeterminate forms, improper integrals, Taylor's formula. (5)

MAT 2103—Contemporary Mathematics. Teaches the student to perform the basic mathematical skills needed to analyze electrical and electronic circuits and systems. The student is also compelled to apply these mathematical skills to real life problems encountered in electricity and electronics. This course is designed to integrate academic mathematics and algebra with technical electricity and electronics. (3)

MAT 2113—Introduction to Linear Algebra. (Prerequisite: MAT 1815) Vector spaces, matrices, linear transformations; systems of linear equations; determinants; inner product spaces; eigenvalues and eigenvectors; mathematical induction. (3)

MAT 2323—Statistics. (Prerequisites: High school algebra I and II and ACT math subscore of 19 or above; or Accuplacer score of 84 or higher; or MAT 1233) Descriptive statistics; probability distributions; sampling distributions; estimations; hypothesis testing; and linear regression. (3)

MAT 2623—Calculus IV. (Prerequisite: MAT 1825) Geometry of space, vector valued functions, functions of several variables, partial differentiation, multiple integrals. (3)

MAT 2913—Differential Equations. (Prerequisite: MAT 1825) Solutions of first and higher order differential equations; existence theorems; solution by series; and application to problems in geometry, physics, and chemistry. (3)

MEDICAL ASSISTING TECHNOLOGY

MET 1113—Medical Terminology. This course is a study of medical language relating to the various body systems including diseases, physical conditions, procedure, clinical specialties, and abbreviations. Emphasis is placed on correct spelling and pronunciation, and the use of computer assisted software. Two hours lecture and two hours laboratory. (3)

MET 1214—Medical Business Practices. (Prerequisites: Fundamentals of Microcomputer (CPT 1114) and Medical Terminology (MET 1113) This course presents the administrative medical assistant procedures with office management; written and oral communications; manages physician's professional schedule and travel arrangements. Emphasis placed on billing, collecting and types of bookkeeping with practice situations using simulated office settings, pegboard simulation, and demonstration. Three hours lecture and two hours laboratory. (4)

MET 1313—Clinical Procedures I. (Prerequisites: Medical Terminology (MET 1113), Pharmacology for Medical Assistants (MET 1513), and CPR Health Care Provider Certification.) The purpose of this course is to introduce the student to clinical skills, emphasizing the importance of being proficient. This course also provides students with opportunities to practice and demonstrate proficiency in simulated settings and checkoffs. Two hours lecture and two hours laboratory. (3)

MET 1323—Clinical Procedures II. (Prerequisite: Clinical Procedures I (MET 1313)) This course is a continuation of Clinical Procedures I and will expand the student's knowledge of the more complex activities encountered in the physician's office. The clinical duties include maintaining surgical asepsis, instructing patients in preparation for radiologic and sonographic studies, performing EKG's, preparing and administering medications as directed by the physician, and providing mobility assistance. Two hours lecture and two hours laboratory. (3)

MET 1413—Medical Law and Ethics. This course covers medical law, ethics, acts; legal relationship of physician and patient; legal responsibilities of the medical assistant; and professional liability. Three hours lecture. (3)

MET 1513—Pharmacology for Medical Assistants. The course reflects basic theory and clinical information related to drugs, including classifications, source, dosages and measurements, regulatory requirements, and basic principles of drug administration. At all times, safety is emphasized for the health professional administering the medication and the patients receiving the medication. Accuracy is stressed. Three hours lecture and three hours laboratory. (3)

MET 2224—Computer Concepts for Medical Assistants. (Prerequisite: Fundamentals of Microcomputer (CPT 1114)) This course will introduce students to the capabilities of a medical practice management software program typical of those currently used in doctors' offices. After completion of this course, the students will have knowledge about working with patient accounts, insurance claim forms, and handling reports dealing with management of the medical practice. Two hours lecture and four hours laboratory. (4)

MET 2234—Medical Insurance. (Prerequisite: Medical Terminology (MET 1113)) The purpose of this course is to acquaint the student with different types of insurance, including, disability, Worker's Compensation, Medicare, Medicaid, Medicare-Medicaid group plans such as Blue Cross and Blue Shield, and Civilian Health and Medical Program of the Uniformed Services (CHAMPUS). Practical approach to insurance billing; basic medical and insurance abbreviations, terminology, ICD9CM and CPT coding will be presented. Three hours lecture. (4)

MET 2334—Medical Laboratory for Medical Assistants. This course covers techniques of the clinical laboratory including competent use of the microscope, and understanding the theory and knowledge of the common laboratory tests performed in the physician's office. Develops proficiency in laboratory and quality assurance procedures including collection, preparation and processing of specimens, urinalysis, hematology, and biopsy; as well as accurately reporting test results commonly performed in a physician's office. Three hours lecture and two hours laboratory. (4)

MET 2612—Clinical Review. This summary course is designed to review the skills, knowledge, and abilities acquired during the didacticum. This course will serve to assist the student in preparing for the certification exam, the review of critical clinical skills and professional development issues, as well as first aid and cardiopulmonary resuscitation. Two hours lecture. (2)

MET 2716—Externship. This course includes supervised experience in medical offices to provide student with a comprehensive application of administrative and clinical skills. This course is designed to give the student an opportunity to discuss, evaluate, and share learning experiences; designed to strengthen learning situations brought up in a clinical externship. One hour lecture and fifteen hours laboratory. Successful completion of all freshman and sophomore courses is required. Concurrent registration in Clinical Review (MET 2612). (6)

MODERN FOREIGN LANGUAGE

MFL 1113—Elementary French I. This course is designed to develop basic language skills; reading, speaking, and writing. Classroom and laboratory drills are employed. Extensive study guides are provided, and daily test and quizzes are given.* (3)

MFL 1123—Elementary French II. (Prerequisite: MFL 1113) Special drill on verb forms and uses, as well as idiomatic vocabulary, by means of oral and written exercises. Extensive study guides are provided, and tests and quizzes are given at every classroom and laboratory session.* (3)

MFL 1213—Elementary Spanish I. This course is designed to develop basic language skills; reading, speaking, and writing. Tapes are used to develop correct pronunciation. Drills on grammar through written and oral exercises are used in class work. Extensive study guides are provided, and tests and quizzes are given during every classroom and laboratory session.* (3)

MFL 1223—Elementary Spanish II. (Prerequisite: MFL 1213) Special attention is given to irregular verbs and subjunctive mood. Continued use of the language laboratory is required. Study guides are provided and tests and quizzes are given during every classroom and laboratory session.* (3)

MFL 2113—Intermediate French I. (Prerequisites: MFL 1113 and MFL 1123, or two years of high school French and consent of instructor) A review of French grammar and continued development of basic language skills. Reading materials are used which have literary and cultural value. Extensive study guides are provided, and tests and quizzes are given during every class session. (3)

MFL 2123—Intermediate French II. (Prerequisite: MFL 2113) Literary and cultural appreciation of the language and the country is enhanced by further reading in class and by special reports. Extensive study guides are provided, and tests and quizzes are given during every class session. (3)

MFL 2213—Intermediate Spanish I. (Prerequisites: MFL 1213 and MFL 1223, or two years of high school Spanish and consent of instructor.) A verb and grammar review and further development of language skills. Reading materials used have literary and cultural value. Recording equipment is available for student's use. Extensive study guides are provided, and tests and quizzes are administered during every class session. (3)

MFL 2223—Intermediate Spanish II. (Prerequisite: MFL 2213) Special attention is given to study of culture and civilization through reading. Recording equipment permits the student to record, listen, and compare his own use of the language with Spanish-speaking models. Extensive study guides are provided, and tests and quizzes are administered during every class session. (3)

*NOTE: A student enrolled in elementary French or Spanish class is required to spend at least one additional hour each week in the language laboratory.

MANUFACTURING TECHNOLOGY (Computer Integrated)

MFT 2813—Programmable Logic Controller Maintenance and Troubleshooting. This course provides hands-on training in systematic troubleshooting techniques of PLC and RS Logix software systems. The student is taught how to follow an established troubleshooting procedure and is given real troubleshooting problems in the Automated Manufacturing lab. In addition, troubleshooting software is used to simulate real PLC problems. Two hours lecture and two hours laboratory. (3)

ROT 1113—Fundamentals of Robotics. This course is designed to introduce the student to industrial robots. Topics to be covered include robotics history, industrial robot configurations, operation, and basic programming. Two hours lecture and two hours laboratory. (3)

ROT 1313—Industrial Robotics. This course teaches the operating systems and advanced programming methods of industrial robots. Actual industrial grade robots are used to train the student in the areas of operation, maintenance, troubleshooting, service procedures, and robotics applications. Two hours lecture and two hours laboratory. (3)

MEDICAL LABORATORY TECHNOLOGY

MLT 1111—Fundamentals of Medical Laboratory Technology. Introduction to lab safety, microscope, lab glassware, venipuncture, quality assurance, and equipment. Laboratory organization, medical ethics, and employment opportunities will be presented. Two hours laboratory. (1)

MLT 1212—Urinalysis/Body Fluids. Introduction to urinalysis and laboratory analysis of miscellaneous body fluids. Basic principles of routine and special urine tests, specimen examination through laboratory work. Theory and test profiles presented for miscellaneous body fluids with correlation to diseased states. One hour lecture and two hours laboratory. (2)

MLT 1313—Clinical Hematology I. A study of the function of blood, morphology, and maturation of normal cells, blood cell counts, differentials of white cells, and blood collection and handling. Included is the study of abnormal cell morphology and diseases involving blood cells and test procedures used in laboratory diagnosis of hematological disease (anemia, leukemia, etc.). Two hours lecture and two hours laboratory. (3)

MLT 1324—Clinical Hematology II. The study of abnormal cell morphology and diseases involving blood cells, test procedures used in laboratory diagnosis of hematological disease, normal and abnormal hemostasis, and diagnostic procedures for evaluation of bleeding abnormalities and anticoagulant therapy. Three hours lecture and two hours laboratory. (4)

MLT 1413—Clinical Immunology/Serology. Basic principles of serology/immunology; theory and performance of routine serology tests. Two hours lecture and two hours laboratory. (3)

MLT 1515—Clinical Chemistry. (Prerequisites: CHE 1213 and CHE 1211, CHE 1223 and CHE 1221, or CHE 1313 and CHE 1311, and CHE 1413 and CHE 1411) Study of human biochemistry as an aid in the diagnosis of disease processes. Chemistry procedures performed on body fluids for aiding in diagnosis of disease processes. Three hours lecture and four hours laboratory. (5)

MLT 2424—Immunoematology. Collection, processing, storage, and utilization of blood components. Study of immunological principles and procedures for blood typing, cross matching, antibody detection, and identification. Investigation of hemolytic disease of the newborn. Two hours lecture and four hours laboratory. (4)

MLT 2612—Parasitology. This course covers the morphology, physiology, life cycles, and epidemiology of parasites of animals with emphasis on human pathogenic parasites. Identification of the parasites from human material is also included. One hour lecture and two hours laboratory. (2)

MLT 2614—Pathogenic Microbiology. Basic skills, principles, and techniques for the staining, culturing, isolation, and identification of microorganisms of medical importance are emphasized in this course. Included are techniques used in determining the sensitivity of pathogenic bacteria to different antibiotic and other drugs. Two hours lecture and four hours laboratory. (4)

MLT 2813—Clinical Instrumentation/Introduction to Computers. A review of various types of instruments found in the clinical laboratory is emphasized in this course. Included are operation, calibration, quality control, fundamentals of microcomputer applications, and troubleshooting. (Two hours lecture and two hours lab) (3)

MLT 2916—Clinical Practice I. (Prerequisites: MLT 1313, MLT 1324, and MLT 1413 with a grade of C or above.) Clinical practice and didactic instruction in a clinical affiliate. Areas covered are hematology and immunology. Forty hours a week for 6 weeks. (6)

MLT 2926—Clinical Practice II. (Prerequisites: MLT 1515, MLT 2322, MLT 1212 with a grade of C or above) Clinical practice and didactic instruction in a clinical setting. Areas covered are clinical chemistry and urinalysis. Forty hours a week for 8 weeks. (6)

MLT 2936—Clinical Practice III. (Prerequisites: MLT 2715, MLT 2424, and MLT 2611 with a grade of C or above) Clinical practice and didactic instruction in a clinical setting. Areas covered are immunoematology and microbiology. Forty hours a week for 8 weeks. (6)

BUSINESS AND MARKETING MANAGEMENT TECHNOLOGY

MMT 1113—Marketing I. Study of principles and problems of marketing goods and services and methods of distribution from producer to consumer. Types, functions, and practices of wholesalers and retailers and efficient techniques in the development and expansion of markets. Three hours lecture. Prerequisite: None. (3)

MMT 1123—Marketing II. (Prerequisite: MMT 1113). A continuation of MMT 1113. Three hours lecture. (3)

MMT 1313—Salesmanship. Basic principles and techniques of salesmanship and their practical application. Topics include basic elements of consumer behavior, developing selling strategies, closing and servicing a sale, and developing consumer relations. Two hours lecture and two hours laboratory. (3)

MMT 1323—Advertising. The role of advertising as a promotional tool. Topics included are product and consumer analysis, media selection, and creation of advertising. Two hours lecture and two hours laboratory. (3)

MMT 1413—Merchandising Math. Study of the mathematical calculations involved in the merchandising process. Fundamental principles and operations in buying, pricing, and inventory control. Three hours lecture. (3)

MMT 2213—Management. Study of the basic principles and functions of management. Special emphasis on planning, organizing, directing, staffing, and controlling. Three hours lecture. (3)

MMT 2233—Human Resource Management. Objectives, organization, and functions of human resource management. Emphasis is placed on selection and placement, job evaluation, training, education, safety, health, employer-employee relationships, and employee services. Three hours lecture. (3)

MMT 2243—Marketing Management Decision Making. (Prerequisite: MMT 1123.) The study of effective marketing management decision making through case study analysis. Three hours lecture and two hours laboratory. (3)

MMT 2313—E-Commerce Marketing. (Prerequisite: CPT 1113, MMT 1113, and MMT 1323.) This course introduces the fundamental opportunities and challenges associated with e-commerce activities. Topics include: designing the user interface, web security, electronic payment systems, promotion, and legal issues included in creating a functioning on-line business. Three hours lecture. (3)

MMT 2323—Internet Marketing. (Prerequisites: CPT 1113, MMT 1113, and MMT 1123). Study of effective marketing principles as they apply to the electronic market place. Three hours lecture. (3)

MMT 2423—Retail Management. Study of retailing processes, including functions performed, principles governing effective operation, and managerial problems resulting from current economic and social trends. (3)

MMT 2513—Entrepreneurship. (Prerequisite: ACC 1113 or ACC 1213 and MMT 1323.) Overview of activities that are involved in planning, establishing and managing a small business enterprise. Topics to be covered will include planning, location, advertising, analysis, financing and the development of a complete business plan. Three hours lecture and two hours laboratory. (3)

MMT 2913—Internship in Business and Marketing Management Technology. (Prerequisite: Permission of the instructor.) Direct application of concepts and theory of marketing management technology. Students will work in a marketing related environment. Nine hours externship. (3)

MACHINE TOOL AND DIE TECHNOLOGY

MST 1114—Power Machinery I. A course in the operation of power machinery. Includes instruction and practice in the operation of lathes, drill presses, and vertical mills. Two hours lecture and four hours laboratory. (4)

MST 1124—Power Machinery II. A continuation of Power Machinery I with emphasis on more advanced applications of lathes, mills, shapers, and precision grinders. Two hours lecture and four hours laboratory. (4)

MST 1313—Machine Tool Mathematics. An applied mathematics course designed for machinists. Includes instruction and practice in algebraic and trigonometric operations essential for successful machining. (3)

MST 1423—Advanced Blueprint Reading. A continuation of Blueprint Reading with emphasis on advanced feature of technical prints. Includes instruction on the identification of various projections and views and on different assembly components. (3)

MST 1613—Precision Layout. An introduction to the concepts and practice of layout for machining operations. Includes instruction and practice in the use of layout instruments. Two hours lecture and two hours laboratory. (3)

MST 2134—Power Machinery III. A continuation of the Power Machinery II course with emphasis on advanced applications of the engine lathe, milling, and grinding machine. Two hours lecture and four hours laboratory. (4)

MST 2143—Power Machinery IV. A continuation of Power Machinery III with emphasis on highly advanced operations on the radial arm drill, milling machine, engine lathe, and precision grinder. Two hours lecture and three hours laboratory. (3)

MST 2713—Computer Numerical Control Operations I. An introduction to the application of computer numerical control (CNC) and computer assisted manufacturing (CAM) techniques and practices. Includes instruction and practice related to the use of the Cartesian coordinate system, programming codes and commands and tooling requirements for CNC/CAM machines. Two hours lecture and two hours laboratory. (3)

- MST 2723—Computer Numerical Control Operations II.** A continuation of Computer Numerical Control Operations I. Includes instruction in writing and editing CNC programs, machine setup and operation, and use of CAM equipment to program and operate CNC machines. Two hours lecture and two hours laboratory. (3)
- MST 2813—Metallurgy.** An introduction to the concepts of metallurgy. Includes instruction and practice in metal identification, heat treatment, and hardness testing. Two hours lecture and two hours laboratory. (3)
- MST 2914—Special Problem.** A course designed to provide the student with practical application of skills and knowledge gained in other Machine Tool and Die courses. The instructor works closely with the student to insure that the selection of a project will enhance the student's learning experience. Two hours lecture and four hours laboratory. (4)
- TDT 1123—Die Repair.** An introduction to the repair and maintenance of industrial dies, including practice using industrial dies. Two hours lecture and two hours laboratory. (3)
- TDT 1133—Die Design I.** An introduction to the design of industrial dies. Includes instruction and practice in calculations and processes of die design. Lecture with laboratory demonstration. (3)
- TDT 2114—Jigs, Fixtures, and Tools.** A course to provide students with specialized skills associated with the design and fabrication of work holding devices including jigs, fixtures, and other tools. Two hours lecture and four hours laboratory. (4)
- TDT 2153—Die Design II.** A continuation of Die Design I. Includes instruction and practice in designing different types of dies used in industry. One hour lecture and four hours laboratory. (3)
- TDT 2163—Die Fabrication II.** A continuation of Die Making I with emphasis on fabrication of complex types of dies. Two hours lecture and two hours laboratory. (3)
- TDT 2173—Die Fabrication III.** A continuation of Die Making II. Includes instruction and practice in fabrication of compound dies and the use of computerized traveling wire electrical discharge machine. Lecture with laboratory demonstration. (3)
- TDT 2183—Special Project.** A course to provide the student with practical application of skills and knowledge gained through other courses in the Tool and Die Making Technology program. Involves application of skills learned in other courses to design, produce, and test an industrial quality die. Two hours lecture and two hours laboratory. (3)
- TDT 2234—Computer Numerical Control Operations III.** A continuation of Computerized Numerical Control Operations II with special emphasis on die making operations. Includes instruction and practice in the use of the traveling wire electrical discharge machine. Two hours lecture and four hours laboratory. (4)

MUSIC (University Parallel)

CURRICULUM IN BAND INSTRUMENTS

Development of technique, musical style, interpretation, and musicianship: emphasis is placed on ensemble playing. The materials used are selected from all periods of musical composition. Performance in recital is required for band instrument majors.

CURRICULUM IN GUITAR

To give the student a workable knowledge of the guitar and sufficient technique to incorporate the instrument into a variety of teaching situations. Introduces student to the basic elements of music and provides the opportunity to study the guitar in a structured manner.

CURRICULUM IN ORGAN

Study begins with manual touch, pedal technique, and studies for the independence of the hands and feet. Literature is in keeping with needs of student. Performance in recital is required for organ majors.

CURRICULUM IN PIANO

Study begins with a review of major and minor scales, chords, and arpeggios. Student is required to study compositions from Baroque, Classic, Romantic, and Modern Schools, but the literature will be selected to fit individual needs of student. Performance in recital is required for piano majors.

CURRICULUM IN VOICE

Study begins with breath control, tone production, intonation, enunciation, and interpretation. Literature used will be English and Italian Art Songs, German Lieder, French Art Songs, operatic arias, and solos from the oratorios. These will be gauged to the ability of each student, but a definite amount of literature must be covered each semester. Nonvoice majors will study the same type of literature as voice majors, but the material chosen will be less difficult. Performance in recital is required for voice majors. Students enrolled in applied voice are required to be in the Northeast Chorus.

APPLIED MUSIC MUSIC EDUCATION MAJOR SERIES

Brass	MUA 1172-1182-2172-2182
Organ	MUA 1362-1372-2362-2372
Percussion	MUA 1472-1482-2472-2482
Piano	MUA 1572-1582-2572-2582
Voice	MUA 1772-1782-2772-2782
Woodwinds	MUA 1872-1882-2872-2882

**APPLIED MUSIC
MAJOR SERIES**

Brass	MUA 1173-1183-2173-2183
Organ	MUA 1363-1373-2363-2373
Percussion	MUA 1473-1483-2473-2483
Piano	MUA 1573-1583-2573-2583
Voice	MUA 1773-1783-2773-2783
Woodwinds	MUA 1873-1883-2873-2883

NON-MAJOR SERIES

Brass	MUA 1141-1151-2141-2151
Guitar	MUA 1211-1221-2211-2221
Organ	MUA 1331-1341-2441-2451
Percussion	MUA 1441-1451-2441-2451
Piano Class (Music major)	MUA 1511-1521-2511-2521
Voice	MUA 1711-1721-2711-2721
Woodwinds	MUA 1841-1851-2841-2851
Piano (Non-major)	MUA 1541-1551-2541-2551

NOTE: A one hour applied music course will consist of two one hour class lessons or one half hour private lesson per week. A student desiring to study an instrument as an elective will register for a one hour course unless the instructor believes that the student's proficiency warrants his registering for a two or three hour course.

ENSEMBLES (BAND)

MUO 1111—Band I. Regular practice periods each week plus additional sessions when needed. Practice includes full band rehearsal, marching drill, and ensemble work. (1)

MUO 1121—Band II. (1)

MUO 2111—Band III. (1)

MUO 2121—Band IV. (1)

ENSEMBLES (SMALL BAND GROUPS)

MUO 1141—Small Band Groups I. Brass, woodwind and percussion ensembles. Study and performance of music literature written for small brass, woodwind and percussion groups throughout the history of music. (1)

MUO 1151—Small Band Groups II. (1)

MUO 2141—Small Band Groups III. (1)

MUO 2151—Small Band Groups IV. (1)

ENSEMBLES (STAGE BAND)

MUO 1171—Stage Band I. Jazz band. Study and performance of jazz and swing literature with opportunities for individual improvisation and ensemble jazz experience. (1)

MUO 1181—Stage Band II. (1)

MUO 2171—Stage Band III. (1)

MUO 2181—Stage Band IV. (1)

ENSEMBLES (CHORUS)

MUO 1211—Chorus I. Objective of the course is to create interest in choral development. Public appearances are made throughout the year. Student is required to perform in these public appearances and at the yearly choral festival. Ensembles chosen from this group. (1)

MUO 1221—Chorus II. (1)

MUO 2211—Chorus III. (1)

MUO 2221—Chorus IV. (1)

MUO 1241, 1251, 2241, and 2251—Small Singing Groups. Study and performance of music literature written for small singing groups of a serious nature as well as popular or contemporary music literature. (1)

LECTURE AND THEORY COURSES

MUS 1113—Music Appreciation. To acquaint the student with music itself and the cultural eras in which it was created. Survey of music history and development of music. (3)

MUS 1123—Music Survey (Majors). Listening course, designed to acquaint the music major with a broad overview of musical style and repertoire from antiquity to the present. (3)

MUS 1133—Fundamentals of Music. Provides the student with basic knowledge of notations, scales, keys, rhythm, intervals, triads, and their inversions. (3)

MUS 1214—Music Theory I. A study of elementary materials of music through sightsinging, dictation, partwriting, and keyboard work. Analysis of representative works of the 18th and 19th centuries. (4)

MUS 1224—Music Theory II. (4)

MUS 2214—Music Theory III. (4)

MUS 2224—Music Theory IV. (4)

MUS 1911, 1921, 2911, 2921—Recital. Required performance of solo and ensemble literature by students majoring in music. Attendance at departmentally approved musical performances is required. (1)

MUS 2413—Survey of Commercial Music Literature I. A survey course designed to acquaint the student with the major artists, literature, and stylistic features of the various types of commercial music found in the professional music workplace. Extensive listening to recorded blues, jazz, folk, rock, pop, and country recordings is required. (3)

MUS 2423—Survey of Commercial Music Literature II. A continuation of MUS 2413. (3)

MUSIC (Country-Western)

APPLIED MUSIC KEYBOARD

MCW 1511—Keyboard I. Objective of course is to provide a foundation of basic music for the student who wishes to become a performer of music in the Country/Western style. Designed to give a thorough knowledge of the keyboard through the study of scales, chords, chord progression, and improvisation in the Country/Western style. (1)

MCW 1521—Keyboard II. (1)

MCW 2511—Keyboard III. (1)

MCW 2521—Keyboard IV. (1)

FIDDLE

MCW 1642—Fiddle I. Fundamentals in performance on fiddle study begins with the basics of the instrument and continues through four semesters. Country style of “fiddling” is emphasized. (2)

MCW 1652—Fiddle II. (2)

MCW 2642—Fiddle III. (2)

MCW 2643—Fiddle III. (3)

MCW 2652—Fiddle IV. (2)

MCW 2653—Fiddle IV. (3)

GUITAR/BANJO

MCW 1672—Guitar/Banjo I. Fundamentals in performance on banjo and guitar. Study begins with the basics of the instruments and continues through four semesters. Student progresses as far and as fast as his background and equipment will permit. (2)

MCW 1682—Guitar/Banjo II. (2)

MCW 2672—Guitar/Banjo III. (2)

MCW 2673—Guitar/Banjo III. (3)

MVW 2682—Guitar/Banjo IV. (2)

MCW 2683—Guitar/Banjo IV. (3)

ENSEMBLES (INSTRUMENTAL)

MCW 1141—Instrumental Ensemble I. This ensemble is a performance group and serves also as a back up group for the Country/Western Vocal Ensemble. (1)

MCW 1151—Instrumental Ensemble II. (1)

MCW 2141—Instrumental Ensemble III. (1)

MCW 2151—Instrumental Ensemble IV. (1)

ENSEMBLES (VOCAL)

MCW 1241—Vocal Ensemble I. Course designed for the purpose of group singing in the Country/Western style. The ensemble may perform as a full chorus or as small groups with soloists drawn from the entire group. (The instrumental ensemble will provide accompaniment for all aspects of this performance group.) (1)

MCW 1251—Vocal Ensemble II. (1)

MCW 2241—Vocal Ensemble III. (1)

MCW 2251—Vocal Ensemble IV. (1)

NURSING

NUR 1011, 1021, 2031, 2041—Nursing Membership Organization. The course(s) is designed to enhance the member within the discipline of nursing role through participation in student nursing organizations. Students may choose to participate in either or both nursing organizations offered on campus. The two organizations are the MS Organization for Associate Degree Nursing (MOSA) and the Christian Nurses Organization (CNO). The 3rd digit of the course number would indicate the semester of enrollment in the nursing program. (1 hour credit) Fall, Spring (1)

NUR 1101—Nursing Process Transition. Required of students who enter program with advanced placement. Orients student to the nursing process as taught in the program; prepares student to use the learning materials to meet program objectives. Validation of nursing knowledge and skills included. Self study activities, skills laboratory performance, counseling and self evaluation included. Study program arranged with Assistant Academic Head. (1)

NUR 1118—Nursing Fundamentals. (Prerequisites: BIO 1514 and BIO 1524.) The nursing process is introduced with emphasis on assessment of adults. Basic human needs and developmental tasks are viewed from the theoretical frameworks of Maslow and Erikson as they relate to the adult client experiencing stress due to normal variations and/or threats to human needs. Concepts of caring and interpersonal relationships are integrated throughout course content. The interpersonal component focuses on the geriatric client through the life review process. Nursing skills are taught, demonstrated, and evaluated. (Five hours lecture and nine hours laboratory/clinical per week.) (8)

NUR 1121—Nursing Mathematics (Elective). A self-paced course which utilizes review of basic mathematical concepts to refresh computational skills. Systems of measurement and conversion factors utilized in scientific problem solving are introduced. The Dimensional Analysis Method of problem solving for dosage and solution calculations is explained. (1)

NUR 1131—Nursing Heritage (Elective). A brief history of the Northeast Mississippi Community College Associate Degree Program is presented. Students conduct library research to gather knowledge regarding the development of nursing across time and to identify important historical figures in nursing and their contributions to the profession. (1)

NUR 1141—Nursing Case Studies (Elective). In-depth analysis of selected case studies will be fostered utilizing interactive computer software and critical analysis of client case studies selected in area of student interest to enhance critical thinking and the evaluation of the nursing process. (1)

NUR 1151—Learning Strategies for Nursing (Elective). This course is designed to help the beginning level associate degree nursing student adapt to the nursing curriculum and facilitate learning. The course provides methods for improving reading, note taking, study skills, testtaking strategies, and critical thinking. (1)

NUR 1161—Nursing Pharmacology (Elective). (Prerequisite: Admission to ADN program) This overview of pharmacology focuses on the nurse's responsibility in drug administration. Drug categories are utilized to identify uses, major side-effects, interactions and essential nursing knowledge. One hour per week. (1)

NUR 1229—Nursing Care of the Family. (Prerequisites: NUR 1118, prerequisite or corequisite EPY 2533.) The nursing process continues with emphasis on analysis and planning of care for the family in hospital and community settings. The interpersonal component focuses on the family. Planned assessment and teaching interventions are directed toward family members. Six hours lecture and nine hours of clinical/laboratory per week. (9)

NUR 1333—Nursing Externship Elective. (Prerequisites: NUR 1118, NUR 1229) This elective course is designed to provide the rising sophomore nursing student with a structured opportunity to strengthen clinical skills through direct supervision and practice within the hospital setting. The student nurse will work in concert with designated clinical preceptors to accomplish course objectives. Development of skills in areas of assessment, critical-thinking, communication, organization, and personal accountability will be focal points of this course. (Summer only) Students will be expected to work a minimum of 200 hours or a maximum of 320 hours. (3)

NUR 2333—Nursing Trends and Issues. (Prerequisites: All first year courses. Corequisite NUR 2339.) This course explores the development of self as a member of the nursing profession. Management aspects are addressed along with discussion of historical influences and trends in health care. The Nurse Practice Act is explored as the ethical and legal framework for the practice of nursing. Three hours of lecture per week. (3)

NUR 2339—Nursing Care of the Adult I. (Prerequisites: NUR 1118, 1229, and all freshman level courses. Corequisites: NUR 2333, MAT 1223 or higher.) The nursing process continues with emphasis on the implementation of care for adult clients experiencing deprivations and/or threats to human needs. Concepts are expanded through lecture, laboratory, and clinical experiences. The implementation of care for adult clients with psychosocial deprivations is included. Five (5) hours of lecture, twelve (12) hours of clinical/lab per week. (9)

NUR 2443—Nursing Readiness Evaluation and Computer Application. (Prerequisites: NUR 2333, 2339, all freshman courses) This course focuses on a self-monitored, self-evaluated nursing knowledge, skills, and work readiness. Legal and ethical issues as they relate to nursing practice are addressed. The application of critical thinking to nursing practice is approached via seminars, computer tutorials, and diagnostic evaluation. (3)

NUR 2449—Nursing Care of the Adult II. (Prerequisites: all freshman level courses, MAT 1233, NUR 2339, NUR 2333. Corequisite: NUR 2443.) The nursing process continues with emphasis on the evaluation of care for the adult client experiencing deprivations and/or threats to human needs. Emphasis is placed on decision-making skills and critical thinking. Care for clients with psychosocial deprivations is included. (Five hours lecture and twelve hours clinical/laboratory per week.) (9)

CLINICAL FACILITIES

Clinical experiences are available through contractual arrangements with Mississippi community health care institutions, both public and private, which include: Baptist Memorial Hospital-Booneville; Magnolia Regional Health Center, Corinth; North Mississippi Medical Center, Tupelo and Iuka; Tippah County Hospital, Ripley; Baptist Memorial Hospital-Union County, New Albany; Ripley Manor, Ripley; Longwood Manor, Booneville; Alcorn Care Inn, Corinth; Superior Home Health, Lee County Health Department, Corinth Surgery Center, North Mississippi State Hospital, Gilbert's Home Health, Landmark Nursing and Rehabilitation Center.

PHILOSOPHY AND BIBLE

PHI 1113—Old Testament Survey. A study of the Old Testament covering recorded events prior to Abraham and the history of the Hebrew nation as revealed in the books of history, prophecy and poetry. (3)

PHI 1133—New Testament Survey. A study of the New Testament covering the life of Christ and the establishment of the early church as presented in the Gospels, Acts, and the other New Testament Books. (3)

PHI 2113—Introduction to Philosophy I. An introduction to systematic and philosophical thinking and study of significant people and trends of philosophy both past and present. The emphasis is on learning how to think properly and how to come to grips with "proper" thinking of great philosophers. (3)

PHYSICS

- PHY 1114—Astronomy I.** Study of the solar system. Lectures, demonstrations in astronomy, laboratory experiences in celestial mechanics and light, and observations through an optical telescope in an integrated lecture-laboratory sequence. (Lecture three hours, laboratory two hours in the day or at night.) (4)
- PHY 2244—Physical Science Survey I.** Lectures, demonstrations, and laboratory exercises including a survey of physics and astronomy in an integrated lecture. Three hours lecture and two hours laboratory. (4)
- PHY 2254—Physical Science Survey II.** Lectures, demonstrations, and laboratory exercises including a survey of chemistry, geology, and meteorology in an integrated lecture. Three hours lecture and two hours laboratory. (4)
- PHY 2414—General Physics I.** (Prerequisites: MAT 1313 and MAT 1323 or MAT 1815) Fundamental laws of mechanics, heat, and sound. Three hours lecture and three hours laboratory. (Satisfies physics requirement for pre-pharmacy and pre-medical students.) (4)
- PHY 2424—General Physics II.** (Prerequisite: PHY 2414) A continuation of PHY 2414. A study of light, electricity, magnetism, and an introduction to modern physics. Three hours lecture and three hours laboratory. (4)
- PHY 2514—General Physics 1A.** (Prerequisite: MAT 1815) Physics for science and engineering fields. General physics taught with the aid of calculus. Emphasizes Newtonian mechanics, conservation laws, fluids, simple harmonic motion, and gravitation. Three hours lecture, one hour drill, and two hours laboratory. (4)
- PHY 2524—General Physics IIA.** (Prerequisite: PHY 2514) Physics for science and engineering fields. A continuation of PHY 2514. Emphasizes waves, magnetism, and electricity, optics and an introduction to modern physics. Three hours lecture, one hour drill, and two hours laboratory. (4)

PRACTICAL NURSING EDUCATION

- PNV 1113—Basic Nutrition.** This course consists of a study of nutrition for a normal and healthy person. Digestion, metabolism, and diet therapy are introduced. Three hours lecture. (3)
- PNV 1312—Growth and Development.** This course is a study of the normal growth processes of humans from infancy to death, including physical, emotional, social, and intellectual aspects. Two hours lecture. (2)
- PNV 1412—Geriatric Nursing.** This course uses the nursing process to teach the care of the geriatric patient. Clinical experience in a long term facility is a component of this course. One hour lecture and three hours clinical. (2)
- PNV 1425—Fundamentals of Nursing.** This course provides the student with knowledge and skills necessary to care for the patient. Study includes beginning use of the nursing process; cause and prevention of illness; patient, family and community health care provisions and resource agencies available. Included is preparation to assist the patient in meeting basic living needs. Laboratory and clinical experiences are provided, considering all age groups. Five hours lecture. (5)

PNV 1435—Fundamentals of Nursing Lab/Clinical. This course provides demonstrations, supervision, and practice for the student to master fundamental nursing skills. Ten hours laboratory and three hours clinical. (5)

PNV 1513—Pharmacology. This course is designed to provide the student with appropriate basic theoretical and clinical information related to drugs, including: classifications, sources, dosages, and measurements, regulatory requirements and basic principles of drug administration. Two hours lecture and two hours laboratory. (3)

PNV 1615—Medical/Surgical Nursing. This course includes the disorders of the various systems of the body. The student learns to interpret signs and symptoms indicating condition of the adult patient through adaptations in personal care, sleep and rest, nutrition and fluids, elimination, body alignment, environment, emotional health, spiritual comfort, mental hygiene, and diversion and recreation. Eight hours lecture. (5)

PNV 1624—Medical/Surgical Nursing Lab and Clinical. Supervised clinical experience for application of medical/surgical theory. Develop skills in the nursing process by applying principles and knowledge gained in preceding courses. Two hours lab and 24 hours clinical. (4)

PNV 1633—Alterations in Adult Health. In this course, the student utilizes the nursing process to assist in meeting daily needs of patients with selected medicalsurgical disorders and nursing skills are introduced. Emphasis is placed on developing and demonstrating an understanding of the role of the practical nurse functioning as an effective team member. Three hours lecture. (3)

PNV 1644—Alterations in Adult Health Lab and Clinical. This course includes supervised clinical experience for application of medical/surgical theory. Develop skill in the nursing process by applying principles and knowledge gained in preceding courses. Two hours laboratory and nine hours clinical. (4)

PNV 1717—Maternal-Child Nursing. This course uses the nursing process to teach care for the expectant mother from conception to delivery, including newborn, child, and the family unit during normal and complicated conditions. Clinical experience includes perinatal labor and delivery, postpartum, newborn, and pediatrics. Four hours lecture and eight hours clinical. (7)

PNV 1813—Psychiatric Concepts. This course provides an introduction to mental health concepts. Emphasis is placed on normal as well as abnormal behavior in application of principles of effective therapeutic communication. Clinical experience will provide application of previously learned theory. Two hours lecture and four hours clinical. (3)

PNV 1912—Nursing Transition. This course further develops decision making skills and promotes an interest in continued professional development. Legal aspects of nursing and employment opportunities and responsibilities as well as preparation for the State Board Exam will be included. One hour lecture and three hours clinical. (2)

POLITICAL SCIENCE

PSC 1113—American National Government. Survey of the organizations, political aspects of and basis for American government. (3)

PSC 1123—American State and Local Government. Relationship between states and federal government, and between states and their subdivisions. (3)

PSYCHOLOGY

PSY 1513—General Psychology. This course includes a broad range of general psychological (cognitive, emotional, behavioral, psychosocial, biopsychological, and developmental) terms, concepts, principles, methods, and theories. It will involve the promotion of critical and independent thinking through reading, advanced writing, and discussion activities among students in these respective topic areas associated with current research and ethical issues. (3)

PSY 2133—Laboratory in Psychology: Human Cognition & Behavior. Prerequisites: Elementary Statistics (MAT 1353) & General Psychology (PSY 1513) The purpose of this course is to introduce each student to a broad discussion of descriptive (survey, case study, archival, and observational), correlational, and experimental research methods. Specifically, the purpose is to train students to use research principles and methodology for conducting entry level independent research projects by studying specific areas of human behavioral, perceptual, and cognitive functioning. The student will be introduced to research ethics and issues. (3)

PSY 2553—Psychology of Personal Adjustment. (Prerequisite recommended: General Psychology PSY 1513.) This course provides for the exploration of personal meanings and values. Its focus is on life experience and is intended to assist individuals in being genuine with themselves, recognizing their innermost feelings and sharing their feelings and insights. Three hours lecture. (3)

RESPIRATORY CARE TECHNOLOGY

RCT 1214—Respiratory Care Science. An integrated study of the fundamental laws and theories of chemistry and physics, math functions, pharmacology, and microbiology as related to respiratory care. Three hours lecture and two hours laboratory. (4)

RCT 1223—Patient Assessment and Planning. Fundamental approach to subjective and objective evaluation, assessment, and care plan formation for the individual needs of the patient. An introduction to cardiopulmonary diseases including etiology, pathophysiology, complications, occurrences, clinical manifestations, treatment, and prevention. Two hours lecture and two hours laboratory. (3)

RCT 1313—Cardiopulmonary Anatomy and Physiology. This course is a study of cardiopulmonary physiology in relation to the practice of respiratory care. Three hours lecture. (3)

RCT 1322—Pulmonary Function Testing (PFT.) This course is an introduction to pulmonary function technique and testing equipment. One hour lecture and two hours laboratory. (2)

RCT 1416C—Respiratory Care Practitioner I. This course is a study of respiratory treatments and equipment design and operation related to noncritical care procedures. (6)

RCT 1424—Respiratory Care Practitioner II. This course is a continuation of Respiratory Care Practitioner I. It is a study of respiratory failure, mechanical ventilation, pulmonary rehabilitation, and home care. Three hours lecture and two hours laboratory. (4)

RCT 1516—Clinical Practice I. Patient assessment and care plan formation are presented in the hospital environment. A procedural guide is utilized to evaluate student competencies and performance of respiratory care procedures. Eighteen hours of clinical. (6)

RCT 1523—Clinical Practice II. In this course, students rotate through various respiratory care subspecialty areas for evaluation of competency and performance of respiratory care procedures. Nine hours clinical. (3).

RCT 1613—Respiratory Care Pharmacology. This course is designed to introduce the student to the pharmacology related to cardiopulmonary disorders. Three hours lecture. (3)

RCT 2333—Cardiopulmonary Pathology. This course is a study of the cardiopulmonary pathophysiology. It includes etiology, clinical manifestations, diagnostics, and treatment of various cardiopulmonary diseases. Case studies and/or clinical simulations will be utilized to enforce learning and evaluate progress. Three hours lecture. (3)

RCT 2434—Respiratory Care Practition III. A study of respiratory care in the critical care setting. Topics include nonconventional modes of mechanical ventilation, hemodynamics, special procedures, and advanced cardiac life support. Three hours lecture and two hours laboratory. (4)

RCT 2534—Clinical Practice III. In this course, students rotate through various clinical areas for evaluation of competency and performance of respiratory care procedures. Twelve hours clinical. (4)

RCT 2546—Clinical Practice IV. This is a continuation of Clinical Practice III. In this course, students rotate through respiratory care specialty areas. A procedural guide is utilized to evaluate student competency and performance. Eighteen hours clinical. (6)

RCT 2613—Neonatal/Pediatrics Management. This course is a study of fetal development and the transition to extrauterine environment. It includes the most common cardiopulmonary birth disorders, neonatal and pediatric disease process, and the mode of treatment. Three hours lecture. (3)

RCT 2713—Respiratory Care Seminar. This course is designed to integrate the essential elements of respiratory care practice through the use of care plans, case studies, and clinical simulations in a laboratory environment. Students develop an analytical approach to problem solving. Critical thinking is emphasized. Four hours lecture and two hours laboratory. (3)

READING SKILLS ENHANCEMENT

REA 1103—Improvement of Reading. A study of reading strategies that are designated to provide individualized instruction, computer assisted instruction, and cooperative learning to meet the needs of the college student. The reading program is developed to help each student reach their potential in skills that are imperative to succeeding in college and thereafter. (3)

RADIOLOGIC TECHNOLOGY

RGT 1114—Clinical Education I. This course includes clinical practice and instruction in a clinical affiliate. Areas included are patient care and management, radiation protection, operation of equipment, and radiologic procedures. Twelve hours clinical. (4)

RGT 1124—Clinical Education II. This course is a continuation of Clinical Education I. This course involves clinical practice and instruction in a clinical affiliate. Areas included are patient care and management, radiation protection, operation of equipment, and radiologic procedures. Twelve hours clinical. (4)

RGT 1139—Clinical Education III. This course is a continuation of Clinical Education II. This course is a clinical practice and instruction in a clinical affiliate. Areas included are patient care and management, radiation protection, operation of equipment, and radiologic procedures. Twenty-seven hours clinical. (9)

RGT 1213—Fundamentals of Radiography. This course is an introduction to Radiologic Technology including professional, departmental, and historical aspects. Included are terminology, medical ethics, and legal concerns. Patient care procedures related to radiographic exams, body mechanics, emergency procedures for drug reactions and injured and critical care patients, and basic CPR techniques are also covered. Three hours lecture. (3)

RGT 1223—Patient Care and Radiography. This course will provide the student with the basic concepts of patient care, including consideration for the physical and psychological needs of the patient and family. Routine and emergency patient care procedures will be described, as well as infection control procedures using standard precautions. The role of the radiographer in patient education will be identified. Two hours lecture and two hours laboratory. (3)

RGT 1312—Principles of Radiation Protection. This course is designed to present an overview of the principles of radiation protection including the responsibilities of the radiographer for patients, personnel and the public. Radiation health and safety requirements of federal and state regulatory agencies, accreditation agencies and health care organizations are incorporated. Two hours lecture. (2)

RGT 1413—Radiation Exposure I. This course is a study of the principles involving manipulation of factors controlling and influencing exposure and radiographic quality. Included are the prime factors of radiographic exposure. Basic technical conversions, problem solving procedures, and the production and nature of xrays are addressed. Two hours lecture and two hours laboratory. (3)

RGT 1423—Radiation Exposure II. This course is a continuation of Radiation Exposure I. Included are beam limiting devices, filtration, production and control of scatter and secondary radiation, exposure systems, and advanced technical conversions and problem solving. This course presents an introduction to film processing including darkroom design and equipment. Included are chemistry of developing solutions, procedures of general maintenance, quality control, and silver recovery methods. Two hours lecture and two hours laboratory. (3)

RGT 1513—Radiographic Procedures I. This course includes terminology, principles, and procedures involved in routine radiographic positioning for demonstration of the chest, abdomen, upper extremities, digestive system, and urinary system. Included is a review of radiographic anatomy on each procedure. Two hours lecture and two hours laboratory. (3)

RGT 1523—Radiographic Procedures II. This course is a continuation of Radiographic Procedures I. This course includes principles and procedures involved in the radiographic positioning of the spinal column, pelvic girdle, lower extremities, bony thorax, and the routine skull, including mobile and trauma radiography procedures. Included is a review of radiographic anatomy on each procedure. Two hours lecture and two hours laboratory. (3)

RGT 1613—Physics of Imaging Equipment. This course is designed to establish a knowledge base in radiographic, fluoroscopic, mobile, and tomographic equipment requirements and design. The content will also provide a basic knowledge of quality control. Computer applications in the radiologic sciences related to image capture, display, storage, and distribution are presented. Three hours lecture. (3)

RGT 2132—Social and Legal Responsibilities. Legal terminology, concepts, and principles will be presented in this course. Topics include misconduct, malpractice, legal and professional standards, and the ASRT scope of practice. The importance of proper documentation and informed consent is emphasized. This course will prepare students to better understand their patient, the patient's family, and professional peers through comparison of diverse populations based on their value systems, cultural and ethnic influences, communication styles, socioeconomic influences, health risks, and life stage. Two hours lecture. (2)

RGT 2147—Clinical Education IV. This course is a clinical practice and instruction in a clinical affiliate. Areas included are patient care and management, radiation protection, operation of equipment, and radiologic procedures. Twentyone hours clinical. (7)

RGT 2157—Clinical Education V. This course is a continuation of Clinical Education IV. Included is a clinical practice and instruction in a clinical affiliate. Areas included are patient care and management, radiation protection, operation of equipment, and radiologic procedures. Twentyone hours clinical. (7)

RGT 2533—Radiographic Procedures III. This course includes principles and procedures involved in radiographic positioning of the entire cranium, facial bones, reproductive systems, and special senses. Included is a review of radiographic anatomy on each procedure. One hour lecture and two hours lab. (3)

RGT 2542—Radiographic Procedures IV. This course is a continuation of Radiographic Procedures III. This course is a study of special radiographic procedures which utilizes sterile techniques and/or specialized equipment. It also includes patient preparation and contrast media utilized for these procedures. Two hours lecture. (2)

RGT 2911—Radiation Biology. This course is a study of the biological effects of radiation upon living matter. It includes genetic and somatic effects, instrumentation for detection, and measurement and calculation of dosage. One hour lecture. (1)

RGT 2921—Radiographic Pathology. This course is an introduction to the concepts of disease. Pathology and disease as it relates to various radiographic procedures will be discussed. One hour lecture. (1)

RGT 2933—Certification Fundamentals. This course is designed to correlate scientific components of radiography to entry level knowledge required by the profession. Three hours lecture. (3)

SOCIOLOGY

SOC 2113—Introduction to Sociology. Deals with human relationships. A synopsis of the whole field of sociology including the social world, the social and cultural process within this world, and the integration of these processes in relating to individuals, groups, and institutions. (3)

SOC 2133—Social Problems. Study of the nature, scope, and effects of the major social problems of today and the theoretical preventive measures to alleviate them. (3)

SOC 2143—Marriage and Family. A study of the family as a cultural unit, the institution of marriage, the problems of parenthood and of social economic adjustments to society. (3)

SPEECH

SPT 1113—Oral Communications. A study of the principles of effective speaking and their application in preparing and delivering introductory, demonstration, informative, and persuasive speeches; major emphasis on organization of material. (3)

SPT 1153—Voice and Diction. A study of the breathing and speaking processes; classroom practice and individual performance for improvement of vocal quality, articulation, pronunciation, and expressiveness. Prerequisite: SPT 1113. (3)

SPT 1213—Fundamentals of Theatre. A basic course in Theatre Arts available to serve as an introduction to the cultural, historical and social aspects of the theatre. The student's research will include studies of Dramatic Theory and Production concepts from ancient Greek to Modern and Contemporary Theatre. After successfully completing this elective, students will have a working knowledge of: Aristotelian Theory of play structure and function, Medieval Theatre, Elizabethan Theatre, Neo-Classical Theatre, Modern European and American Theatre, as well as Post Modern, including Anti-Theatre and alternative Theater movements. (3)

SPT 1222—Movement for the Actor. Techniques for stage movement for the actor. (2)

SPT 2223—Introduction to Dramatic Arts (Stagecraft). Stagecraft, lighting, makeup, acting, and production techniques. Students are required to participate in assigned plays. Three hours lecture plus laboratory in actual play production. (3)

SPT 1233—Acting I. Introduction to the theatre and the art of acting. Emphasis on technical aspects of acting and expressive use of body in stage movement. Classroom work in mime and the presentation of scenes from plays. Required performance in workshop or production. (3)

SPT 1273 Theatrical Makeup. Techniques in the application of makeup for the stage. (3)

SPT 1241—Drama Production I. Participation in college drama production. (1)

SPT 1251—Drama Production II. Participation in college drama production. (1)

SPT 1261—Drama Production III. Participation in college drama production. (1)

SPT 1271—Drama Production IV. Participation in college drama production. (1)

SPT 2233—Theatre Appreciation (NonMajors). Appreciation of the theatre as performance art; developing audience standards through demonstrations of the unique characteristics of theatre. A fine arts elective. (3)

**ADMINISTRATION
FACULTY
STAFF**

ADMINISTRATION AND STAFF

- Johnny L. Allen** (1982).....President
The Northeast Mississippi Junior College; B.S., M.S., Ed.D., Mississippi State University
- LaTonya Allen** (2004).....Workforce Technician Associate
A.A.S., Northeast Mississippi Community College
- Brad Boyette** (2003)Assistant Football Coach
B.S., The University of Mississippi
- Susan I. Bracken** (2004)Library Assistant
A.A.S., Northeast Mississippi Community College
- Diane Brown** (2004).....Title III Basic Skills Specialist
Credit from Northeast Mississippi Community College; B.S., University of North Alabama; M.Ed., Mississippi College
- Ricky Butler** (2002)Dormitory Proctor, Yarber Hall
Credit from Northeast Mississippi Community College
- David M. Carnell** (1973).....Director of Athletics and Softball Coach
B.S., Mississippi State University; M.Ed., The University of Mississippi
- Georgie Carroll** (1999)Recruiting Coordinator
A.A., Northeast Mississippi Community College; B.S., The University of Mississippi; M.Ed., Mississippi State University
- Doris Childers** (1986).....Secretary, Buildings & Grounds
A.A.S., The Northeast Mississippi Junior College
- Mary Alice Coats** (1971).....Administrative Assistant to the President
Credit from The Northeast Mississippi Junior College
- Rhonda Cockrell** (2004)Enrollment Services Assistant
B.A., Blue Mountain College
- Roderick B. Coggin** (1994)Director of Event Planning and Residential Housing
Northeast Mississippi Community College; B.B.A., Mississippi State University; Advanced Study, Mississippi State University
- Nadara L. Cole** (1992).....Vice President - Workforce Training and Economic Development
A.A., The Northeast Mississippi Junior College; B.A., The University of Mississippi; M.Ed., Mississippi College
- Phyllis Colson** (2001)Workforce Specialist
Credit from Northeast Mississippi Community College; Credit from Mississippi University for Women; B.S., Blue Mountain College
- Jimmy H. Crane** (1971).....Associate Dean of Instruction
B.S., M.Ed., Ed.Sp., Mississippi State University

- Susan L. Cristo** (1999)Secretary, Dean of Instruction
A.A.S., The Northeast Mississippi Junior College
- Sherry W. Crocker** (1983).....Accountant
A.A., The Northeast Mississippi Junior College; B.B.A., University of Mississippi
- Lynita Davis** (2003)Assistant Director of Financial Aid
B.S., Blue Mountain College
- Amanda S. Downs** (1975)Administrative Specialist/Purchasing
A.A.S., The Northeast Mississippi Junior College
- D. Patrick Eaton** (2000)Executive Director, Northeast Development Foundation
Itawamba Community College; B.B.A., Mississippi State University; Institute for Organization Management; University of Georgia
- Anthony R. Finch** (1988)Assistant Public Information Officer
Northeast Mississippi Community College; B.A., Mississippi State University
- Ricky G. Ford** (1981)Women's Basketball Coach/Admissions Counselor
B.S., Mississippi State University; M.Ed., The University of Mississippi
- Lindsey A. Gann** (2003)Program Assistant
Division of Continuing Education
A.A.S., Northeast Mississippi Community College
- Lynn Gibson** (2003)Director of Enrollment Services
B.S., Union University; M.S., University of Memphis
- Susan M. Graham** (2002)Tech Prep Coordinator
Northeast Mississippi Community College; B.S., Mississippi State University; M.S., Mississippi State University
- Brenda M. Green** (1992)Residential Student Services Associate
Credit from Northeast Mississippi Community College
- Kathy P. Green** (1988)Division Head
A.A., The Northeast Mississippi Junior College; B.S., Blue Mountain College; M.Ed., The University of Mississippi; Advanced Study, The University of Mississippi
- Andrew H. Greening** (1998)Head Football Coach
B.S., M.Ed., Mississippi State University; M.A., The University of Mississippi
- Cynthia Harrell** (2002)Executive Director, Crow's Neck Environmental Center
B.S., Penn State University
- Amy Haynie** (2004)Payroll Specialist
A.A., A.A.S., Northeast Mississippi Community College
- Brad Holley** (2000)Print Shop/NZone
Northeast Mississippi Community College; B.F.A., Mississippi State University
- Sherry Y. Holt** (1999)Institutional Research Assistant/Analyst
A.A.S., Northeast Mississippi Community College; B.B.A., Faulkner University
- Seleta H. Howell** (2001)Accounts Receivable Specialist
Credit from Northeast Mississippi Community College

- Gerrie Hurley** (1995)NZone Associate
B.S.B.A., The University of Missouri
- Renea Hurt** (1992)Secretary, Vice-President of Instruction
and Student Services
A.A.S., Northeast Mississippi Community College
- Billy P. Jefcoat** (2004)Men's Basketball Coach
B.S., M.Ed., Troy State University
- Amanda Johnson** (2003)Performance/Customer Service Coordinator
Credit from Northeast Mississippi Community College; B.A., Union University
- Donna Johnson** (2001).....Naturalist, Crow's Neck Environmental Center
A.A.S., Northeast Mississippi Community College
- Susan M. (Mitzy) Johnson** (1992).....Associate Vice President of Planning
& Research
*A.A., The Northeast Mississippi Junior College; B.A., M.S., The University of
Mississippi; Advanced Study, Mississippi State University*
- Tiffany Johnson** (1999)Development Foundation Associate
*Credit from Northeast Mississippi Community College; B.B.A., Faulkner
University*
- Kay Jolly** (1984).....WIA Coordinator/Counselor/One-Stop Center
*Northeast Mississippi Community College; B.S., Blue Mountain College; M.Ed.,
Education Specialist, Ed.D., The University of Mississippi; Advanced Studies,
Mississippi University for Women, The University of Southern Mississippi,
Mississippi College*
- Terry Jones** (2004)Senior Oracle Data Base Administrator
*B.B.A., Faulkner University; Credit from Northeast Mississippi Community
College; University of Arkansas; Indiana State University; and University of
New York*
- Chassie Kelly** (2002)Admissions/Records Secretary
B.A., University of Mississippi
- Liz Ketchum** (2002).....Special Populations Counselor
*A.A., Northeast Mississippi Community College; B.A., University of Mississippi;
M.A., Mississippi College*
- Carol Killough** (1991).....Director of Learning Resources and Librarian
*A.A., The Northeast Mississippi Junior College; B.S., M.Ed., Mississippi
State University*
- Shelia Kuykendall**.....Dormitory Proctor, Mississippi Hall
- Angie Langley** (2001)Dean of Continuing Education
*Northeast Mississippi Community College; B.S., Blue Mountain College;
M.Ed., University of Mississippi*
- Tina Langley** (1990).....Telecommunications Specialist
Credit from Itawamba Community College

- Meloney Lindsey** (2004)Title III Curriculum/Technology Specialist
B.S., University of Alabama; M.S., Mississippi State University
- Jerry W. Long, Jr.** (1997)Assistant Director, Residential Student Services
and Assistant Softball Coach
*A.A., Northeast Mississippi Community College; B.A., M.Ed., The University
of Mississippi*
- Peggy Mann** (1986)Secretary, Health Programs
Credit from The Northeast Mississippi Junior College
- Angie B. Mason** (1992)Secretary, Vice President,
Workforce Training & Economic Development
A.A.S., Northeast Mississippi Community College
- Andrea M. McBride** (1997)Dance Line Coordinator
Northeast Mississippi Community College
- Thomas Mitchell McBride** (1984)Bookstore Manager
B.B.A., The University of Mississippi
- Alissa McCreary** (1992)Accounting Specialist
A.A., Northeast Mississippi Community College
- Michael A. McGaha** (1980)Asst. Dir./Vo Tech./Academic Head,
Business & Business Technology
*B.S., Jackson State University; M.A., Advanced Study, The University of
Mississippi*
- William L. McKinney** (2001)Director of Facilities and Maintenance
*Credit from The Northeast Mississippi Junior College; Credit from Mississippi
State University*
- Sarah McLemore** (1975)Secretary, One Stop Center
- Pamela H. Meeks** (1998)Coordinator of Adult Basic Education/
GED Chief Examiner
*A.A.S., The Northeast Mississippi Junior College; B.A., The University of
Mississippi; Master of Public Policy and Administration, Mississippi State
University*
- Mary Miller** (2003)Financial Aid Associate
A.A.S., Northeast Mississippi Community College
- Latricia Mink** (2001)Secretary, Dean of Student Services
A.A.S., Northeast Mississippi Community College
- Melba M. Morgan** (1980)Division Head
*A.A., The Northeast Mississippi Junior College; B.S., M.S., Mississippi State
University; Advanced Study, The University of Mississippi*
- Traci Y. Murphy** (1995)Secretary, Vice President of Finance & Operations
A.A.S., Northeast Mississippi Community College
- Larry J. Nabors** (1988)Dean of Instruction
*A.A., The Northeast Mississippi Junior College; B.A., M.S., Ph.D., The
University of Mississippi*

- Wade S. Oaks** (2001)Industrial Services Specialist
A.A., Northeast Mississippi Community College; B.B.A., The University of Mississippi
- Sheila B. Owens** (1979).....Accounts Payable Specialist
A.A.S., The Northeast Mississippi Junior College
- Debbie Ozbirn** (2003)Financial Aid Associate
Credit from Northeast Mississippi Community College; Credit from The University of Mississippi
- Betty Pace** (1993)Dormitory Proctor, White Hall
Credit from Northeast Mississippi Junior College
- Barbara Pardue** (1985)Counselor/Case Manager, One-Stop Center
A.A.S., Northeast Mississippi Community College; B.S., advanced study, University of North Alabama; M.Ed.D., Advanced Study, Mississippi State University
- Benny Joe Parker** (2004)Football Coach
B.S., University of Mississippi; M.Ed., William Carey College
- Kenneth W. Pounders** (1995)Dean of Student Services
B.S., M.Ed., Ed.Sp., Mississippi State University
- Jeffrey D. Powell** (2001)Webmaster/Technology Assistant
A.A., Northeast Mississippi Community College; Additional coursework The University of Mississippi, The University of North Alabama
- Janice H. Prather** (1978)Director of Financial Aid
A.A., Northeast Mississippi Community College; B.B.A., Faulkner University
- Jody Presley** (2003)Title III Activity Director
B.S., Mississippi State University; M.Ed., The University of Mississippi Ed.Sp., Mississippi State University
- Christy A. Putt** (1984)Accountant
B.S., The University of North Alabama
- Cheryl H. Ragan** (1984)Vice President of Finance and Operations
The Northeast Mississippi Junior College; B.Acc., M.B.A., The University of Mississippi
- Jerry C. Rains** (1986)Division Head
B.S., University of Tennessee at Chattanooga; M.M.Ed., Memphis State University
- Christopher Reich** (2004)Chief of Law Enforcement
Certification, Military; Certification, North Mississippi Law Enforcement
- Deborah G. Ricks** (1982)Division Head
A.S.N., The Northeast Mississippi Junior College; B.S.N., University of North Alabama; M.S.N., University of Alabama in Birmingham
- Lori Rinehart** (1998)Secretary to Associate Dean of Instruction
A.A.S., Northeast Mississippi Community College

- Lynn Roberts** (2002)Dormitory Proctor/Wood Hall
- R. Heath Robinson** (2001)Operations Manager, Crow's Neck
Environmental Center
- Kathy J. Rutherford** (1990).....Bookstore Associate
A.A.S., The Northeast Mississippi Junior College
- Cathy C. Sanderson** (1985).....Secretary, Dental Hygiene
A.A.S., Northeast Mississippi Community College
- Rob Scarbrough** (2003)Assistant Director of Residential Student
Services and Assistant Baseball Coach
B.S.E, M.Ed., Delta State University
- J. Ray Scott** (1991).....Baseball Coach and
Physical Education Instructor
B.S., M.Ed., Mississippi State University
- Barbara Shackelford** (1987) Associate Vice President of Public Information
The Northeast Mississippi Junior College; B.A., The University of Mississippi
- Roy Bennett Shappley** (1998).....Training Coordinator Division of
Workforce Training & Economic Development
*A.A., Northeast Mississippi Community College; B.P.A., The University of
Mississippi*
- Norma Shaver** (2000).....Dormitory Proctor/Murphy Hall
- Ann S. Smith** (1987)Accountant
*A.A., The Northeast Mississippi Junior College; B.Acc., The University of
Mississippi*
- Gregory C. Smith** (1985).....Computer Services Director
Northeast Mississippi Community College; B.B.A., The University of Mississippi
- Ronald G. Smith** (1999).....Networking and Technology Specialist
A.A.S., Northeast Mississippi Community College
- Maurice Stafford** (2003).....Assistant Men & Women's Basketball Coach
Northeast Mississippi Community College; B.S., University of North AlabaFma
- Jimmy D. Swann** (1994)Director of Student Placement & Vocational Counselor
*B.S., M.Ed., Mississippi State University; Certificate in Guidance and
Vocational Guidance, University of Mississippi*
- Donald G. Sweeney** (1980).....Vice President of Instruction
and Student Services
*The Northeast Mississippi Junior College; B.S., M.Ed., Mississippi State
University*
- Jan Taylor** (2002)Admissions & Records Associate
B.M.E., M.M., University of Southern Mississippi
- Charlotte Tennison** (1997)Counseling Center Office Assistant
A.A.S., Northeast Mississippi Community College

- Shannon F. Tucker** (1997).....Admissions and Records Associate
A.A., Northeast Mississippi Community College; B.A., Mississippi State University; Advanced Study, The University of Memphis
- Jeff Tuttle** (2003).....Dislocated Worker Coordinator
B.A., M.Ed., The University of Mississippi
- Heather Uithoven** (2003)Vocational Guidance Counselor
B.A., Mississippi State University; M.Ed., The University of Mississippi
- Tommye C. Walker** (1993)Director of Guidance and Counseling
B.S., Delta State University; M.Ed., The University of Mississippi
- Jennifer L. Wamsley** (2001)Coordinator of Distance Learning
Northeast Mississippi Community College; B.S., Blue Mountain College; M.Ed., Mississippi State University
- Lisa Way** (1999).....Applications Specialist
A.A., Northeast Mississippi Community College; B.S., University of North Alabama
- Christi Antillon-Webb** (1982).....Division Head
Northeast Mississippi Community College; B.S., Blue Mountain College; M.S., The University of Mississippi; Advanced Study, The University of Mississippi, Mississippi College
- David R. West** (1969).....Counselor
B.A.E., M.Ed, The University of Mississippi
- Ann H. White** (1973)Division Head
B.A., M.A., Advanced Study, The University of Mississippi
- David L. Wilkerson** (2003).....Assistant Football Coach
Northeast Mississippi Community College; B.S., University of North Alabama; M.S., Delta State University
- Kathy W. Williams** (1993)Counselor
Northeast Mississippi Community College; B.A., The University of North Alabama; M.Ed., University of Mississippi
- Elizabeth Wooldridge** (2002).....Bookkeeper/Records Manager-WIN Job Center
A.A., East Central Community College
- Kathy Yates** (2002)ITA Specialist/Case Manager
A.A.S., Northeast Mississippi Community College
- Z. Lanelle Young** (2003)Food Service Specialist, Crow’s Neck
Credit from Northeast Mississippi Community College
- Diana M. Zickos** (2001)Bookstore Clerk
Credit from Northeast Mississippi Community College

FACULTY

- Nick Alexander** (2001)Dental Hygiene Technology
*B.S., The University of Mississippi; D.M.D., University of Mississippi
 Medical School*
- Terry Anderson** (1982)Art
*A.A., Northeast Mississippi Community College; B.F.A., Memphis College of Art;
 M.A., University of Mississippi*
- Lynn Baragona** (1999)Librarian
B.S., M.L.S., The University of Southern Mississippi
- Michelle Baragona** (2002)Natural Science
B.S., Louisiana Tech University; M.S., University of Southern Mississippi
- Michael Collin Billingsley** (1997)Psychology
B.A., M.Ed., Ph.D., The University of Mississippi
- Ricky H. Bishop** (1979)Music
*A.A., The Northeast Mississippi Junior College; B.M.E., The University of
 Mississippi; M.M.E., Mississippi State University*
- Dianne B. Bolen** (1995)Mathematics
*B.S., Blue Mountain College, M.Ed., The University of Mississippi; D.Ed., The
 University of Mississippi*
- David H. Bradley** (1993)Natural Science
B.S., East Central University, Oklahoma; Ph.D., University of Oklahoma
- Anita S. Bryan** (1988)English
*B.S., Mississippi State College for Women; M.A., The University of Mississippi;
 Ph.D., University of Mississippi*
- Dana Bullard** (2002)Reading Instructor
B.S., Blue Mountain College; M.Ed., University of Mississippi
- Shellie Burks** (2003)Nursing
*A.A.S., Northeast Mississippi Community College; B.S.N., Mississippi
 University for Women; M.S.N., University of Southern Mississippi*
- Robert E. Byars** (1985)Electronics Technology
*A.A.S., Northeast Mississippi Community College; Credit from Mississippi State
 University*
- Elizabeth C. Byrd** (1998)Computer Science
*A.A.S., Northeast Mississippi Community College; B.S., M.A., Mississippi
 State University; Advanced Study, University of Mississippi and University
 of North Alabama*
- Robbie R. Coleman** (2001)Accounting
*A.A., Northeast Mississippi Community College; B.Accy., M.Accy., The
 University of Mississippi*

- Patti J. Cooper** (1995)Practical Nursing
A.A.S., Northeast Mississippi Community College; B.S.N., Mississippi University for Women, Advanced studies University of Mississippi, Mississippi State University
- Janet T. Cox** (1990)Paralegal Technology
A.A., The Northeast Mississippi Junior College; B.S., Blue Mountain College; J.D., The University of Mississippi
- James Ray Cozort** (1974)Natural Science
B.A., David Lipscomb College; M.S., Ph.D., University of Arkansas
- Clarence R. Craig** (1979).....Modern Foreign Language
B.A., M.A., The University of Mississippi
- Kay D. Crow** (1988)Mathematics
A.A., Northeast Mississippi Community College; B.S., M.Ed., Mississippi State University; Advanced Study, The University of Mississippi
- Bonita L. Crump** (1979)Child Care and Development Technology
A.A.S., Northeast Mississippi Community College
- Gayle T. Davis** (1972).....Diesel Mechanics
Certificates in Hydraulics, Power Trains, and Air Conditioning from John Deere Training Schools; attended General Motors Training Schools in areas of Diesel and Automotive Mechanics; credit from Mississippi State University
- Jennifer Coley Davis** (2003)Radiologic Technology
B.S., Baptist College of Health Sciences, Registered Radiologic Technology, Registered Radiation Therapist, Graduate Work at Mississippi State University
- Donna G. Dean** (1994)Nursing
A.D.N., The Northeast Mississippi Junior College; B.S.N., University of North Alabama; M.S.N., Mississippi University for Women
- Rebekah D. Donahue** (2000)Mathematics
B.A., M.A., University of Mississippi
- Carla C. Falkner** (1989)Social Sciences
B.A., Ouachita Baptist University; M.A., The University of Mississippi
- Pamela H. Floyd** (1975).....Social Sciences
A.A., The Northeast Mississippi Junior College; B.A., M.S.S. Advanced Study, The University of Mississippi
- Sandra S. Ford** (1978)Child Development Technology
B.S., Mississippi State University; M.A., The University of Mississippi
- Stephanie S. Freese** (1992)Natural Sciences
B.S., M.E.D., Ed.S., Mississippi State University
- Raymond D. Gaillard** (2000)Construction Engineering Technology
Northeast Mississippi Community College; B.S., Mississippi State University
- DeLois L. Gates** (1980)English
B.S.E., Midwestern State University; M.A., Advanced Study, The University of Mississippi

- Laura B. Gilham** (2001)Librarian
B.S., Ohio University; M.L.S., University of Southern Mississippi
- Timothy D. Gilmore** (1984)Hotel and Restaurant Management Technology
A.S., Hinds Junior College; B.S., University of Southern Mississippi; M.Ed., Mississippi State University
- Molly D. Goodson** (1999)English
Northeast Mississippi Community College; B.S., M.Ed, Mississippi State University
- Joshua Guest** (2002)Mathematics
B.S., M.S., University of Mississippi
- Melinda R. Hamlin** (1992).....Nursing
A.A.S., Northeast Mississippi Community College; B.S.N., University of North Alabama; M.S.N., Mississippi University for Women
- Gregory G. Hardin** (1998)Automotive Mechanics
Credit from Northeast Mississippi Community College, Mississippi State University
- Conwell R. Harris, Jr.** (1987)Music
B.M.E., Mississippi State University; M.M.E., Mississippi State University; D.M.A., Louisiana State University
- Jennifer J. Hastings** (2001)Mathematics
A.A., Northeast Mississippi Community College; B.B.A., M.A., The University of Mississippi; B.S., Blue Mountain College
- Ricky E. Hawkins** (1993)Electronics Technology
A.A.S., Itawamba Community College; B.S., Mississippi State University; Graduate Work, University of Florida; M.S., Engineering; M.S., Mathematics, Ph.D., University of Alabama Huntsville
- Cathy M. Higgins** (1974)Child Development Technology
B.S., M.A., Advanced Study, The University of Mississippi
- Donna B. Hill** (1992)Nursing
A.A.S., Northeast Mississippi Community College; B.S.N., University of North Alabama; M.S.N., Mississippi University for Women
- Thomas G. Hill** (1991)Computer Science
A.A., Northeast Mississippi Community College; B.S., University of Southern Mississippi; M.S., The University of Mississippi; Advanced Study, Mississippi State University and The University of Mississippi; Ph.D., The University of Mississippi
- Patricia R. Hopper** (1995)Psychology
B.S., Blue Mountain College, M.Ed., The University of Mississippi; Advanced Study, The University of Memphis
- Lynne T. Howell** (1983)Business
B.A., M.B.A., The University of Mississippi
- Marilyn E. Hubbard** (1991)Nursing
A.A.S., The Northeast Mississippi Junior College; B.S.N., M.S.N., Mississippi University for Women

- Vickie P. Huggins** (1984)Business and Marketing Technology
A.A.S., *The Northeast Mississippi Junior College*; B.S., *Mississippi University for Women*; M.I.E., *Mississippi State University*
- Rocky Jay Hughes** (1992)Natural Sciences
A.A., *The Northeast Mississippi Junior College*; D.V.M., *Mississippi State University*
- Belinda D. Hunter** (1999)Respiratory Care Technology
A.A.S., *Wallace State Community College*
- Clara H. Hurd** (1992)Nursing
A.A.S., *Northeast Mississippi Community College*; B.S.N., *University of North Alabama*; M.S.N., *Mississippi University for Women*
- R. Mark Hurley** (1992)Natural Sciences
B.S., *University of Missouri*; M.S., *University of Arkansas*; *Advanced Study, Mississippi State University*
- Carol H. Ivy** (1976)Practical Nursing Education
A.A.S., *The Northeast Mississippi Junior College*; *Advanced Study, Mississippi State University*
- Tammy Z. Jackson** (1992)Nursing
A.A.S., *The Northeast Mississippi Junior College*; B.S.N., *Mississippi University for Women*; M.S.N., *Mississippi University for Women*
- Angela G. James** (1984)Nursing
A.A., *The Northeast Mississippi Junior College*; B.S.N., *The University of Mississippi*; M.S.N., *Mississippi University for Women*
- Martha M. Johnson** (1992)Dental Hygiene Technology
A.A.S., *Northeast Mississippi Community College*; B.S.D.H., *The University of Tennessee*
- William W. Johnson, Jr.** (1993)Electrical/Electronics Technology
B.S., M.S., *The University of Mississippi*; Ed.S., *Mississippi State University*; *Advanced Study, Mississippi State University and University of Mississippi*
- Emory D. Jones** (1971)English
B.A.E., M.A., Ph.D., *The University of Mississippi*
- Glenda B. Jones** (1973)Music
B.S., *University of North Alabama*; M.M.Ed., *Advanced Study, The University of Mississippi*
- Kenneth Lynn Jones** (1997)Bible
B.A., *Northwestern State University*; M.A.Ed., *Northwestern State University*; Ph.D., *Southwestern Baptist Theological Seminary*
- Rilla C. Jones** (1986)Medical Laboratory Technology
Assistant Division Head
A.A., *The Northeast Mississippi Junior College*; B.S., *The University of Mississippi*; M.Ed., *Mississippi State University*
- Rita D. Jones** (1989)Nursing
A.S.N., *The Northeast Mississippi Junior College*; B.S.N., *Mississippi University for Women*; M.S.N., *Mississippi University for Women*

- Vickie E. Jones** (1994)Dental Hygiene Technology
A.A.S., Northeast Mississippi Community College; Registered Dental Hygienist; B.S., University of Tennessee, Memphis
- Deborah P. Kehoe** (1992)English
B.A., Belhaven College; M.A., University of Alabama; Ph.D., The University of Mississippi
- Marilyn R. Kelly** (1994)Nursing
A.S.N., Northeast Mississippi Community College; B.S.N., University of North Alabama; M.S.N., The University of Mississippi
- Beverly P. Kirk** (1990)Natural Sciences
D.V.M., Auburn University
- Norma J. Lambert** (1985)English
A.A., Northeast Mississippi Community College; B.A., Mississippi State University; M.A., and Specialist, The University of Mississippi
- Rhonda R. Lansdell** (1982)Nursing
A.S.N., The Northeast Mississippi Junior College; B.S.N., University of North Alabama; M.S.N., University of Alabama in Birmingham; Ph.D., The University of Mississippi
- E. G. Lindsey** (1984)Auto Body Repair
Credit from Mississippi State University
- Roxanne G. Lollar** (1992)Speech
B.A., The University of Mississippi; M.A., The University of Memphis
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Tim Thompson, M.D.
James Thornton, M.D.
Thomas Shands, M.D.

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Troy Cappleman, M.D.
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Tupelo ENT Clinic
Family Urgent Care
OB GYN of Tupelo
IMA of Tupelo
Pediatrics of NE MS
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Healthy Start Clinic

Belmont

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Don Ratliff, M.D.

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